

REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 218 SECOND STREET
Tuesday, March 14, 2017– 7:00 P.M.
MINUTES

Mayor Bardsley called the meeting to order at 7:00pm. Present were Wahle, Dose, and Freuck. Also present were Goehring and Willard. Public present were Penny Core of Aflac, Mark Stageman, Alan Hedegaard, Dave Smith, Ed Hedegaard, Dave Lyon, and Eldon Rossow, and Toni Tabbert of MER Engineering. All participate in the Pledge of Allegiance.

Agenda: Freuck motioned to approve the agenda with Wahle second, all aye. Motion carried 3-0.

Approval of Minutes: Dose motioned to approve the minutes from meetings on February 14th, February 21st, and March 6th with Freuck second, all aye. Motion carried 3-0.

Public Forum: Penny Core presents material from Aflac benefits.

Housing Assistance Project: 411 3rd Street: tabled until next regular council meeting.

Mark Stageman: Mark Stageman requests a variance on his current property. Dose states Planning and Zoning must meet to approve the variance, and then council can approve their recommendation. Clerk will convene the committee. Stageman also expressed frustration at his experience with city.

MER Engineering: Lift Station Update: Representatives from MER Engineering present a potential plan and cost to rehab the lift stations. City continues to experience difficulty with pumps catching trash being flushed into the system. Council and staff discuss details with MER.

Fieldcrest Approval: Alan Hedegaard and Dave Smith discuss Planning & Zoning comments and requests regarding Fieldcrest. Council discusses the plans. Freuck motions to approve preliminary plat with Wahle second, all aye. Motion carried 3-0.

New City Hall: Goehring and Freuck provide update for new building. Discussion of potential move dates, and request for council to assist with moving. Willard proposes Open House for residents. Details will be provided in the Spring newsletter.

Aerial of Underwood: Bardsley mentions having an aerial video of Underwood taken and set to music. Discussion to continue at next regular council meeting.

Employee Handbook Revisions: Willard presents proposed employee handbook revisions and discusses changes with Council. Discussion to continue at next regular council meeting.

Housing Assistance Program: Willard proposes a short furlough of the Housing Assistance and Housing Rehabilitation Programs to address issues with guidelines and regulations. Dose motioned to table discussion on the programs with Wahle second, all aye. Motion carried 3-0.

Insurance Renewal: Willard discusses ICAP renewal, including coverage and cost. Wahle motioned to approve the insurance renewal with Freuck second, all aye. Motion carried 3-0.

Ordinance 225: Sewer Rate Increase: Mayor Bardsley read Ordinance 225 regarding the sewer rate increase proposed. Notice of Public Hearing will be published, and public hearing will be held at next regular council meeting on April 4th. Freuck motioned to approve the reading of the Ordinance with Dose second, roll call vote, all aye. Motion carried 3-0.

Consent Agenda: US Bank visa (144.79), Wellmark (3841.09), MidAmerican (3073.58), Max I Walker (51.60), Iowa One Call (23.60), Dearborn National (40.54), CenturyLink (360.94), Art McHenry (10.00), US Post Master (110.50), Claims:

CLAIMS FOR COUNCIL APPROVAL

14-Mar-17

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Jan Ehrens	reimbursement	\$50.25
Brett Goehring	reimbursement	\$167.12
Jill Willard	reimbursement	\$52.87
Computer Systems, Inc	computer services	\$470.00
Council Bluffs Online	online services	\$90.00
Ideal	water services	\$9.00
Echo	Mvolt 1/3	\$210.00
Gazette	Publishing services	\$565.00
5M McKee Trucking	road rock	\$688.90
EMS Services	billing servicea	\$147.20
Snyder & Associates	Fieldcrest review	\$179.00
Menards	supplies, updates	\$2,159.50
M & K Mills	garbage	\$3,827.50
Cornhusker Int'l	Rescue repairs	\$1,244.47
People Service	water samples	\$200.00
Regional Water	water services	\$90.00
Bomgaars	supplies, updates	\$136.52
United Benefit	fire benefit service	\$41.25
Verizon	cell phone services	\$140.33
Walnut Communication	IP address	\$10.00
Agriland FS	fuel	\$1,284.90
Schildberg	road rock	\$341.19
February gross payroll		\$10,619.99
	total	\$22,724.99

Reports:

Fire/Rescue Department: Annual pancake feed March 26th 7:30am-1:00pm. Two volunteers need to retest with state for certifications.

Clerk: upcoming IMFOA Conference

Council Committees:

Economic Development: Willard invites Council to Planning and Zoning meeting May 1

Finance: Clerk Report presented

Streets: Goehring states cold patch is needed in some areas

Cemetery: need to replace electric light by flag pole, will install LED

Water: Main break near McClelland discussed

Code Compliance: Willard updates on Animal licenses. Bardsley updates on property compliance.

Parks: Water fountain is leaking. Park was opened with warm weather, but is closed again due to weather.

Closed Session pursuant to IA code section 21.5(j): To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Freuck motions to enter into closed session with Wahle second, all aye. Motion carried 3-0. Closed session begins at 9:02pm.

Dose motions to end closed session with Freuck second, all aye. Motion carried 3-0. Closed session ends at 9:10pm.

Willard reminds Council that next regular council meeting is scheduled for Tuesday, April 4th at 7:00pm.

Adjournment: Freuck motions to adjourn with Dose second, all aye. Motion carried 3-0. Adjournment at 9:11pm.