

**UNDERWOOD CITY COUNCIL  
REGULAR MEETING MINUTES  
Tuesday, February 9, 2021**

**Call to Order:** Mayor Dennis Bardsley called the regular meeting to order on Tuesday, February 9, 2021, at 6 p.m.

**Roll Call:** Forbush, Madsen, Tiarks, Pingel, Dose. Also in attendance: Sorlien.

**Pledge of Allegiance:** Recited by all.

**Approval of Agenda:** Tiarks moved, Pingel seconded to approve the agenda. Motion carried 5-0.

No council member stated a conflict of interest with any agenda items.

**Approval of Minutes:** Madsen moved, Forbush seconded to approve the minutes of the January 13, 2021 Regular Meeting and January 27, 2021 Special Meeting. Motion carried 5-0.

**Public Forum:** No public present. No emails, letters or phone calls received.

**Public Hearing on Proposed Property Tax Levy Maximum Rate – Excluding Debt Service:** Pingel moved, Tiarks seconded to open the Public Hearing. Motion carried 5-0. Mayor Bardsley opened the public hearing at 6:02 p.m. There were no public comments received. Discussion by council on the proposed property tax levy maximum rate, excluding debt service. Pingel moved, Tiarks seconded to close the Public Hearing. Motion carried 5-0. Mayor Bardsley closed the public hearing at 6:05 p.m.

**Resolution 21-02-01: Approve Proposed Property Tax Levy Maximum Rate of \$400,008.00, excluding Debt Service:** Pingel moved, Dose seconded to approve Resolution 21-02-01 to approve the proposed property tax levy maximum rate of \$400,008.00, excluding Debt Service. Roll Call Vote: Dose-Yes, Pingel-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes. Resolution passed 5-0.

**Set Public Hearing for Budget FY 01JUL2021-30JUN2022:** Pingel moved, Tiarks seconded to set the public hearing for the budget FY 01JUL2021-30JUN2022 for Tuesday, March 9, 2021 at 6 p.m. Motion carried 5-0.

**Discussion/Action Sewer Rate Increase:** No action taken.

**Discussion/Action – 142-3<sup>rd</sup> Street, Old Animal Control Lot:** Pingel moved, Tiarks seconded to set a special meeting for Tuesday, February 16 at 6 p.m. Motion carried 5-0.

**Resolution 21-02-02:** Resolution to approve Fire Chief per Ordinance 35.03 – Madsen moved, Pingel seconded to approve Todd Erwin as Fire Chief. Roll Call Vote: Forbush-Yes, Madsen-Yes, Pingel-Yes, Tiarks-Yes, Dose-Yes. Resolution passed 5-0.

**Approval of Financial Audit FYE 30JUN2020:** Tiarks moved, Forbush seconded to approve the financial audit for FYE 30JUN2020. Motion carried 5-0.

**Snow Removal Discussion/Action:** No action taken.

**Discussion/Action Gravity Sewer Easement, Design and Agreement:** Pingel moved, Tiarks seconded to approve the contract with Snyder and Associates for the gravity sewer easement, design, and agreement, provided the easement is attained. Motion carried 5-0.

**Discussion/Action Public Works Position:** Forbush moved, Madsen seconded to accept the resignation of Public Works FT, Bryce Baragary. Motion carried 5-0. Tiarks moved, Forbush seconded to allow Personnel Committee to hire for the public works position and give job offer before next meeting if applicable. Motion carried 5-0.

**Consent Agenda and Claims:** Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 5-0. US Postmaster-\$79.10, EFTPS-\$4,206.47, IPERS-\$2,988.66, US Postmaster-\$2.66

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland	Fuel	\$2,465.63
Bomgaars	Lynch Pin/Hook for JD	\$130.41
Casey Baragary	Operator by Affidavit for Jan 21	\$600.00
Counsel	Copier contract base rate chg & clicks	\$82.91
Daily NonPareil	Publish min. and rev/exp 12/28-1/31/21	\$263.12
Electric Pump	Convert 280V Flygt pump to 460V	\$3,668.00
Quick Med Claims	EMS Bill Svcs Jan 21	\$130.53
Great America Financial SVCS	Copier Lease	\$114.50
Ideal Pure Water	Office Supplies	\$18.35
International Institute-Clerk	Dues 2021	\$200.00
IA Municipal Finance	Dues 2021	\$50.00
Iowa One Call	7 sewer locates Nov and Dec 20	\$6.30
Iron Mountain	Shredding Svc. 12/22/2020-1/26/2021	\$91.93

Jennie Ed. Hosp Pharm.	Rescue Supplies-Ambulance	\$25.44
Marne Elk Horn	Phone Fire and City Hall-Feb 2021	\$188.45
Max I Walker	Rug Change Out 1/13 and 1/27/21	\$43.32
Midwest Laboratories	Wastewater Lab Testing 12/30/20-1/12/21	\$566.00
Mid America Energy	Electricity read date 1/7/21	\$3,748.85
Midwest Benefit	Death Benefit for 30 Firemen @ 1.25	\$37.50
Oakland Napa Auto Parts	4-Mix Gallons Fire Dept	\$99.96
Payless	Masks	\$425.60
Protech	Parts for snow blade	\$327.35
Regional Water	Water	\$165.00
Snyder & Associates	Storm Water Survey/Design/Permit	\$7,590.00
Starnet Technologies	Monitor all 3 lift stations 2021	\$720.00
United Healthcare	Health care Feb 2021	\$3,205.04
US Bank	Renewals, Prime, Office Supplies	\$510.30
Verizon Wireless	Monthly Phone Bill 12/26/20-1/25/21	\$171.57
Wellmark	Dental premium March 2021	\$139.29
	Sub-total	\$23,319.72
January 2021 payroll	Staff and City Council/Mayor	\$18,999.68
	Total	\$42,319.40

**Reports:**

Fire/Rescue Department: 16 runs for the year, received air packs from grant – training will be completed and placed on trucks.

Mayor: None.

Clerk: Reads from Regional Water were received first week of February and bills went out 2/5/21

Maintenance: North welcome sign is close to being repaired, waiting for warmer weather and snow to melt, Park bathroom-will get quotes for repair

Council Committees:

Economic Development: None.

Finance: None.

Personnel: None.

Streets: Moved excess snow to city property to free up streets

Sewer: None.

Cemetery: None.

Water: None.

Code Compliance: None.

Parks: None.

**Adjournment:** Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 7:34 p.m.

*February 16, 2021 special meeting for old animal control lot was cancelled.*

*These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

\_\_\_\_\_  
Dennis Bardsley, Mayor

\_\_\_\_\_  
(attest) Cindy Sorlien, City Administrator/Clerk