

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, September 10, 2019

Call to Order: Mayor Dennis Bardsley called the meeting to order at 7 p.m.

Roll Call: Tiarks-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes. Absent: Erwin. Also in attendance: Jose Garcia, Maria Garcia, Sorlien, Freuck and Dave Sturm.

Pledge of Allegiance: The Pledge of Allegiance was recited by all.

Approval of Agenda: Pingel moved, Madsen seconded to approve the agenda. Motion carried 4-0.
No board member stated a conflict of interest with any agenda items.

Approval of Minutes: Madsen moved, Pingel seconded to approve the August 13, 2019 Minutes. Motion carried 4-0.

Public Forum: None.

Angle Parking Ordinance 2nd and 3rd Reading: Pingel moved, Madsen seconded to set the public hearing for the angle parking ordinance. Motion carried 4-0.

Alcohol and Beverage License Request for Garcia's Family Mexican Restaurant: Dose moved, Madsen seconded to approve the Alcohol and Beverage License for Garcia's Family Mexican Restaurant, opening in October at 118 Third Street. Motion carried 4-0.
Jose Garcia and Maria Garcia left at 7:06 p.m.

Citizen Request to Consider Engine Brake Ordinance: Council directed city staff to do further research, then get Streets Committee together, prior to next regular meeting.

Citizen Request to Reduce Sewer Use Fee: Council directed city staff to follow up accordingly.

Crosswalk at Corner of 3rd Street at Railroad Highway Crossing Railroad Highway: Crosswalk (North side) at corner of 3rd Street and Railroad Highway, will be painted before next meeting. Signs have been ordered with estimated arrival of October 15.

Handicapped Sidewalk entrances (4) in total on north side of 3rd Street and south side of 1st Street: Council directed city staff to attain another estimate.

Radar Reducing Speed Signs for possible use of North, South and West paved roadways into Underwood: Council directed city staff to continue to towards a funding source for radar reducing speed signs.

Lift Station #1 Status: Army Corps of Engineer letter came back in support. MER Engineering drafted a variance letter for 1/16" of an inch on the pump opening to Iowa DNR. Mayor Bardsley signed letter.

Shop Garage Sliding Overhead Door - Fix or Replace: Pingel moved, Dose seconded to hire alpha Door to replace the door at shop but with an 18' standard door. Motion carried 4-0.

Choose Engineer for Watershed from North Street to Charles Drive and Retaining Wall between 4th Ave and Clark Circle on South Side of North Street: Pingel moved, Madsen seconded to choose Snyder and Associates for the engineer for the Watershed from North to Charles to 3rd Street and North Street Old Water Tower retaining wall area. Motion carried 4-0.

Choose Engineer for Request for Qualifications of Engineer Submissions related to Mosquito Creek Disaster-Related Flooding Embankment Erosion: Madsen moved, Pingel seconded to assign Snyder and Associates as the engineer for the Mosquito Creek Disaster-Related Flooding Embankment Erosion. Motion carried 4-0.

Streets Project 2019 Accounts Payable Invoices: Pingel moved, Dose seconded to give 2 additional days to Carley Construction for the Streets Project and to pay the 3rd installment for the 2019 Streets Project in the amount of \$118,374.99, retaining a percentage back. Motion carried 4-0.

Annual Street Finance Report Approval FYE June 30, 2019: Madsen moved, Pingel seconded to set a special meeting for Wednesday, 9/25/19 at 6 p.m. for the Street Finance Report. Motion carried 4-0.

Consolidation of bank accounts per auditor recommendation: Pingel moved, Madsen seconded to consolidate the LMI and Urban Renewal bank accounts into the main operating account, and move the sewer savings account into the public money market account. Motion carried 4-0.

Resolution 19-09-01 - Increase bank accounts limits: Pingel moved, Dose seconded to approve resolution 19-09-01 to increase the maximum of \$4M per bank account. Roll Call Vote: Madsen-Yes, Tiarks-Yes, Pingel-Yes, Dose-Yes. Motion carried 4-0.

Consent Agenda and Claims: Tiarks moved, Pingel seconded to approve the Consent Agenda and Claims to correct the Counsel invoice to \$144.92 and add Dave Lyons Auto Repair -\$2500.00 Motion carried 4-0.

EFTPS-\$4224.64, IPERS-\$3022.95, US Post Office-\$98.00, Wellmark-\$107.81, MidAmerican Energy-\$2863.02, gWorks-\$1250.00

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Able Locksmiths	Medeco Keys, Medeco Combination Change, Labor, SVC Call	\$587.50
Agriland FS	Fuel	\$681.14
Bobcat	S590 Bobcat Skid-Steer Loader	\$21,882.00
Bomgaars	Supplies for Lagoon and Streets	\$268.81
Carley Construction LLC	Shoulder Rock	\$4,875.30
Century Link	Phone Bill	\$426.47
CompChoice	Random Drug/Alcohol Test	\$55.00
Computer Systems	Service call for scanner & new computers	\$6,579.00
Computer Systems	Recurring charge for Internet Security, Cyber Sentry, Offset Backup, Office 365 Backup	\$506.50
Council Bluffs Fire Department	ALS Tier	\$100.00
Council Bluffs Online LLC	Annual Domain Renewal Fee	\$35.00
Counsel	Copier: Contract base rate charge/Contract clicks & Black Toner for Copier	\$144.92
Daily Nonpareil	Ad for Public Works Employee	\$498.84
Dave Lyon Auto Repair	Rotator Use to remove trees from Creek	\$2,500.00
Dearborn National	Life Insurance	\$223.80
Electric Pump	Service Call/Service Agreement	\$825.00
EMS	Ambulance Services - (337.91) & Refund (666.80)	\$1,004.71
Fastenal	Supply for Office Door	\$7.00
Gazette	Publication of Minutes for June & July	\$290.95
Great American Fin Services	Copier Lease	\$114.50
Ideal Pure Water	August 2019 recurring water holder and 1 bottle	\$18.10
Iron Mountain	Shredding Services 7/24/19-8/27/19	\$61.24
JDW Midwest	JDW Midwest Minimum Monthly Rate August 2019	\$984.01
Laser Pro Co., Inc.	Office and Cleaning Supplies	\$254.04
Marne Elkhorn	Static IP Address September 2019	\$10.00
Max I Walker	Rug Cleaning 7/31/19 & 8/28/19	\$43.32
Menards	Spray Gun, Airless Hose, White Striping Paint, Lawn Blanket, Metal Anchor Kit, Garden Staples	\$536.18
MER Engineering	Revised plans/specifications, Applied for SRF & IUP, Revised facility plan, Council Meetings, Post Flood Topographic Survey, Met with Utility Companies	\$14,532.11
Midwest Laboratories	Wastewater Lagoon Testing for August 2019	\$680.20
Midwest Benefit	Death Benefit for 33 Firemen @ 1.25	\$41.25
M and K Mills Tree Service	Trash Service for August 2019	\$3,386.00
Nebraska Salt & Grain Co.	Ice Control Salt	\$1,661.58
NMC Rental	Emergency Generator 8/1/19-8/28/19 rental fee	\$2,420.37
Regional Water	Water Usage August 2019	\$165.00
Snyder & Associates	Engineer Construction Svcs - Streets 2019 Project	\$9,236.46
Storey Kenworthy/Matt Parrott	Printing Utility Bills	\$521.87
Underwood Post Prom	Refund	\$150.00
USA BlueBook	Sewer Disconnect Valve Bodies	\$1,086.26
Verizon Wireless	Wireless usage	\$171.97
	Sub-total	\$77,566.40
July Payroll	Staff	\$19,217.68
	Total	\$96,784.08

Reports:

Fire/Rescue Department: 163 runs for the year. Fire/Rescue Supper is 10/6/19 at UMBA.

Mayor: Discussion on F550 still under warranty.

Clerk: Photography Contest 2019 - Selection of 1st prize in each age category by PACE Arts Council - Winners: Age 19+ - Royce Forbush, Age 13-18 - Carter Forbush, Age 6-12 Miles Forbush.

Maintenance: Mosquito Creek Embankment Debris of Trees and Limbs: Large tree Debris from flood removed. Have written documentation from DNR of how to eliminate.

Council Committees:

Economic Development: Garcia's Family Mexican Restaurant will be opening in October 2019 at 118 Third Street in Underwood.

Finance: Await for audit results.

Personnel: Public Works Full-Time Position and Personnel Committee Recommendation: Tiarks moved, Pingel seconded to move forward with Personnel Committee Recommendation and hire Bryce Baragary for Public Works Full-Time position. Motion carried 3-1. (Ayes: Pingel, Dose, Tiarks, Naye: Madsen)

Streets: None

Sewer: None

Cemetery: None

Water: None

Code Compliance: None

Parks: None

Adjournment: Madsen moved, Tiarks seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 9:03 p.m.