

**SPECIAL MEETING MINUTES OF UNDERWOOD CITY COUNCIL
CITY HALL – 241 THIRD STREET
Wednesday, January 3, 2018 – 5:00 P.M.**

1. **Call to Order:** Meeting called to order at 4:59 by Mayor Bardsley.
2. **Roll Call:** Present were Pingel, Erwin, Freuck, Tiarks, Dose, Bardsley, and Ehrens. No public present.
3. **Pledge of Allegiance:** All participated in the Pledge of Allegiance.
4. **Approval of Agenda:** Erwin moved with second by Pingel to approve the agenda. All ayes. Motion carried 5-0.
5. **Oath of Office:** Mayor Bardsley, Tiarks and Pingel took the pledge of office earlier today.
6. **Final Interviews of Candidates for the Position of:**
Possible Closed Session Pursuant to Iowa Code 21.5(1)i
City Clerk candidates joined the meeting at their respective interview times. (Candidates elected not to go into closed session.).
7. **Personnel Negotiations:** *Possible Closed Session Pursuant to Iowa Code 21.5(1)i*
Discussion was held on whether to have the Clerk position as a salary or hourly position. Will offer job to the successful candidate with determined salary. Ehrens will put together the benefits for personnel committee to discuss with candidate. The Council will vote on a recommendation hire the candidate at the January 9th Regular Council meeting.
8. **Approval of State Urban Renewal Report:** Ehrens is currently working with the State to get this report corrected; however, this report needs to be finalized as is. Once report is corrected, will need to be approved again.. Pingel moved with second by Ed to approve report as is. All aye. Motion carried 5-0.
9. **Adjournment:** Mayor Bardsley declared adjournment at 6:45.

Dennis Bardsley, Mayor

(attest) Janice Ehrens, Deputy City Clerk