

**REGULAR MEETING OF UNDERWOOD CITY COUNCIL**  
**CITY HALL – 218 SECOND STREET**  
**Tuesday, October 11, 2016– 7:00 P.M.**  
**MINUTES**

Mayor Bardsley called the meeting to order at 7:00pm. Present were Pingel, Freuck, Dose, Wahle, and Erwin. Also present were Goehring and Willard, Dennis Keithley running for County Auditor, Tom Whitson, Art Hill running for county auditor, Lori Holste from Western Iowa Development Association, Paula Hazlewood from Advance Southwest Iowa Corp, Carol Urban for Friends of Underwood, and Rob Ambrose for Pottawattamie County Sheriff's office. All participate in Pledge of Allegiance.

Motion to approve agenda made by Erwin with Freuck second, all aye. Motion carried 5-0.

Motion to approve minutes from session on September 13<sup>th</sup> made by Freuck with Erwin second, all aye. Motion carried 5-0.

Public Forum: Art Hill (I) running for county auditor addressed the council to discuss his platform. Dennis Keithley (D) running for county auditor addressed the council to discuss his platform. Rob Ambrose addressed the council regarding a grant received by the Pottawattamie County Sheriff office to install traffic cameras in towns.

Friends of Underwood: Carol Urban addressed the council regarding Junkwood 2017. Council discussed the date of June 10<sup>th</sup> with street closure occurring the evening before, time to be determined later.

Lori Holste and Paula Hazlewood discuss development in the county with the council and discuss the importance of Go-Ready sites. WIDA offers a Go-Ready program to get property ready for development and completes all due diligence. Lori and Paula also mentioned that Underwood holds a prime location for development.

Second and Third readings of the MidAmerican Franchise Agreement are read by Mayor Bardsley. Roll call vote to approve each reading: Erwin, Freuck, Dose, Pingel and Wahle all aye. Motion carried 5-0.

Lift Station discussion continues from last month's session regarding upgrades and maintenance on the main lift station and Link's lift station. Goehring has made contact with engineer and we need to proceed with obtaining permits. Project financing is discussed. Motion to approve plans to proceed with lift station upgrades and maintenance approved by Dose with Freuck second, all aye. Motion carried 5-0.

Housing Assistance Application 16-01 is discussed. Motion to approve HAP 16-01 made by Pingel with Freuck second, all aye. Motion carried 5-0.

Animal Control Building discussion is tabled until next month's session in motion made by Erwin with Freuck second, all aye. Motion carried 5-0.

Current sewer deposit amount for new residents and the issue of delinquent accounts is discussed by Willard.

Willard requests an increase of sewer deposit from \$50.00 to \$100.00 only for new incoming residents. Pingel suggests an increase to \$150.00 due to the average amount of the delinquency with which the city is burdened.

Willard mentioned this will change the ordinance, and council discussed other areas of the ordinance which could be improved as well. Motion made by Pingel with Freuck second, all aye. Motion carried 5-0.

Heartland Co-op has agreed to allow the city to use a building free of charge for storage. Goehring discusses the use of the building and the need to provide Certificate of Liability Insurance and Hold Harmless agreement to Heartland. Motion made by Freuck to approve the use of the building with Wahle second, all aye. Motion carried 5-0.

Shiloh Properties is looking forward to new developments. The council discussed hiring an engineering company to complete inspections. Cost of the engineer is discussed. Council agrees to contract an engineer.

Special meeting set for Tuesday, October 25, 2016 to discuss Strategic Plan update.

Motion made to approve consent agenda and claims made by Pingel with Erwin second, all aye. Motion carried 5-0.

CLAIMS FOR COUNCIL APPROVAL

11-Oct-16

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Walnut Communications	IP address	\$10.00
Verizon Wireless	cell phone service	\$141.00
Regional Water	water services	\$120.00
RVS Software	Annual Fee	\$723.00
RVS Software	forms	\$76.72
Quill	office supplies	\$145.68
Pottawattamie Sheriff	quarterly payment	\$4,011.88
IMWCA	installment 5 of 8	\$619.00
Iowa Pump Works	pump repair	\$4,495.22
Dave Lyon Auto	DOT Inspection	\$50.00
Agriland FS	City Hall	\$71.25
Agriland FS	Fire Dept	\$165.72
Aflac	monthly service	\$102.06
Ideal Water	water cooler	\$27.20
Jill Willard	travel and reimbursement	\$209.21
M & K Storage	fire storage	\$480.00
Zoll	EMS Supplies	\$541.93
Zoll	Type 123 Lithium batteries	\$72.75
Life Assist	EMS Cases	\$914.26
September gross payroll		\$12,888.50
	total	\$25,865.38

Reports: Pingel reported that the fire department had an excellent turn out for the fire supper and is grateful for the community support. Department is at 210 runs for the year thus far. Insurance Services Organization is coming out next month for review. Bardsley reported on the WIDA meeting last week and discussed his meeting in Sioux City last month. Bardsley also spoke with the county attorney regarding the progress on the trails project in the county. Willard updated the council on the upcoming tree inventory with DNR and upcoming conferences. Willard discussed progress on the grant applications for dilapidated buildings with SWIPCO. Willard passed card to council for signatures and conveyed appreciation from the government class for allowing them to observe the meeting last month. Willard discussed the work orders that were received and completed. Willard extended invitation to council for elected officials to attend a luncheon on November 15. Goehring mentioned that the air compressor needs repair or replaced and expenses of such. Erwin mentioned a citizen on 3<sup>rd</sup> street wanted clearance to remove a tree at their own expense. Bardsley discussed Willard's one-year evaluation. Goehring mentioned the new public works assistant is performing well. Sewer was discussed above. Nuisance properties in town will be contacted to address issues. Wahle mentioned that parks are look good.

Motion to adjourn made by Erwin with Wahle second. Adjournment at 9:38pm.