

**UNDERWOOD CITY COUNCIL
SPECIAL MEETING MINUTES
Wednesday, March 24, 2021**

Call to Order: Mayor Bardsley called the special meeting to order on March 24, 2021, at 5 p.m. Present: Forbush, Tiarks, Dose, Pingel. Madsen arrived at 5:08 p.m. Also in attendance: Sorlien, Kimberly Scheckloth, and Jodi Bose.

Approval of Agenda: Forbush moved, Pingel seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

Public Hearing for City Budget FY2021-2022: Pingel moved, Tiarks seconded to open the Public Hearing. Motion carried 4-0. Mayor Bardsley opened the public hearing at 5:02 p.m. There was no communication received at city hall regarding the budget. Dose moved, Pingel seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 5:04 p.m.

Resolution 21-03-02 Authorizing Budget FY2021-2022: Pingel moved, Tiarks seconded to approve the budget FY 2021-2022. Roll Call Vote: Pingel-Yes, Tiarks-Yes, Forbush-Yes, Dose-Yes. Absent: Madsen. Resolution adopted.

Resolution 21-03-03 Authorizing to Adopt the National Incident Management System (NIMS) and Pottawattamie County NIMS Implementation Plan: Pingel moved, Tiarks seconded to approve Resolution 21-03-03 to Adopt the National Incident Management System and Pottawattamie County NIMS Implementation Plan. Roll Call Vote: Pingel-Yes, Forbush-Yes, Tiarks-Yes, Dose-Yes. Absent: Madsen. Resolution adopted.

Madsen arrived at 5:08 p.m.

Request for Support for Potential New Business with Possible Alley Access – (Kimberly Schneckloth, Jodi Bose): Discussion of potential new business by Schneckloth and Bose. Council directed City Administrator to contact Board of Adjustments for informal input and to schedule a meeting if new owners purchase property and request one. Schneckloth and Bose left.

Authorize City Attorney to commence Eminent Domain Proceedings for Sewer Main Easement: Tiarks moved, Madsen seconded that if the sewer main easement is not signed by close of business day on April 7, 2021, to authorize the city attorney to commence eminent domain proceedings. Motion carried 5-0.

Authorize Personnel Committee Recommendation for Public Works position: Madsen moved, Tiarks seconded to hire Blake Schweers for Full-Time Seasonal employee. Motion carried 5-0.

Adjournment: Madsen moved, Forbush seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the special meeting at 5:58 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk