

REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 241 Third Street
Wednesday, April 11, 2018

Call to Order: The meeting was called to order by Mayor Dennis Bardsley at 7 p.m.

Roll Call: Dose – Yes, Freuck – Yes, Pingel – Yes, Absent: Erwin and Tiarks. Also present: Sorlien, Mayabb and visitors: Mark Stageman, Greg Messerschmidt, Sheri Messerschmidt, Mark Lander.

Pledge of Allegiance: Pledge of allegiance was recited by all.

Approval of Agenda: Pingel moved and Dose seconded to approve the agenda. All ayes. Motion carried.

Approval of Minutes: Pingel moved and Dose seconded to approve the March 12 and March 21 minutes. All ayes. Motion carried.

Public Forum: Nothing.

Turkey Vultures (Greg Messerschmidt): Discussed the turkey vultures surrounding their yard. Staff will contact other cities to see how the city may be able to assist.

Southwest Iowa Planning Council Presentation: Eric Lander, Transit Director, from Southwest Iowa Planning Council gave a presentation about the organization.

Mark Stageman – Commercial Zoning: No action taken and will put on agenda for next meeting for full council input, with notation that Planning and Zoning Committee will need to be involved, if pursued.

Pottawattamie County Sheriff – Law Enforcement Services Contract: Dose moved and Freuck seconded to approve the Sheriff's contract for the 7/1/2018-6/30/2019 fiscal year. All ayes. Motion carried.

Selection and Approval of Lawn Mower Estimates: Freuck moved and Pingel seconded to approve the Skag Cheetah Rear Discharge Zero-Turning-Radius mower totaling \$9,481.00. All ayes. Motion carried.

Lift Station 2017 Construction Permit: No action taken.

Dearborn: Discussion, no action taken.

Customer Utility Records: Freuck moved, Pingel seconded not to provide customer information to third parties on utilities. All ayes. Motion carried.

Consent Agenda and Claims: Prairie Rose Signs - \$400, Badger Body and Truck -\$1431.25 (25% down on sander), Century Link-\$382.19, Computer Systems, Inc.-\$546.50, Council Bluffs Online - \$90.00, MidAmerican Energy - \$2884.48, People's Service - \$1347.65, United States Treasury - \$302.44, Pott County Treasury – Sheriff's Office - \$4,011.88, Menard's \$623.37, Interior Touch \$3288.60, Life Assist - \$40.60, Menard's -\$623.37, US Postmaster - \$161.00, Counsel - \$314.91, Driver Sewer & Water - \$1625.00, Max I Walker - \$51,.62, Quill - \$80.34, S & L enterprises - \$202.78, US Post Office - \$123.55 (garbage/sewer billings), Casey Baragary - \$700.00, Badger Body & Truck - \$4293.75, Menards - \$573.15

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$362.51
Computer Systems	Balance of new computer server and installation	\$2,145.00
Computer Systems	Recurring charge May 2018 computer (software license, service, internet security, offsite backup)	\$506.50
Council Bluffs Fire Dept.	Advanced Life Support	\$100.00
Counsel Office & Document	Copier lease, contract clicks	\$153.08
Electric Pump	2/28/18 service call - Jack Links pump down	\$961.70
EMS Billing	EMS billing services	\$172.67
General Fire and Safety	Fire extinguishers - Fire Station/Old City Hall	\$240.25
Ideal Water	Recurring charge March and water	\$18.10
Iron Mountain	Shredding 2/21-3/26/2018	\$53.92
Jackie Masker	Mileage	\$27.00
JAS Pacific	Building Department Services	\$1,644.40
Jennie Edmundson Hospital	Labor & Mileage	\$49.52
Marne Elk Horn	Internet	\$10.00
Midwest Benefit, Inc.	Supplies	\$40.00
Midwest Breathing Air LLC	Supplies	\$592.84
Midwest Laboratories	Supplies for Lagoon Testing	\$102.30
Regional Rural Water	March	\$90.00
Senior Citizens	Underwood Senior Citizens 2018 Annual	\$650.00
USA Blue Book	Eye wash stations, safety glasses	\$375.16
Verizon	Cell - Fire/Rescue	\$136.60
March Gross Payroll		\$10,387.04
	Total	\$18,818.59

Pingel moved and Freuck seconded to approve consent agenda and bills and April bills to be paid. All ayes. Motion carried.

Reports:

Fire/Rescue Department: Pancake breakfast this Sunday, 4/15 7:30 a.m. – 1 p.m. Discussed fire department training.

Mayor: On April 4 Mayor and Clerk/Administrator met with Matt Wyant from Pottawattamie County Planning and Zoning. Update on Western Iowa Development Association.

Clerk: Special Council meeting Wednesday, 4/25/18 at 7 p.m.

Maintenance: Completed checks on parks.

Council Committees: None.

Economic Development: Discussed former city hall building.

Finance: Discussed looking at fund accounting software.

Personnel: All positions are filled.

Streets: Started cleaning streets and filling pot holes.

Sewer: Need to set up a sewer committee meeting.

Cemetery: Annual Report is due 4/30.

Water: Regional Water was flushing hydrants 4/10 – 4/11.

Code Compliance: Will review.

Parks: Maintenance finished the parks playground check today.

Adjournment: Pingel moved and Dose seconded to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 9:18 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

attest) Cindy Sorlien, City Clerk/Administrator