

**REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 218 SECOND STREET
Tuesday, August 9, 2016– 7:00 P.M.
MINUTES**

Mayor Bardsley called the meeting to order at 7:00pm. Present were Erwin, Wahle, Dose, Freuck and Pingel. Also present were Goehring, Willard, and Mark Reinders of MidAmerican Energy. Public present were Gerry Schmidt, Beth Kennedy, and Rod Kennedy.

Motion to approve agenda made by Erwin with second by Dose, all aye. Motion carried 5-0.

Motion to approve meeting minutes from council session held on July 12th and 14th, 2016 made by Freuck with Dose second. All aye, motion carried 5-0.

Public Forum: Beth Kennedy, Rod Kennedy, and Gerry Schmidt are present to speak about the water in the drainage ditch behind Clark Circle. It is mentioned that the water has never been this high or stayed stagnant for this long. Mayor Bardsley mentioned that over time, the ditch has filled in with sediment and the ditch isn't as deep as it once was. Pingel mentioned the water table is up everywhere as well. Gerry asked the council to view the area and create a solution. Council discussed possible solutions and Goehring agreed to examine the area.

Discussion regarding the SWITA bus was postponed.

MidAmerican Franchise manager, Mark Reinders presented the renewal contract to Council. Franchise contract was signed 25 years ago for natural gas and needs renewed. Council can approve to have electric franchise contract signed this year as well, it is due in 2022. Reinders stated the whole process will take about 2 months to complete the contracts. Motion for publication and Public Hearing to be set for Tuesday, September 13, 2016 at the regular Council meeting regarding the franchise contracts made by Freuck with Erwin second. All aye, motion carried 5-0. Goehring and Willard have been working to determine if a trash basket can be added to the lift stations to help maintain the pumps using the current project money. Iowa DNR stated the city cannot use the same money once the loan is closed. Goehring has been looking for other options for each of the lift stations and updated Council on his potential solutions.

Maintenance position has been posted in the Neola Gazette. City has received 7 applications thus far. Willard reviews job description and proposal for pay. Pingel, Wahle, and Goehring asked to be excluded from the hiring committee due to conflicts of interest. Council discussed training of new hire and time frame for interviews.

Bardsley stated the need for continued discussions on the city-owned property on 3rd street and options for use of the space. Council then discussed all the city-owned buildings and future options.

Motion to approve consent agenda and claims made by Pingel with Erwin second. All aye, motion carried 5-0.

Consent Agenda: Aflac (106.20), Agriland FS (50.00, 164.37, 214.81), Counsel (112.90), USA Blue Book (444.83), Sherwin Williams (168.23, 212.93, 319.40), G & T services (250.00), Barco Municipal (499.47, 70.93), Menards (42.96), General Fire and Safety (483.46), IDNR (210.00), IMWCA (619.00), JAS Pacific (1567.54), MidWest United Firemen (41.25), NAPA (70.56), Regional Water (120.00), Verizon (139.96), Walnut Communications (10.00), Century Asphalt (2112.00, 2652.00), Farm Supply (165.48) Claims:

CLAIMS FOR COUNCIL APPROVAL

5-Aug-16

| Business | Service | Amount |
|----------|---------|--------|
|----------|---------|--------|

| | | |
|-----------------------|--------------------------------------|-------------|
| US Post Office | sewer billings | \$110.50 |
| Wellmark | heath insurance | \$4,350.62 |
| SWIPCO | June services | \$413.80 |
| Century Link | phone | \$434.50 |
| Computer Systems, Inc | computer services | \$470.00 |
| Counsel | office supplies | \$278.54 |
| ICAP | annual dues | \$1,012.98 |
| Ideal Water | water cooler | \$18.10 |
| Max I Walker | rugs | \$45.60 |
| MidAmerican Energy | utility | \$3,076.84 |
| People Service | testing | \$200.00 |
| Quill | office supplies | \$71.66 |
| SWIPCO | dues | \$596.00 |
| Brandan Yoerger | refund | \$25.44 |
| US Bank VISA | Post office, flag pole, seal coating | \$231.46 |
| | | |
| July gross payroll | | \$10,666.73 |
| | | |
| | total | \$22,002.77 |

Fire/Rescue Department: 170 runs for year, dept did get moved on for second phase of IA West grant of \$10,000.00.

Mayor: Will be out next week and has meeting on 26th with WIDA. New Economic Developer hired for Advanced SW Iowa.

Clerk: IMWCA Audit completed, Annual Audit scheduled Aug 29, Thank you note received from UMBA, grants updates.

Maintenance: Most streets scheduled for seal coat maintenance have been completed. Council stated Goehring has done a good job of completing the project this year and getting caught up.

Council Committees:

Economic Development: New hire from Advanced SW Iowa. Potential projects in city discussed.

Finance: City is preparing for annual audit.

Personnel: discussed above

Streets: discussed above

Sewer: Discussion of sewer connections in town

Cemetery: None

Water: Discussion of updating irrigation meters

Code Compliance: None

Parks: Need to find home for more trees which were obtained from a grant. Anyone interested in receiving a White Oak, Red Oak, Redbud, or Lilac may contact City Hall for arrangements.

Motion for Adjournment made by Erwin with Pingel second. All aye, motion carried 5-0. Adjournment at 9:10pm.