

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, May 12, 2021

Call to Order: Mayor Dennis Bardsley called the regular council meeting to order on Wednesday, May 12, 2021 at 6 p.m.

Roll Call: Forbush, Madsen, Tiarks, Pingel, Dose. Also attended: Gene Merdinger, Sandy Redshaw, Jeff Godwin and Sorlien.

Pledge of Allegiance: The Pledge of Allegiance was recited by all.

Approval of Agenda: Pingel moved, Madsen seconded to approve the agenda. Motion carried 5-0.

Approval of Minutes: Tiarks moved, Forbush seconded to approve the April 13, 2021 Regular Meeting minutes. Motion carried 5-0.

Public Forum: Gene Merdinger stated his concern about the water from the new development at Fieldcrest 4-5-6 and mud running into his pond during construction. Developer will have to update the erosion control with DNR. Gene Merdinger left at 6:12 p.m.

Friends of Underwood – Monday Markets beginning 6/21: Dose moved, Pingel seconded to approve the Monday Markets and the street closure in front of UMBA and the UMBA Pavilion (2nd Avenue from 3rd Street to 4th Street) for the car show date to be determined. Sandy Redshaw left at approximately 6:17 p.m.

Approval of UMBA Alcohol License: Pingel moved, Tiarks seconded to approve the UMBA alcohol beverage licenses contingent on the DRAM approval. Motion carried 4-0. Dose abstained.

Water Quality Initiative-Stormwater Runoff Project – Review Contracts and Bonds: Review of contracts/bonds.

Resolution 21-05-01: Approving Contracts and Bonds - Water Quality Initiative-Stormwater Runoff Project: Tiarks moved, Pingel seconded to approve Resolution 21-05-01 approving the contracts and bond by JNC Construction LLC. Roll Call Vote: Dose-Yes, Pingel-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes. Resolution adopted 5-0.

Project Update Water Quality Initiative-Stormwater Runoff Project – North Street to Charles Drive: Contract plans to start approximately 8/2/2021. The working hours will be 6 days per week: Monday through Friday – 7 a.m. to 6 p.m. and Saturday – 7 a.m. to 2 p.m. Bioswale completion date will be 12/31/2021.

Discussion/Action Wastewater Treatment Plant: Pingel moved, Tiarks seconded to approve Exhibit A Wastewater Treatment Plant Facility Plan to include commercial completed by engineer professional services agreement with Snyder and Associates. Motion carried 5-0. Jeff Godwin left at 7:00 p.m.

Resolution 21-05-02: Setting Date for Public Hearing on Designation of the Expanded Fieldcrest Phase 2 Urban Renewal Area and on Urban Renewal Plan Amendment: Madsen moved, Pingel seconded to approve Resolution 21-05-02 setting the Public Hearing on Designation of the Expanded Fieldcrest Phase 2 Urban Renewal Area and on Urban Renewal Plan Amendment for Wednesday, June 9, 2021 at 6:00 p.m. Roll Call Vote: Madsen-Yes, Pingel-Yes, Dose-Yes, Forbush-Yes, Tiarks-Yes. Resolution adopted 5-0.

Resolution 21-05-03: Setting a Date of Meeting at which it is Proposed to Approve an Amended Development Agreement with Shiloh Properties, LLC, Including Annual Appropriation Tax Increment Payments: Madsen moved, Pingel seconded to approve Resolution 21-05-03 setting a date of meeting at which it is proposed to approve an amended development agreement with Shiloh Properties, LLC, including Annual Appropriation Tax Increment Payments for Wednesday, June 9, 2021, at 6:00 p.m. Roll Call Vote: Tiarks-Yes, Pingel-Yes, Forbush-Yes, Dose-Yes, Madsen-Yes. Resolution adopted 5-0.

Approve Council Bluffs Public Library Contract for 2021-2022: Dose moved, Tiarks seconded to approve the Council Bluffs Public Library Contract for 2021-2022. Motion carried 5-0.

Re-Set Public Hearing for Amended Budget FY2021: Madsen moved, Dose seconded to reset the Public Hearing for the amended budget FY2021 for May 27, 2021 at noon. Motion carried 5-0.

Consent Agenda and Claims: Tiarks moved, Forbush seconded to approve the consent agenda and claims. Motion carried 5-0. Municipal Emergency Services-\$126,649.49, Pottawattamie County Auditor-\$27.00, Charles and Beth Johnsen-\$18,000.00, Bomgaars-\$309.78, EFTPS-\$2250.75, IPERS-\$1625.06

Agriland	Fuel-April 2021	\$546.92
Casey Baragary	Operator by Affidavit for April 21	\$600.00
CHI	Physicals for 2 - Fire and Rescue	\$696.00
Cindy Sorlien	Mileage - Nov 20 -Mar 21	\$260.40
Computer Systems	Backup/365/Office/Warranty	\$622.25
Counsel Office and Doc.	Contract base rate and clicks	\$88.87
Daily NonPareil	Publish min. Mar 2021/budget	\$41.76
First Wireless, Inc.	Pagers and Battery-Fire	\$3,733.90

GPM	Flow Meter Calibration	\$412.00
DNR	Fieldcrest Sanitary Sewer Ext. Permit	\$100.00
General Fire & Safety	Fire Equipment-Fire Extinguishers	\$690.50
Holiday Inn	IMFOA Spring Conference	\$224.00
Quick Med Claims	EMS March/April 2021	\$365.00
Ideal Pure Water	recur charge Mar 21	\$27.70
Iowa Government Online	1st Qtr Unemployment 2021	\$44.14
Iowa Department of Revenue	Sales Tax 1st Qtr 2021	\$882.00
Iowa One Call	Email/VM Jan 2021-March 2021	\$21.70
Iron Mountain	shredding 2/24-3/23/21	\$41.45
JDW Midwest	Fees for the month of April 2021	\$2,340.87
Life Assist	Nitrile Exam Gloves/Gowns	\$773.25
Marne Elk Horn	Phone Fire/Chall-April 2021	\$207.04
Max I Walker	Rugs-3/10-3/24-4/7/21	\$23.66
Menards	Safe shirt,SWVL Shoplt, Pothole Patch	\$309.63
Midwest Benefit	Death Ben for 30 Fire @ 1.25-April	\$38.75
Midwest Lab	Wastewater Lab and Supp Mar/April 21	\$526.00
M and K Mills	Trash Service and extra cans/April	\$3,503.00
Oakland Napa Auto Parts	10 IN wsbrsh	\$43.98
Regional Water	Water READ 4/23/21	\$165.00
Snyder & Associates	Design, Permit-Stormwater-North to Charles	\$3,935.28
Storey Kenworthy	Utility Bill Forms	\$620.26
Underwood Farm Supply	Propane Tank and Glystar k-6	\$179.07
Underwood Community School	Playground Wood Chips	\$1,278.00
United Health Care	Group Medical Insurance	\$2,761.21
US Bank VISA	Postage, IMFOA, office supp, membership	\$44.03
Verizon Wireless	Monthly Phone Bill March 26-April 25th	\$170.52
Wellmark	Dental May/June 2021	\$108.28
	Sub-total	\$27,055.67
APRIL 21 payroll	Staff	\$10,330.91
	Total	\$37,386.58

Reports:

Fire/Rescue Department: 86 runs for the year.

Mayor: Went to WIDA meeting, looking for replacement for Director.

Clerk: Nuisance calls/letters

Maintenance: Lagoon flow meter was re-calibrated.

Council Committees:

Economic Development: Working with businesses to come into Underwood and open.

Finance: None.

Personnel: Meeting next week.

Streets: Potholes being addressed.

Sewer: Some issues with the NCC Dialers communications only. Electric Pump looking for solutions.

Cemetery: Mowing has begun.

Water: None.

Code Compliance: Nuisance Letters for overgrowth of lawns/weeds.

Parks: Mulch will be spread by June 5.

Adjournment: Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 7:44 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk