

NOTICE TO BIDDERS

2019 LIFT STATION IMPROVEMENTS UNDERWOOD, IA

Sealed bids for the work comprising each improvement as stated below must be filed in the office of the City Clerk of the City of Underwood on or before 2:00 PM on March 11, 2020. Bids shall be submitted on forms furnished by the City, and must be enclosed in a separate sealed envelope that's plainly identified.

Sealed proposals will be publicly opened and read aloud by the City Clerk of the City of Underwood, and bids tabulated at 2:00 PM on March 11, 2020, in the Council Chambers, 201 Second Street, Underwood, IA for consideration by the Underwood City Council at its meeting at 6:00 PM on March 18, 2020, in the Council Chambers. The City of Underwood reserves the right to reject any and all bids, re-advertise for new bids, and to waive informalities that may be in the best interest of the City.

A public hearing will be held by the Underwood City Council on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:00 PM on March 18, 2020 in said City of Underwood Council Chambers, 201 Second Street, Underwood, Iowa. At said hearing, any interested person may appear and file objections thereto, or to the cost of said improvements. Proposals previously received by the City Clerk will be considered by the City Council at said time, and at that time, or at such time, date, and place as then may be fixed, the City Council will act upon proposals.

The work shall be commenced on or before a date as specified in a written "Notice to Proceed". The work shall be completed by December 31, 2020 or the bidder must pay as liquidated damages, the sum of one thousand dollars (\$1,000.00) for each calendar day that any work remains uncompleted beyond the completion date.

Each bidder shall accompany its bid with bid security in the form of a cashier's check or a certified check drawn on a FDIC insured bank in Iowa or drawn on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond executed by a corporation authorized to contract as a surety in Iowa or satisfactory to the Jurisdiction. The bid bond must be submitted on the enclosed Bid Bond form, as no other bid bond forms are acceptable. All signatures on the bid bond must be original signatures in ink; facsimile (fax) of any signature on the bid bond is not acceptable. Bid security other than said bid bond shall be made payable to the Treasurer of the City of Underwood. "Miscellaneous Bank Checks", and personal checks, as well as "Money Orders" and "Traveler's Checks" issued by persons, firms or corporations licensed under Chapter 533B of the Iowa Code, are not acceptable bid security. The bid security must be in an amount equal to five percent (5%) of the total amount of the bid as security that if awarded a contract, the Bidder will enter into a contract at the prices bid and furnish the required performance and payment bonds and certificate of insurance. The certified check or cashier's check or certified share draft may be cashed, or the bid bond forfeited, and the proceeds retained as liquidated damages if the bidder fails to execute a contract, provide the required bonds, or file an acceptable certificate of insurance within ten (10) days after the acceptance of his proposal by resolution of the Council. No bidder may withdraw a proposal within sixty (60) days after the date set for opening bids.

A certified check, to be acceptable, shall bear on its face the endorsement of a solvent Iowa bank as to the amount certified, which endorsement shall be signed by an official authorized to bind the bank by his acts.

Proposal guaranties will be returned to the unsuccessful bidders promptly after the award has been made. In no case will the proposal guaranty be held longer than sixty (60) days without written permission of the bidder, except that the proposal guaranty of the bidder to whom the contract is awarded will be retained until he has entered into contract and filed an acceptable bond.

The successful bidder shall be required to furnish a Performance and Payment Bond and Maintenance Bond in an amount equal to one hundred percent (100%) of the contract price, said Bond to be issued by a responsible surety approved by the City Council, and shall guarantee the faithful performance and the prompt payment of all materials and labor, and protect and save harmless the City and the Engineer from claims and damages of any kind caused by the operation of the contract, and shall also guarantee the maintenance of the improvements for the City for a period of two (2) years, after its completion and acceptance by the City.

By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes; provided that the award of contract will be made to the lowest responsible bidder submitting the lowest responsive bid, which shall be determined without regard to state or local law whereby preference is given on factors other than the amount of the bid.

Contract shall be subject to the requirements of the Clean Air Act, the Federal Water Pollution Control Act, and the regulations of the Environmental Protection Agency that are applicable.

All work and materials shall comply with the proposed plans, specifications and proposed form of contract now on file with the City Clerk, Underwood, Iowa. Said documents are by reference made a part hereof, as though fully set out and incorporated herein.

The project includes but is not limited to the following major items of work:

- Lift Station (2-Submersible pumps Pumps)
- Wet Well Mounted Valves and Piping Package
- Electrical Controls, VFD, Magmeter
- Hoist and Trash Basket
- Gravity Sanitary Main 12" Open Excavation
- 8' Diameter Wet Well

This project is being financed in part with a State Revolving Fund (SRF) Loan. Any bidder or equipment supplier whose firm or affiliate is listed on the U.S. General Services Administration Excluded Parties List System will be prohibited from the bidding process. Contractors will be required to comply with Davis-Bacon wage requirements.

Payment to the Contractor will be made in cash from such fund or funds as are legally available.

The Contractor will be paid each month ninety-five percent (95%) of the Engineer's estimate of the value of acceptable work. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed.

Upon completion of the work and its acceptance by the Council, the Contractor will be paid an amount, which, together with previous payments, will equal ninety five percent (95%) of the contract price of the contract. Final payment of the remaining amount due will be made not less than thirty-one (31) days after completion and acceptance by resolution of the City Council of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa.

A Sales Tax Exemption Certificate will be available for all materials purchased for incorporation into the Project.

Copies of approved Plans and Specifications governing the construction of these proposed improvements which have been made a part of this Notice and the proposed contract are on file in the office of the City Clerk, and may be seen at the office of the City Clerk, 201 Second Street, Underwood, Iowa. Copies of the Plans and Specifications may be obtained from the office of MER Engineering Inc., 109 Regency West Court, Fort Dodge, Iowa 50501, for a deposit of \$100.00 for each set. This deposit will be refunded upon return of said Plans and Specifications in good reusable condition within fourteen (14) days after the project is awarded. If the Plans and Specifications are not returned in good condition within the fourteen (14) days allowed the deposit shall be forfeited.

This improvement project is being constructed and paid for pursuant to the provisions of Chapter 384 of the Code of Iowa.

Cindy Sorlien, City Clerk