

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, March 9, 2021

Call to Order: Mayor Dennis Bardsley called the meeting to order on Tuesday, March 9, 2021, at 6:00 p.m.

Roll Call: Present: Pingel, Dose, Tiarks, Forbush, Madsen. Also in attendance: MacKenzie Shelton, Justice Fisher, Diana Powell, Jeff Godwin, and Sorlien.

Pledge of Allegiance: Recited by all.

Approval of Agenda: Pingel moved, Tiarks seconded to approve the agenda. Motion carried 5-0.

Approval of Minutes: Madsen moved, Forbush seconded to approve the February 9, 2021 Regular Meeting minutes and the February 18, 2021 Special Meeting minutes. Motion carried 5-0.

Public Forum: There were no comments emailed or telephone calls received. Those in attendance were on the agenda.

Friends of Underwood – Request for Street Closures for Junkwood and Permission to add another Little Library on Hope Avenue: Madsen moved, Pingel seconded to approve the Little Library in the right of way, with the home owners approval and Friends of Underwood President to notify the City Administrator, who in turn will verify with the homeowner and determine approval prior to installation; and also to approve the street closures on 9/11/2021 for Junkwood on 3rd street (from Railroad Highway) to Century Link building on both sides of street, leaving handicapped parking spot and parking in front of Garcia’s Restaurant (and other side of street – for restaurant clientele), and closing 2nd street in front of UMBA to 4th street by the Pavilion. Motion carried 5-0.

There are no city staff available on 9/11 and Friends of Underwood representatives were notified. Work orders to be completed by the President and give to the City Administrator two weeks prior to event date for follow up the week of Junkwood. Mackenzie Shelton left at 6:25 p.m.

Rental of Old City Hall (Justice Fisher): Discussion by Justice Fischer expressing interest on renting old city hall, looking for a 6-month contract. Additional research will need to be completed with the building inspector before proceeding. No action taken.

Justice Fisher and Diane Powell left at 6:40 p.m.

Underwood Post Prom Donation Request Approval: Pingel moved, Madsen seconded to approve a \$250.00 donation to Underwood High School Post Prom. Motion carried 5-0.

Storm Water Runoff Project - Water Quality Initiative Bioswale Project-Approve Final Plans and Specifications – North Street to Charles Drive: Tiarks moved, Dose seconded to approve the final plans and specifications on the Storm Water Runoff Project-Water Quality Initiative Bioswale Project- North to Charles Drive. Motion carried 5-0.

Resolution 21-03-01: Authorizing Bid Letting for Storm Water Runoff Project and Setting Public Hearing: Tiarks moved, Madsen seconded to approve Resolution 21-03-01 authorizing the bid letting for the storm water runoff project – Water Quality Initiative - and set the public hearing date for 4/13/2021 at 6 p.m. Roll Call Vote: Dose-Yes, Pingel-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes. Resolution adopted 5-0.

Re-set Public Hearing for Budget FY 2021-2022: Pingel moved, Madsen seconded to re-set the public hearing for Budget FY 2021-2022 for Wednesday, March 24 at 5 p.m. Motion carried 5-0.

Review/Approve Estimates for Fence Replacement and Repair at Lagoon: Pingel moved, Madsen seconded to approve DeVore Fencing for the fence replacement and repair at the lagoon for \$4,389.98. Motion carried 5-0.

Review/Approve Estimates for Trailhead Park Bathroom Plumbing Repair: Madsen moved, Forbush seconded to approve the estimate with Griffen Plumbing for \$420.00 and authorize City Administrator to move forward with any change orders up to \$1,000.00. Motion carried 5-0.

Review/Approve Estimates for Mower: Madsen moved, Tiarks seconded to table the purchase of a mower. Motion carried 5-0.

Review/Approve Accessories for John Deere Tractor: No estimates received. No action taken.

Gravity Easement Update: No action taken.

Consent Agenda and Claims: Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 4-0. Pingel abstained. MTS Inc-\$3,485.50, US Bank VISA-\$330.86, McCarthy Trenching-\$29,362.52, Ring Construction-\$375.00, IMFOA-\$125.00, US Postmaster-\$78.48, US Postmaster-\$138.92, United Healthcare-\$3205.04, EFTPS-\$3220.99, Ipers-\$2314.56, EFTPS-\$12.00, Ipers-\$12.33, US Bank Visa-\$330.86, MidAmerican Energy-\$3598.88

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland	Fuel-Jan-Feb	\$1,061.31
Aire Serv	HVAC Old City hall	\$89.00
Bomgaars	Shop Supplies	\$137.18

Casey Baragary	Operator by Affidavit for Feb 21	\$600.00
Broeckelman & Ass.	Audit	\$4,249.64
Computer Systems	Backup/365/Office/Warranty	\$737.25
Counsel Office and Doc.	Copier Toner	\$97.67
Daily NonPareil	Publish min. Feb 2021	\$135.34
ICAP	Insurance 2021-2022	\$30,448.00
M and K Mills	Refuse Jan 21	\$3,485.50
Marne Elk Horn	Phone Fire/CHall-Feb 2021	\$198.08
Max I Walker	Rugs-2/10-2/24/21	\$47.32
Menards	Pothole Patch	\$100.35
MER Engineering	Engineer Svcs-Lift station 1	\$2,569.00
Midwest Lab	Wastewater Lab and Supplies	\$724.88
Midwest Benefit	Death Ben for 30 Fire @ 1.25	\$37.50
Oakland Napa Auto Parts	Wiper Blades and Oil - Fire	\$218.89
Pottawattamie Cty Sheriff	4th QTR FY 2021	\$4,257.25
Protech	Spring Snow blades	\$57.00
Regional Water	Water READ 2/23/21	\$165.00
Snyder & Associates	Design, Permit-Stormwater-North to Charles	\$3,795.00
Verizon Wireless	Monthly Phone Bill 2/26/21-3/25/21	\$170.39
	Sub-total	\$53,381.55
Feb 21 payroll	Staff	\$14,792.77
	Total	\$68,174.32

Reports:

Fire/Rescue Department: 41 runs for the year. \$5K donation from Iowa West Foundation.

Mayor: Iowa West Foundation approved a CITIES grant for \$84k.

Clerk: Welcome sign repaired, playground mulch ordered for both parks, degreaser/chemical ordered for assistance at lift station #1 due to the number of rags and grease.

Maintenance: Pump picked up for sealcoat machine-need to work on getting it running.

Council Committees:

Economic Development: Working with potential businesses to open in Underwood.

Finance: None

Personnel: None

Streets: None

Sewer: None

Cemetery: None

Water: None

Code Compliance: None

Parks: Doors at Park to be repaired, get sewage cleaned out, then plumbing repair can begin.

Adjournment: Tiarks moved, Madsen seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 8:16 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk