

**REGULAR MEETING MINUTES
UNDERWOOD CITY COUNCIL
Tuesday, January 8, 2019**

Call to Order: Mayor Dennis Bardsley called the meeting to order at 7:05 p.m.

Roll Call: Erwin-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes. Public present: Dave Sturm. Also present: Mayabb and Sorlien.

Pledge of Allegiance: Recited by all.

Approval of Agenda: Erwin moved, Pingel seconded to approve the agenda. All ayes. Motion carried 5-0. Madsen stated conflict with I80 Liquor Permit and will abstain from voting.

Public Forum: None.

I 80 Liquor Permit: Erwin moved, Tiarks seconded to approve I80 Sports Lounge Liquor Permit contingent on the approval of the DRAM by Alcoholic Beverage Liquor Board. 4-0 ayes, 1 abstained.

John Rasmussen arrived at 7:10 p.m.

Railroad Highway Overlayment Summer 2019-Shoulders, Update Sidewalk Ramps at Crossings (John Rasmussen): No action taken.

John Rasmussen left at 7:26 p.m.

Right of Way on Railroad Highway (Dave Sturm): No action taken.

Dave Sturm left at 8:15 p.m.

Wildlife Agreement with USDA/City Staff - including Geese: Discussion, progress made by city staff. No action taken.

Wastewater Treatment Operations Permit: Madsen moved, Pingel seconded to proceed with the permit letter by Public Works Director. All ayes. Motion carried 5-0.

ICAP Grant Received: Pingel, Dose moved to accept ICAP grant with drone purchase. All ayes. Motion carried 5-0.

Planning and Zoning Committee Recommendations: Pingel moved, Tiarks seconded to accept the Planning and Zoning recommendation to accept the 2015 International Municipal Code and get Building Inspector involved to move forward. 3-0 ayes. Madsen and Dose abstained. Motion carried 3-0.

Animal Control Building: Madsen moved, Pingel seconded to accept Wheeler construction bid to complete asbestos removal. All ayes. Motion carried 5-0.

Appointment of City Committees: Pingel moved, Erwin seconded to approve the Committee appointments. All ayes. Motion carried 5-0.

Resolution 19-01 through Resolution 19-01-04:

Resolution 19-01-01: Resolution setting regular meeting schedule of the city council

Resolution 19-01-02: Resolution appointing interim city treasurer and specifying salary

Resolution 19-01-03: Resolution authorizing the city clerk to write checks for bills

Resolution 19-01-04: Resolution appointing city attorney and specifying fees

Erwin moved, Pingel seconded to approve Resolutions 19-01 with the exception of changing the April and May meetings to the second Wednesday at 7 p.m. All ayes. Motion carried 5-0.

Pingel moved, Madsen seconded, to approve Resolution 19-01-02 for interim city treasurer, JW Tiarks, at \$60 per month . Tiarks abstained. Motion carried 4-0.

Consent Agenda and Claims:

8-Jan-19 CLAIMS FOR COUNCIL APPROVAL

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Banker's Trust	Bi-annual payment	\$5,956.25

Banker's Trust	Bi-annual payment	\$1,510.00
Us Postmaster	Mailing of December sewer/garbage bills	\$113.40
Century Link	Phone	\$394.89
Computer Systems	Lenovo table uninstall mobile read only/install 365	\$40.00
Council Bluffs Fire Dept	ALS Tier with Underwood Fire/Rescue 12/30/18	\$100.00
Counsel	Copier: Contract base rate charge/Contract clicks	\$83.12
EMS Billing	December 2018 Contracted Agreement Percentage	\$8.64
Great American Fin Services	Billing changed from Counsel to here for Copier Lease	\$114.50
Ideal Pure Water	Recurring December 2018 charge & 1 bottle	\$18.10
IMWCA	Work Comp Premium Installment 7	\$661.00
JDW Midwest	December 2018 Minimum Monthly Rate	\$250.00
Marne Elkhorn	Static IP Address January 2019	\$10.00
Max I Walker	Rugs - December 2018	\$41.32
Menards	Otdr Timer, 16GB FD, Broom - 2 LED Ballasts Fire Stat	\$279.95
MER Engineering	Engineer Serv for #1 & #2 Lift Stations	\$15,089.80
MidAmerican Energy	Electricity December 2018	\$3,353.71
Midwest Laboratories	Wastewater Testing December 2018	\$719.54
M & K Mills Tree Svc (MTS)	Trash Service - December 2018	\$3,368.00
Pott Cty Sec Roads	Salt/Sand with caliber 12/27/18 - 2 loads-13.57 tons	\$446.72
Pott County Sheriff	Quarterly Sheriff Payment	\$4,011.87
Quill	Office supplies	\$74.05
Regional Water	Water December 2018	\$120.00
Sam's Club	Candy Canes for Santa Visit for Children - December 18	\$14.98
Snyder & Associates	Design/Bid Srvc - 2018 Street Improvements	\$12,425.00
UPS	December stops	\$84.69
US Bank	Waders for PW staff Completing Diffuser test in creek, mail, SWICAA luncheon items	\$136.93
US Post Office	January 2019 Newsletter Mailings	\$142.00
Verizon	Phone11/26-12/25 - Pub Works (Sewer) & Fire Dept.	\$169.31
Wellmark	Monthly Premium	\$3,577.70
December Gross Payroll	Staff, Council/Mayor, Board of Adjustments	\$15,005.83
	Total	\$60,741.65

Pingel moved, Tiarks seconded to approve consent agenda and claims. All ayes. Motion carried 5-0.

Reports:

Fire/Rescue Department: 238 runs last year, applied for grant for thermal imaging, hear in March about grants.

Mayor: Jim attended EMC meeting, EMC looking to move offices.

Clerk: Mayor and other mayors have meeting with the Sheriff Office and Board of Supervisors.

Maintenance: Both Public Works staff attained Class D-CDL licenses.

Economic Development: None.

Finance: None.

Personnel: Clerk/Administrator to meet with Personnel Committee. January Newsletter sent out to citizens.

Streets: Discuss at budget workshop on 1/23/19.

Sewer: Discuss at budget workshop on 1/23/19.

Cemetery: None.

Water: None.

Code Compliance: In process of codification currently.

Parks: None.

Adjournment: Pingel moved, Erwin seconded to adjourn. Mayor Dennis Bardsley adjourned the meeting at 9:24 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator