

**REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 218 SECOND STREET
Tuesday, February 14, 2017– 7:00 P.M.
Minutes**

Mayor Bardsley called the council meeting to order at 7:06pm. Present were Freuck, Wahle, and Dose. Absent were Erwin and Pingel. Also present were Willard and Goehring. Public present was Kathy Jensen and Russ Mullin. All participate in the Pledge of Allegiance.

Agenda: Freuck moved to motion with Wahle second, all aye. Motion carried 3-0.

Approval of Minutes: Freuck moved to approve the minutes of January 10 and January 23, 2017 with Wahle second, all aye. Motion carried 3-0.

Public Forum: Kathy Jensen discusses the housing rehabilitation work completed on her house. Topic will be discussed again next month.

Sewer Rate Discussion: Willard updates council on proceedings with ordinance to pursue sewer rate increase.

Resolution 17-02-01 through Resolution 17-02-04:

Resolution 17-02-01: Resolution setting regular meeting schedule of the city council - Second Tuesday at 7:00pm monthly. Freuck moves to motion with Wahle second, all aye, motion carried 3-0.

Resolution 17-02-02: Resolution appointing Lea Voss as city treasurer and specifying salary – Wahle moves to motion with Freuck second, all aye, motion carried 3-0.

Resolution 17-02-03: Resolution authorizing the city clerk to write checks for various bills before council meetings. Freuck moves to motion with Wahle second, all aye, motion carried 3-0.

Resolution 17-02-04: Resolution appointing Matt Woods from Woods & Wyatt as city attorney and specifying fees. Freuck moves to motion with Dose second, all aye, motion carried 3-0.

Ordinance 223: An ordinance amending the Code of Ordinance of the City of Underwood, IA by amending provisions pertaining to sewer deposit charge. Freuck motioned to waive the second reading of the ordinance with Dose seconding the motion. Mayor Bardsley read the third reading of Ordinance 223. Motion to approve the third reading of the ordinance made by Freuck with Dose seconding the motion. Roll call vote, all aye. Ordinance passes 3-0.

Ordinance 224: An ordinance amending the Code of Ordinance of the City of Underwood, IA by adding provisions pertaining to operating a perpetual care cemetery. Motion to waive the second reading of the ordinance made by Freuck with Wahle seconding the motion. Mayor Bardsley read the third reading of Ordinance 224. Motion to approve the third reading of the Ordinance made by Dose with Freuck seconding the motion. Roll call vote, all aye. Ordinance passes 3-0.

Rental Property / Apartment Inspection Codes: Willard relayed an update from Pingel. Pingel stated he will have more discussion at next regular council meeting.

Budget: Willard updates council on budget proceedings. Special meeting set for budget on Tuesday, February 21, 2017 at 6:30pm. Willard discussed time frame needed for publishing public hearing and approving budget.

Lift Station Improvements: No update yet from engineers regarding adding trash baskets to lift stations. Payment options for project discussed.

Consent Agenda and Claims: Freuck motioned to approve the consent agenda and claims for the month of February with Wahle second. All aye. Motion carried 3-0. People Service (\$200.00), Computer Systems Inc (\$470.00, \$337.50), Municipal Emergency Services (\$1870.58), Pottawattamie Co Animal (\$22.50), NAPA (\$168.00), CenturyLink (\$356.18), CompChoice (\$25.00), Counsel Office (\$151.61), DJ Grongel & Assoc (\$820.42), Fred Roane (\$4700.00), Gazette (\$25.00), IIMC (\$160.00), IA One Call (\$22.70), MidAmerican Energy (\$3291.85), MidAmerican Research (\$484.00), Max I Walker (\$45.60), Menards (\$10.97), Snyder & Associates (\$830.50), SWIPCO (\$451.30), Underwood Farm Supply (\$41.00), Unity Point (\$30.00), US Bank Visa (\$53.00), Wellmark (\$1854.04), Senior Citizens (\$650.00), Post Prom (\$250.00), Claims:

CLAIMS FOR COUNCIL
APPROVAL

14-Feb-17

Business	Service	Amount
Albrigh's Auto Plus	shop tools	\$25.31
AgriLand	fuel services	\$490.89
Bomgaars	snow removal parts	\$71.98

Bobcat of Omaha	streets maintenance	\$224.02
CB Recycling Center	fire electronics	\$50.50
Computer Systems, Inc	computer services	\$470.00
Counsel	printer services	\$189.99
Ideal	water services	\$18.10
Iron Mountain	shredding services	\$61.34
JAS Pacific	building permits	\$345.56
Logan Supply	streets maintenance	\$135.00
Larson Supply	paper towel	\$25.42
Muxfeldt Associates	audit	\$4,516.88
Menards	fire / streets	\$157.75
M & K Mills	garbage	\$3,809.00
NAPA	filters	\$211.90
Palfleet	snow equipment	\$122.50
Regional Water	water services	\$90.00
Rhomar Industries	snow removal equip	\$994.12
United Benefit	fire benefit service	\$41.25
Verizon	cell phone services	\$141.77
Walnut Communication	IP address	\$10.00
January gross payroll		\$11,710.80
	total	\$23,914.08

Fire/Rescue Department: Up to 18 runs for year so far.

Clerk:

Council Committees:

Clerk: 28 E agreement to be signed soon

Economic Development: P & Z meeting on 02/09, approved preliminary plat for Fieldcrest.

Finance: budget workshops February 21 at 6:30pm, Clerk gives monthly report

Maintenance: gravel roads update

Code Compliance: Willard updates council on letters mailed to residents.

Closed Session pursuant to IA code section 21.5(j): To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Freuck moved to enter into closed session with Wahle second. Roll call vote, all aye. Motion carried 3-0. Mayor declares closed session at 8:35pm.

Freuck moved to motion back to open session with Wahle second. Roll call vote, all aye. Motion carried 3-0. Mayor declares closed session over at 9:01pm.

Adjournment: Freuck moved to adjourn with Wahle second. Mayor declared adjournment at 9:02pm.

Dennis Bardsley, Mayor

(attest) Jill Willard, City Clerk