

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Monday, December 9, 2019–6:00 P.M.

Call to Order: Mayor Dennis Bardsley called the meeting to order Monday, December 9, 2019 at 6 p.m.

Roll Call: In attendance: JW Tiarks, Josh Madsen, Bob Dose, Jim Pingel, Todd Erwin. Also in attendance Jeff Godwin, Bryce Baragary, Freuck, Sorlien.

Pledge of Allegiance: Pledge of Allegiance was recited by all.

Approval of Agenda: Erwin moved, Madsen seconded to approve the agenda. Motion carried 5-0.
 No board member stated a conflict of interest with any agenda items.

Approval of Minutes: Erwin moved, Dose seconded to approve the November 19 Regular Meeting Minutes. Motion carried 5-0.

Public Forum: Nothing.

Mosquito Creek Embankment -United States Department of Agriculture (USDA), Natural Resources Conservation Service (NRCS) – Project Agreement Approval: Approval Received of NRCS Grant (75%-NRCS-Construction Costs, 25%-City-Construction Costs, and 7.5%-NRCS-Engineering Costs, 92.5% City-Engineering Costs)– 220-day timeline for completion is July 4. This is the embankment east of the city’s lagoon wastewater system.

Pingel moved, Madsen seconded to approve the grant agreement between NRCS and the City of Underwood for Reconstruction of Mosquito Creek Embankment and authorize Mayor Bardsley to sign the agreement when provided by NRCS. Motion carried 5-0.
 Erwin moved, Madsen seconded for Snyder & Associates to move forward with the construction permit for Mosquito Creek Embankment. Motion carried 5-0.

Streets Project 2019 Accounts Payable Invoices: Dose moved, Pingel seconded to approve the Partial Payment Number 6 Subfinal to Carley Construction for \$8,383.75. Motion carried 5-0.

Lift Station #1 - DNR Floodplain Section Request of Elevation of Transformer Pad Above the Base Flood Elevation: No action taken. Meeting this week with MidAmerican, MER Engineering and Public Works staff at site of Lift Station 1.

Emergency Generator Lease/Purchase Continuation with 100 Kilowatt or Change to 60 Kilowatt: Erwin moved, Tiarks seconded to purchase the 60-kilowatt generator for \$6300 and discontinue rental purchase option of 100-kw. Motion carried 5-0.

Bobcat Upgrade from S590 to T595 Cost Difference and Increased Annual Rollover Fee: Council directed staff to complete additional research.

Infrastructure Paper Maps – Temporary PT Scanner for December 2019 and January 2020: Pingel moved, Tiarks seconded to approve for temporary scanner. Motion carried 5-0.

Resolution 19-12-01: Approval of paying General Obligation Corporate Purpose Bonds Series 2015 Interest Due \$5156.25 plus \$225.00 of Paying Agent Fee – Total \$5381.25 Transfer out of Fire (\$4574.06) and Road Use (\$807.19) and Transfer In for Debt Service: Pingel moved, Erwin seconded to approve Resolution 19-12-01. Roll Call Vote: Madsen-Yes, Dose-Yes, Tiarks – Yes, Erwin-Yes, Pingel-Yes. Motion carried 5-0.

Resolution 19-12-02: Approval of paying General Obligation Corporate Purpose Bonds Series 2019 Interest Due \$5529.17 plus \$225.00 of Paying Agent Fee – Total \$5754.17 – Transfer out of Road Use and Transfer In for Debt Service: Dose moved, Pingel seconded to approve Resolution 19-12-02. Roll Call Vote: Erwin-Yes, Pingel-Yes, Dose-Yes, Tiarks-Yes, Madsen-Yes. Motion carried 5-0.

Resolution 19-12-03: Approval of paying State Revolving Fund Interest of Interest \$1949.36 – Total \$1949.36 – Transfer out of Sewer Fund and Transfer In for Debt Service: Madsen moved, Erwin seconded to approve Resolution 19-12-03: Roll Call Vote: Tiarks-Yes, Madsen-Yes, Dose-Yes, Pingel-Yes, Erwin-Yes. Motion carried 5-0.

Set Hearing Date for the Sum of the Proposed Maximum Property Tax Dollars Hearing: Pingel moved, Tiarks seconded to set the Public Hearing Date for the Sum of the Proposed Maximum Property Tax Dollars Hearing for Tuesday, January 14, 2020 at 6 p.m. Motion carried 5-0.

Consent Agenda and Claims: US Postmaster-\$97.30, Shiloh Properties TIF-\$17,676.20, Links Snacks TIF-\$26,269.20, IA Finance Authority - \$1949.36, IPERS - \$3715.92, EFTPS-\$5178.70.

Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 5-0.

9-Dec-19 CLAIMS FOR COUNCIL APPROVAL

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$519.10
Anna Goeser (Katzner)	Cleaning City Hall July thru Dec 2019	\$900.00
Bobcat of Omaha	Counter weights for stability	\$778.57
Bomgaars	Mineral Spirits for Line Sprayer, Heaters for Lift Station/Lagoon, Gloves for Public Works Staff	\$718.86
Casey Baragary	Operator by Affidavit for November 2019	\$600.00

Century Link	Phone bill	\$415.90
City of Council Bluffs	1000 gallons of brine for roads	\$290.00
CNA Surety	Western Surety Bond \$45K Premium	\$244.00
Computer Systems	Help Desk for Email Quota Upgrade & Simple City Update	\$60.00
Counsel	Copier: Contract base rate charge/Contract clicks	\$65.90
Dorsey & Whitney	2019 GO Bond - Disclosure Counsel	\$5,000.00
Dorsey & Whitney	2019 General Obligation Corporate Purpose Loan	\$9,000.00
Great America Financial Services	Copier Lease	\$114.50
Ideal Pure Water	November 2019 Recurring Water Charge	\$9.00
JDW Midwest	JDW Midwest Contract Percentage Fee (85%) for November 2019	\$2,408.05
Laser Pro Co., Inc.	Office Supplies	\$87.05
Life Assist	25 Ambulance Blue Sensor Electrodes	\$108.50
M and K Mills Tree Service	Trash Service for November 2019	\$3,392.00
Marne Elk Horn	Static Line November 2019	\$10.00
Max I Walker	Rug Cleaning 11/6 & 11/20	\$43.32
Midwest Laboratories	Wastewater Lagoon Testing for November 2019	\$588.80
Midwest Benefit	Death Benefit for 30 Firemen @ 1.25	\$37.50
NMC Cat Rental	Emergency Generator Rental 10/24/19-11/20/19	\$2,420.37
Pottawattamie County Auditor	Pottawattamie County Elections	\$1,500.00
Pro Tech	Snow Blades	\$526.18
Quick Med Claims	Ambulance Service	\$156.01
Quill	Quill Copy Paper Renewal after credit applied	\$68.98
Regional Water	Water Usage November 2019	\$132.00
USA Bluebook	2 Skimming Nets & 2 Aluminum Poles to clean up lift station	\$315.79
Verizon Wireless	Monthly Phone Bill 10/26-11/25	\$168.76
Vickers Consulting Services, Inc.	2019 AFG Application	\$750.00
WIDA	Fiscal Year 2020 Dues	\$2,500.00
Zimmerman Sales & Service, Inc.	Bucket Truck Rental for 2 hrs. on 11/18/19	\$200.00
	Sub-total	\$34,129.14
Nov Payroll	Staff	\$11,596.91
	Total	\$45,726.05

Reports:

Fire/Rescue Department: 234 runs for the year.

Mayor: Grand Opening of Garcia's Family Mexican Restaurant was 12/1, along with Friends of Underwood Lighting Display 12/1.

Clerk: Zero Animal Control issues, Pott County Sheriff Report

Maintenance: Working on vehicle operations for snow and continue with wastewater laboratory testing.

Council Committees: Thanks to Todd Erwin for his service for the last 12 years as a city council member.

Economic Development: Continue to work towards supporting and expanding existing businesses and attracting new businesses.

Finance: Beginning to work on budget.

Personnel: Nothing

Streets: Sanding of streets on 12/9/19.

Sewer: Nothing

Cemetery: Nothing

Water: Regional Water putting painting of water tower to bid in next month or two. It will be repainted white with Regional Water Logo on the back (west side) and Underwood Eagles on the front side (East side).

Code Compliance: Work towards completion.

Parks: Park bathrooms are secure for the winter.

Adjournment: Erwin moved, Pingel seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 7:19 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator