

UNDERWOOD CITY COUNCIL- REGULAR MEETING AGENDA

Wednesday, February 19, 2020

Call to Order: Mayor Dennis Bardsley called the meeting to order on Wednesday, February 19, 2020 at 6:00 p.m.

Roll Call: Robinson, Pingel, Dose, Madsen, Tiarks. Also, in attendance: Freuck, Sorlien, John Rasmussen (Pottawattamie County Engineer), Tim Wichman (Pottawattamie County Board of Supervisor), and Morgan Jastorff.

Pledge of Allegiance: The Pledge of Allegiance was recited by all.

Approval of Agenda: Madsen moved, Dose seconded to move Summer Projects after Public Forum. Motion carried 5-0. No board member stated a conflict of interest with any agenda items.

Approval of Minutes: Pingel moved, Robinson seconded to approve the January 14, 2020 Regular Meeting minutes and the January 29, 2020 Special Meeting minutes. Motion carried 5-0.

Public Forum: No one came forth for Public Forum, nor provided any written documentation to City Hall.

Summer Projects – Railroad Highway Resurfacing: John Rasmussen discussed Railroad Highway Resurfacing coming through Underwood and that one lane will remain open. It will be ground up and new laid at the same height as the highway is now.

Friends of Underwood Request – Junkwood (6/13) Road Closures: Pingel moved, Madsen seconded to table agenda item. Motion carried 5-0.

Request Alcoholic Beverage License: Madsen moved, Dose seconded to approve I-80 Sports Lounge Alcoholic Beverage License pending Dram License approval. Motion carried 5-0.

Post Prom Request: Pingel moved, Madsen seconded to donate \$250.00 to Post Prom Committee. Motion carried 5-0.

Balance Adjustment Approval: Pingel moved, Madsen seconded to table this request. Motion carried 5-0.

Tablets Selection: Pingel moved, Madsen seconded to purchase Tablets, Option 2. Motion carried 5-0.

Home Based Request: Pingel moved, Robinson seconded to confirm that the program is on hold due to no contractor for the foreseeable future. Motion carried 5-0.

Trailblazer Sign Request: Pingel moved, Madsen seconded to deny trailblazer sign request. Motion carried 5-0.

218 Second Street: No action taken on Old City Hall.

Banners-Patriotic/Spring: Pingel moved, Madsen seconded to order patriotic, spring, and replacement winter banners. Motion carried 5-0.

Lift Station #2 Pump: Pingel moved, Dose seconded to replace the check valves and replace pump at Lift Station #2. Motion carried 5-0.

Tractor Selection: Madsen moved, Robinson seconded to purchase tractor from Agrivision. Motion carried 5-0.

Resolution 20-02-01: Approval to Submit Application to State Revolving Fund for Sponsored Project: Pingel moved, Tiarks seconded to approve Resolution 20-02-01 to submit an application to the State Revolving Fund for the Sponsored Project. Roll Call Vote: Tiarks-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes, Robinson-Yes.

Resolution 20-02-02: Resolution to provide for -set a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Lift Station #1 Project, and the taking of bids therefore: Pingel moved, Madsen seconded to approve Resolution #20-02-02 to set bid letting for Lift Station #1 Project on March 11, 2020 at 2 p.m. and Public Hearing on proposed plans, specifications, form of contract and estimate of cost for Lift Station #1 Project on March 18, 2020 at 6 p.m. and award contract March 18, 2020. Roll Call Vote: Robinson-Yes, Pingel-Yes, Dose-Yes, Tiarks-Yes, Madsen-Yes.

Consent Agenda and Claims: Tiarks moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0. FBSchweers-\$590.10, gWorks-\$400.00, Peterbilt - \$882.64, United Healthcare-\$2819.86, US Postmaster-\$98.70, Bomgaars-\$573.54, Century Link-\$406.27, Computer Systems-\$80.00, Counsel Office-\$45.20, Dave Lyon Auto-\$200.00, Fastenal-\$13.44, Iowa One Call-\$15.30, Marne Elkhorn-\$10.00, Max I Walker-\$21.66, Menards-\$8.63, MidAmerican Energy-\$3398.21, Protech-\$1766.14, Snyder & Associates-\$4272.00, Bob Dose-\$246.34, Gary Wahle-\$219.64, EFTPS-\$4078.68, IPERS=\$2906.79, Albright Parts Plus-\$117.55, Andersen Door-\$265.82, Bobcat-\$459.34, Electric Pump-\$632.90, Granger-\$100.00, IMFOA-\$50.00, Max I Walker-\$21.66, Menards-\$8.99, Regional Water-\$132.00, Verizon-\$168.13, CSorlien-\$178.25, Secretary of State-\$30.00

Agriland	Fuel for January 2020	\$1,000.36
Casey Baragary	Operator by Affidavit for January 2020	\$600.00
Century Link	Phone bill	\$76.49
CHI Health Clinic	Vaccines for Public Works staff	\$100.00
Computer Systems	Recurring charge for Internet Security, Cyber Sentry, Offset Backup, Office 365 Backup	\$601.25

Daily NonPareil	Publish minutes, 2019 wages, December 2019 rev/exp, and notices of public hearings	\$467.53
Great America Financial SVCS	Copier Lease	\$114.50
Gworks	Remote install for E-bills, annual license fee, product support agreement, & on-site budget assistance	\$1,175.45
Heiman Fire Equipment	Super Deluxe Armor Coat and Pants	\$4,474.00
Ideal Pure Water	Dec 2019 & Jan 2020 recurring water charge	\$18.00
Iron Mountain	Shredding services 12/24/2019-1/28/2020	\$71.66
JDW Midwest	JDW Midwest Contract Percentage Fee (85%) for January 2020	\$250.00
Laser Pro Co (LPC)	Office supplies	\$68.89
Life Assist	King LTS-D Size 5 Kits, Ambu SPUR II Adult Bag Mask Resuscitator, Dextrose 10% B Braun 250 mL bag IV solution, and ZOLL Stat-padz II Electrode	\$221.19
Max I Walker	Rug Cleaning 2/12/2020	\$21.66
Menards	Hex drill, hex head, hex washer, trash bags, gasket boxes & diesel conditioner/anti gel for generator	\$215.78
Menards	Supplies for road building maintenance	\$80.89
Midwest Laboratories	Wastewater Lagoon Testing for January 2020	\$701.70
MTS - M&K Mills Tree Service	Trash Service for January 2020	\$3,398.00
Quick Med Claims (EMS)	EMS Billing Svcs - EFTs posted	\$306.61
Snyder & Associates	Professional services through JAN2020 for 2020 Water Tower Site Retaining Wall Improvements	\$2,200.00
Snyder & Associates	Professional services through DEC2019 for Streambank Stabilization	\$2,605.34
SWICAA	Dues for 2020	\$20.00
US Bank	USPS mailing of large envelopes	\$8.05
Wellmark	Insurance premiums - EFT payment	\$279.36
	Sub-total	\$19,076.71
January payroll	Staff and City Council/Mayor	\$18,479.02
	Total	\$37,555.73

Reports:

Fire/Rescue Department: 48 runs through 2020, applied for Iowa West Grant, Submitted Grant application to FEMA

Mayor: Mosquito Creek – received no bids at bid-letting today at 10 a.m., will request extension and start process again

Clerk: Treasurer Report, grant updates

Maintenance: Working on tar machine, cold patching road potholes, work on oil seal machine, Flood lights going up on Roads Building at Lift Station #1

Economic Development: Support existing businesses

Finance: Budget workshop next week 2/26 at 3 p.m.

Personnel: Nothing

Streets: Mulberry, Charles, Highway Street

Sewer: None Cemetery: None Water: None Code Compliance: None Parks: None

Closed Session pursuant to IA code section 21.5(j): To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Did not go into closed session. Discussion of Fieldcrest Additions and sewer options for future. No action taken.

Adjournment: Pingel moved, Tiarks seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 8:24 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk