

**REGULAR MEETING OF UNDERWOOD CITY COUNCIL**  
**CITY HALL – 218 SECOND STREET**  
**Tuesday, December 13, 2016– 7:00 P.M.**  
**Minutes**

**Call to Order:** - Mayor Bardsley called the meeting to order at 7:01 p.m.

**Roll Call:** Present – Erwin, Wahle, Freuck, Dose, Pingel. Also present, Goehring and Ehrens. Underwood Government Students present: Julie Hedegaard, LizzieSealey and Hannah Wahab. All participated in the Pledge of Allegiance.

**Approval of Agenda:** Motion for approval of agenda by Erwin, second by Pingel; motion approved 5-0.

**Approval of Minutes - November 8<sup>th</sup> :** Motion to approve minutes by Dose, second by Pingel; motion approved 5-0.

**Public Forum:** No public present for discussion.

**Post Prom Donation:** Motion by Erwin to donate \$250.00 (same as last year) and second by Freuck; motion carried 5-0.

**ICAP Cyber Security Recommendations:** Mayor Bardsley read the suggestions and how we are addressing their suggestions. No further discussion.

**Tree Removal Discussion:** Goehring explained three trees are to be removed. We have received three bids; \$6200, \$5000 and \$4700. Motion made by Freuck and second by Pingel to accept the \$4700 bid with FLSCO pending funds and receipt of insurance; motion carried 5-0. Brett will notify the successful bidder.

**Water Main Issues:** An update was given on the recent water main break and gas line rupture. Regional Water will be doing clean up once the weather warms up.

**3<sup>rd</sup> Street West:** Goehring explained he had been contacted by the County Engineer Rasmussen if we would want to be involved with the resurfacing of the west end of 3<sup>rd</sup> Street and pay one-half of cost. Goehring will talk to Rasmussen and come back to council in January with more information.

**Ordinance 223:** First reading with discussion held. Erwin moved with Pingel second to publish and hold public hearing at the January council meeting. Roll call – 5 ayes.

**Ordinance 224:** First reading with discussion held. Freuck moved with Erwin second to publish and hold public hearing at the January council meeting. Roll call – 5 ayes.

**Rental Property / Apartment Inspection Codes - 2015 International Codes:** Discussion held. Pingel given copy of the booklet given to us by our City Inspector and to review and have draft available for council at the February council meeting.

**Sewer Rate Discussion:** Discussion held. Mayor Bardsley requested each council member to review the handout and a decision will be made at the January council meeting. If questions, stop by the office and talk to Jill.

**Vacation Request for Carry-Over:** Goehring currently has 33 vacation hours remaining. He is anticipating taking a few days off before the end of the year. Wahle moved with Pingel second to carry over unused vacation into the New Year to be used by March 31<sup>st</sup>. Motion carried; 5-0.

**2017 IIMC Conference -May 21-24, Scholarship awarded:** Erwin moved with Wahle second to table until January council meeting as Jill will be present.

**Engineer Discussion:** Goehring discussed both MER and Snyders in regards to reviewing preliminaries in the next phase of Fieldcrest. Snyder will be the engineer reviewing preliminaries and council will decide on construction inspection on Fieldcrest. Eldon could not make it to tonight's meeting to discuss and update on the lift station. He will be at the January meeting.

**Consent Agenda:** Walnut Communications (10.00), Verizon Wireless (139.87), Regional Water (90.00), Agriland FS (999.17), Bomgaars (257.24), CenturyLink (361.64), Coaching Systems LLC (600.00), Computer Systems Inc (470.00), Counsel Office (158.22), Dave Lyon (80.00), Dearborn National (322.54), EMS (167.31), Gazette (100.85), IMWCA (619.00), IA Rural Water Assn (225.00), M & K Mills Tree Service (7619.00), MidAmerican Energy (2366.25), RVS Software (77.85), Underwood Farm Supply (96.30), US Bank Visa (269.40), Wellmark (4758.71), Shiloh Properties (13,240.00), Links Snacks (31,500.00), American National Bank (12,025.00), TS Bank (17598.75), Claims: Erwin moved with Freuck second to accept; motion carried 5-0.

**Reports:**

- a. Fire/Rescue Department: 263 runs for the year. All gear and helmets in. Pingel has completed the grant; now will have to wait.
- b. Mayor: Paula Hazelwood has set goals and one of her goals is to have a 'boot camp' for Pottawattamie, Mills and Harrison Counties for economic development and TIF programs. More information to come but Paula and Denny both feel it would be very beneficial for council members to attend as well as the Clerk and Deputy Clerk.
- c. Clerk: AFR, AURR, TIF Debt complete; City Hall Holiday Closings; Update on reports completed and holiday schedule.
- d. Maintenance: Goehring asked everyone to start thinking of budget items. Currently battling grease deposits at the lift station from grease being poured down drains. There is a new manager at Regional Water. If winter help is needed, Gary Ehrens will be able to help if not busy with his other job. Would like everyone to come up with other names that could help, if needed. The bathroom in the park has some structural issues. The wood under the tin is rotted out. Will be investigating further as time is allowed.
- a. Council Committees:
  - i. Economic Development: Discussion held.
  - ii. Finance: None
  - iii. Personnel: None
  - iv. Streets: None
  - v. Sewer: None
  - vi. Cemetery: None
  - vii. Water: None
  - viii. Code Compliance: None
  - ix. Parks: None

As the Council would be going into Closed Session, Mayor Bardsley thanked Julie Hedegaard, Lizzie Sealey and Hannah Wahab for their attendance and informed them they would have to leave as the Closed Session was to begin.

**Closed Session pursuant to IA code section 21.5(j):** To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Motion to move into closed session made by Erwin and seconded by Freuck. Roll Call ; motion carried with 5-0. Closed session began at 8:12 pm. Discussion was held. Motion to end closed session by Erwin with Pingel second; motion carried with 5-0. Moved back into open session at 8:37 p.m.

**Adjournment:** Motion to adjourn made by Erwin and seconded by Pingel. All aye; motion carried 5-0. Adjournment at 8:38 p.m.

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*Dennis C. Bardsley, Mayor*

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*attest: Janice V. Ehrens, Deputy City Clerk*