

**REGULAR MEETING OF UNDERWOOD CITY COUNCIL**  
**CITY HALL – 218 SECOND STREET**  
**Tuesday, September 13, 2016– 7:00 P.M.**  
**MINUTES**

Mayor Bardsley called the meeting to order at 7:00pm. Present were Erwin, Wahle, Dose, and Freuck, Pingel was absent. Also present were Goehring and Willard, Mark Reinders of MidAmerican Energy, Scott Belt and Matt Wyant of Pottawattamie County, Curtis Hoakison of Agriland FS, Tim Wichman running for Board of Supervisors, and members of the Underwood High School Government class. All participate in the Pledge of Allegiance.

Motion to approve agenda made by Erwin with second by Freuck, all aye. Motion carried 4-0.

Motion to approve minutes from session held on August 9<sup>th</sup> made by Freuck with Erwin second, all aye. Motion carried 4-0.

Public Forum: Tim Wichman candidate for Pottawattamie Board of Supervisors addressed council to discuss his platform.

Matt Wyant and Scott Belt discuss the county building on Main Street with the council. County does not need the building any longer. Mayor Bardsley suggests meeting with the county more at a later time as well. Council does not have any questions at this time.

Curtis Hoakison from Agriland FS addressed council to discuss plans to expand and is requesting a new driveway for better access. Agriland is obtaining permits. Goehring discussed lowering the speed limit on that area of the highway. Wahle asked if increased traffic flow is projected, discussed. Curtis mentioned he will keep the city informed of the progress.

Motion to open Public Hearing to discuss the MidAmerican franchise renewal made by Freuck with Erwin second.

Roll call vote: Erwin, Freuck, Dose, and Wahle all aye. Motion carried 4-0. First reading of ordinance for natural gas and electric energy, including new language for option of a franchise fee with MidAmerican Energy is completed. No comments from the public. Motion to close public hearing made by Freuck with Wahle second, all aye. Motion carried 4-0. Motion to approve the first reading of the natural gas and electric contracts for MidAmerican Energy made by Freuck with Wahle second. Roll call vote: Erwin, Wahle, Dose, and Freuck all aye. Motion carried 4-0. Second reading will be at October council session.

Discussion of the business building and plans to proceed to move City Hall to Main Street. Freuck and Goehring have potential plans for internal building layout.

Discussion of the update of lift stations discussed by Goehring. Bardsley mentioned that another sewer pump was broken after the last council meeting and was sent to Ankeny for repairs. The other pump is back from repairs and working well. Public works is still finding gloves, rags, markers, and other debris in the sewer system. Erwin suggested a backup pump again, and council discussed updating the lift station with trash baskets to accommodate the needs of the city. Goehring has begun working with the engineer on probable costs.

Drainage ditch behind Clark Circle and Charles Drive is holding water. Council members surveyed the area and determined the water is not stagnant, but is flowing due to natural springs and precipitation. Attorneys advise the

city does not have authority to initiate repairs; however Goehring mentioned that we could help out. Options for repair discussed.

Plans for trail and discussed by Willard. Council also discussed 28E agreement and engineering needs. City needs to get engineer plans secured to strengthen grant applications. City also needs to get the community excited about the trail to strengthen community support.

Iowa DNR offers a free tree inventory for cities. Underwood will proceed with obtaining this for the city and residents.

Motion to approve Resolution 16-09-01 to approve the Street Finance Report and allow Willard to submit the report made by Erwin with Dose second. Roll call vote: Dose, Erwin, Wahle, Freuck all aye, Pingel absent. Motion carried 4-0.

Discussion of annual audit report lead by Willard with Bardsley offering input from the final meeting as well. Maintenance position has been closed and candidates interviewed by the hiring committee. Hiring committee made recommendation to offer employment to Travis Bauer of Underwood, IA for the position of Public Works Assistant. Motion to table the decision until the next council meeting made by Erwin with Wahle second. Dose and Freuck oppose and the motion dies due to split vote, 2-2. Motion to offer employment to Bauer made by Freuck with Dose second, Erwin opposes, motion carried 2-1 with Wahle abstaining. Wahle excuses himself from session.

Motion to approve consent agenda and claims made by Erwin with Freuck second, all aye. Motion carried 3-0.:

Aflac (106.20), Agriland FS (342.64, 133.48), Bobcat (68.25, 171.002395.00), CB Online (90.00), Computer Systems, Inc (50.00), EMS Billing (472.85), Heiman (1391.80), IA Pump Works (4484.64), Iron Mountain (50.00), Ideal Water (18.10), JAS Pacific (2974.32), Jill Willard reimburse (234.71), M & K Mills Tree Service (3809.50), Max I Walker (45.60), MER Engineering (1633.00), Muxfeldt Associates (3000.00), MidWest United Firemen (41.25), NAPA (42.98), Regional Water (120.00), Salvo's Contracting (210.00), Verizon (140.72), Walnut Communications (10.00), Woods & Wyatt (12,049.10), Claims:

US Bank Visa	Post office	\$32.88
Century Asphalt	seal coat	\$1,875.00
Puritan	park flag pole	\$68.00
EMS	rescue billing	\$49.18
MES	capitol equipment	\$408.81
MES	fire repairs	\$44.00
Life Assist	rescue supplies	\$362.37
M & K Mills	garbage services	\$7,634.00
Quickbooks Intuit	payroll customer services	\$565.00
Bomgaars	street supplies	\$83.80
CenturyLink	phone	\$365.40
Computer Systems, Inc	monthly services	\$470.00
CB Septic Service	lift station repairs	\$1,420.00
Counsel Office and Document	copier	\$135.67
Dultmeier Sales	street maintenance	\$795.81
ICAP	membership	\$586.06
Ideal Pure Water	water	\$18.10
IMWCA	installment 4 of 8	\$619.00
IA Pump Works	lift station repairs	\$1,125.00
People Service	samples	\$200.00
Quill	office supplies	\$48.95
Sherwin Williams	street paint	\$700.56
Unity Point Clinic	drug testing	\$37.00

USEMCO	lift station repairs	\$244.70
US Postmaster	monthly mailings	\$109.82
Wellmark	health insurance	\$4,081.56
Dearborn National	life insurance	\$152.15
MidAmerican Energy	monthly services	\$3,208.61
August gross payroll		\$10,419.95
	total	\$35,861.38

Fire/Rescue Department: Upcoming annual fire departments benefit dinner on October 2.

Mayor: Bardsley continues to work with WIDA on development options.

Clerk: Willard discusses KSOM radio interview from August session. Upcoming conferences which will be attended in Sept and Oct. CITIES grant has been completed and all documents filed. Absentee ballots for county elections are located at City Hall. Friends of Underwood is proposing June 10 for Junkwood next year and will be on agenda in October.

Maintenance: Street seal coating is complete for the year.

Council Committees:

Economic Development: Advance SWI meeting is upcoming

Sewer: Request to add info on accounts, Willard will speak with attorney

Code Compliance: City Hall has been citing residents for nuisances such as overgrown yards and dilapidated houses, and working with residents to ensure completion of requests. Willard looks to expand efforts next year.

Motion to adjourn made by Erwin with Dose second, all aye. Motion carried 3-0. Adjournment at 8:49pm.

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Dennis Bardsley, Mayor

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attest: Jill Willard, City Clerk