

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, April 13, 2021

Call to Order: Mayor Dennis Bardsley called the regular council meeting to order on Tuesday, April 13, 2021 at 6:00 p.m.

Roll Call: Forbush, Madsen, Tiarks, Pingel, Dose. Also attending: Jeff Godwin, Alan Hedegaard, Dale Robertson and Sorlien.

Pledge of Allegiance: Recited by all.

Approval of Agenda: Tiarks moved, Madsen seconded to approve the agenda. Motion carried 5-0.
No council member stated a conflict of interest with any agenda items.

Approval of Minutes: Forbush moved, Madsen seconded to approve the March 9, 2021 Regular Meeting minutes and March 24, 2021 Special Meeting minutes. Motion carried 5-0.

Public Forum: Alan Hedegaard spoke about thefts while building homes in the new addition. Follow up by city staff and developer. Alan Hedegaard left at 6:10 p.m.

Public Hearing on Water Quality Initiative- Stormwater Project - Plans, Specifications, and Form of Contract: Pingel moved, Madsen seconded to open the Public Hearing on the Water Quality Initiative, Stormwater Project, Plans, Specifications and Form of Contract. Motion carried 5-0. May Bardsley opened the public hearing at 6:10 p.m. Dale Robertson asked questions related to the project. Discussion on rock checks remaining at northern and southern part of project. Godwin (Engineer) discussed possibilities of other erosion control products that could be considered, of a change for the two rock checks in the middle portion of the project. If council changed their mind, it would be a change order. Dose moved, Madsen seconded to close the Public Hearing. Motion carried 5-0. Mayor Bardsley closed the public hearing at 6:27 p.m.

Resolution 21-04-01: Approving Plans, Specifications and Form of Contract: Pingel moved, Tiarks seconded to approve Resolution 21-04-01 Approving plans, specifications, and form of contract for the Water Quality Initiative-Stormwater Project-Plans, Specifications and Form of Contract. Roll Call Vote: Pingel-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes, Dose-Yes. Resolution adopted 5-0.

Review Construction Bids and Bid Tabulation on Water Quality Initiative-Watershed-Stormwater Project: Jeff Godwin, Engineer, reviewed the construction bids and bid tabulation for the watershed-stormwater project.

Resolution 21-04-02: Awarding the Bid for Storm Water Runoff Project: Madsen moved, Pingel seconded to approve Resolution 21-04-02 Awarding the Bid for the Water Quality Initiative, Watershed-Storm Water Runoff Project to JNC Construction LLC for \$201,227.38. Roll Call Vote: Forbush-Yes, Dose-Yes, Pingel-Yes, Madsen-Yes, Tiarks-Yes. Resolution adopted 5-0.

Resolution 21-04-03: Approval of SRF Loan - Portion of Water Quality Initiative Project: Pingel moved, Dose seconded to approve Resolution 21-04-03 to approve the State Revolving Fund (SRF) loan portion of the Water Quality Initiative-Watershed-Stormwater Project. Roll Call Vote: Madsen-Yes, Tiarks-Yes, Dose-Yes, Pingel-Yes, Forbush-Yes. Resolution adopted 5-0.

Approval of Street Closures for UMBA 4th of July Festivities and Parade: Pingel moved, Tiarks seconded to approve the street closures for the 4th of July festivities and parade. Motion carried 5-0.

4th of July celebrations will stage on North (East of Railroad Highway) to the east end of North. First Avenue between North Street and 1st Street will also be closed. 4th of July Parade Route will begin on the corner of 2nd Ave and 4th Street, to 5th Street to 3rd Avenue to 3rd Street, then crossing Railroad Highway going west to 4th Avenue to 1st street going east, ending at Railroad Highway. Underwood 5K route will use North Street east of Railroad Highway to 1st Avenue and pick up original route.

City Wide Garage Sale Discussion/Action: Madsen moved, Pingel seconded to advertise the City-Wide Garage Sale for Saturday, June 12, 2021. Motion carried 5-0.

Rental of Old City Hall 218 Second Street: Referred to Board of Adjustments for Special Permit Usage.

Eminent Domain Sewer Extension Easement Update: Pingel moved, Madsen seconded to accept and record the sewer extension gravity easement. Motion carried 5-0.

Set Public Hearing for Amended Budget FY2021: Pingel moved, Tiarks seconded to set the public hearing for the amended budget for 5/11/21. Motion carried 5-0.

Approval of Switching Operating and Sewer Accounts from US Bank: No action taken. Council directed City Administrator to explore additional bank possibilities.

Resolution 21-04-04: Approving Write-off of Bad Debt \$1,576.25: Pingel moved, Madsen seconded to approve Resolution 21-04-04 Write-off Bad Debt for \$1,576.25. Roll Call Vote: Pingel-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes, Dose-Yes. Resolution adopted 5-0.

Consent Agenda and Claims: Tiarks moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0. Firespring-\$69.35, Underwood Post Prom-\$250.00, Auditor-\$175.00, Simmering-Cory-\$1500.00, US Post Office-\$76.68,

Salvo's Contracting-\$2886.50, EFTPS-\$2286.71, State Withholding-\$1391.00, United Healthcare-\$2301.53, IPERS-\$1642.56, MidAmerican Energy-\$3453.22

Agriland	Fuel-March 2021	\$745.64
Bomgaars	Shop Supplies	\$159.97
Casey Baragary	Operator by Affidavit for Mar 21	\$600.00
Cindy Sorlien	Mileage - Nov 20 -Mar 21	\$599.76
Computer Systems	Backup/365/Office/Warranty	\$1,244.50
Council Bluffs Online	Website Annual Service 21-22	\$300.00
Counsel Office and Doc.	Contract base rate and clicks	\$170.76
Daily NonPareil	Publish min. Mar 2021/budget	\$762.25
Quick Med Claims	EMS March/April 2021	\$587.96
Great America	Copier lease RICOH March/April 2021	\$229.00
gWorks	Gworks consult	\$660.00
Ideal Pure Water	recur charge Mar 21	\$43.70
Iron Mountain	shredding 2/24-3/23/21	\$91.78
JDW Midwest	Building permits Jan-Feb-Mar	\$2,625.28
Jennie Ed	Pharm supp	\$16.71
Life Assist	GIKO N95 masks	\$195.00
MidAmerican Research	Liquid organic chemical lift station aid	\$3,936.25
Marne Elk Horn	Phone Fire/CHall-Mar 21	\$191.10
Woods and Wyatt	Attorney fees	\$10,000.00
Max I Walker	Rugs-3/10-3/24-4/7/21	\$70.98
Menards	Pothole Patch	\$191.08
Midwest Benefit	Death Ben for 30 Fire @ 1.25-April	\$37.50
Midwest Breathing Air Systems	Annual Air Test-Chemical Cartridge, xtractor, final separator, purif chamber, o-ring gasket	\$699.13
Midwest Lab	Wastewater Lab and Supp Mar 21	\$667.50
M and K Mills	Refuse Feb/Mar 2021	\$6,971.00
Oakland Napa Auto Parts	Oil and air filters	\$132.24
Payless Product	Office supplies	\$461.86
Regional Water	Water READ 3/23/21	\$165.00
Snyder & Associates	Design, Permit-Stormwater-North to Charles	\$7,590.00
US Bank VISA	Postage, IMFOA, office supp, membership	\$659.88
Verizon Wireless	Monthly Phone Bill 2/26/21-3/25/21	\$171.77
Wellmark	Dental Mar/Apr 2021	\$184.14
West Central Roofing	Repair of city hall roof	\$125.00
	Sub-total	\$41,286.74
Mar 21 payroll	Staff	\$10,442.14
	Total	\$51,728.88

Fire/Rescue Department: 70 runs for the year. Mayor: Have not received info on CARES money yet.

Clerk: Working on letters for nuisance abatement.

Maintenance: Trailhead Park bathroom will be fixed by the next council meeting.

Council Committees: Economic Development: None Finance: None

Personnel: None Streets: None Sewer: None Cemetery: None

Water: None Code Compliance: None Parks: None

Adjournment: Forbush moved, Madsen seconded to adjourn. Motion carried 5-0. Mayor Bardsley adjourned at 7:25 p.m. *These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk