

**UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES**  
**Wednesday, June 9, 2021**

**Call to Order:** Mayor Bardsley called the regular council meeting to order on Wednesday, June 9, 2021, at 6:00 p.m.

**Roll Call:** Present: Forbush, Madsen, Tiarks, Pingel. Doe arrived at 6:06 p.m. Also present: Sorlien and Alan Hedegaard.

**Pledge of Allegiance:** Recited by all.

**Approval of Agenda:** No council member stated a conflict of interest with any agenda items. Tiarks moved, Pingel seconded to approve the agenda. Motion carried 5-0.

**Approval of Minutes:** Forbush moved, Madsen seconded to approve the minutes of May 12, 2021, Regular Meeting and the minutes of May 27, 2021, Special Meeting. Motion carried 4-0.

**Public Forum:** No one was present for public forum.

**Public Hearing on Proposed Amendment to the Fieldcrest Phase 2 Urban Renewal Area:** Pingel moved, Tiarks seconded to open the public hearing on the Proposed Amendment to the Fieldcrest Phase 2 Urban Renewal Area. Motion carried 4-0. Mayor Bardsley opened the hearing at 6:04 p.m. There was discussion on the location of the urban renewal area. There were no written comments from the public. There were no issues brought up the schools, county, nor the Board of Adjustments. Madsen moved, Tiarks seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:05 p.m.

**Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Fieldcrest Phase 2 Urban Renewal Area:** Pingel moved, Tiarks seconded to approve Resolution 21-06-01 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve the Urban Renewal Amendment for Fieldcrest Phase 2 Urban Renewal Area. Roll Call Vote: Forbush-Yes, Madsen-Yes, Tiarks-Yes, Dose-Yes, Pingel-Yes. Resolution adopted 5-0.

**Public Hearing on Proposed Amended Development Agreement with Shiloh Properties, LLC:** Tiarks moved, Madsen seconded to open the Public Hearing on the proposed Amended Development Agreement with Shiloh Properties. Motion carried 5-0. Mayor Bardsley opened the hearing at 6:10 p.m. There were no written comments from the public. Madsen moved, Pingel seconded to close the public hearing. Motion carried 5-0. Mayor Bardsley closed the public hearing at 6:13 p.m.

**Resolution Approving Amended Development Agreement with Shiloh Properties, LLC, Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement:** Tiarks moved, Pingel seconded to pass Resolution 21-06-02 approving the amended development agreement with Shiloh Properties, LLC, Authorizing Tax Increment Payments and Pledging Certain Tx Increment Revenues to the payment of the agreement. Roll Call Vote: Dose-Yes, Pingel-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes. Resolution adopted 5-0.

**Fieldcrest Sanitary Sewer Extension – Present Final Plans and Specifications:** No action taken.

**Resolution Authorizing Bid Letting and Setting Public Hearing for Fieldcrest Sanitary Sewer Extension:** Pingel moved, Tiarks seconded to approve resolution 21-06-03 authorizing the bid letting and setting the public hearing for Fieldcrest Sanitary Sewer Extension. Roll Call Vote: Forbush-Yes, Dose-Yes, Tiarks-Yes, Madsen-Yes, Pingel-Yes. Resolution adopted 5-0. Alan Hedegaard left at 6:21 p.m.

**Water Quality Initiative Stormwater Project-North to Charles-Change Order #1:** Pingel moved, Madsen seconded to approve Change Order #1 for The Water Quality Initiative Stormwater Project from North to Charles Drive. Motion carried 5-0.

**Donation to Friends of Underwood for Flowers placed throughout City:** Pingel moved, Forbush seconded to donate \$125.00 to Friends of Underwood for flowers for the city. Motion carried 5-0.

**Donation to UMBA for Fireworks Approval:** Madsen moved, Forbush seconded to approve a donation of \$1,000.00 to UMBA for fireworks for the 4<sup>th</sup> of July. Motion carried 5-0.

**Approval of Transfer of UMBA Alcohol License to Pavilion:** Pingel moved, Madsen seconded to approve the transfer of UMBA alcohol License to the Pavilion. Motion carried 5-0.

**Approval of Tobacco License for KC Mart:** Dose moved, Forbush seconded to approve the tobacco license for KC Mart. Motion carried 5-0.

**Approval of Pottawattamie County Sheriff Contract FY2022:** Madsen moved, Tiarks seconded to approve the Pottawattamie County Sheriff Contract FY2022 with no additional hours. Motion carried 5-0.

**Old Water Site Easement Area Discussion and Action:** Madsen moved, Tiarks seconded to hire Fred Roane to do slope work at the old water site area. Motion carried 5-0.

**Trailhead Park Bathrooms:** No action taken.

**Approval of Fire Department- Grain Rescue Extrication Pipes-Platforms and Rescue Auger with Entrapment Rescue Wall Panels:** Madsen moved, Tiarks seconded to approve the Fire Department to purchase grain rescue extrication pipes and rescue auger with entrapment rescue wall up to \$5,000.00 plus shipping and handling. Motion carried 5-0.

**Discussion/Action Wastewater Treatment Plant:** No action taken. Informational meeting with DNR on June 11.

**Personnel Committee Recommendations on Public Works Supervisor Position and Wages:** Tiarks moved, Madsen seconded to approve Dave Powell as the Public Works Supervisor and the personnel committee recommendations. Motion carried 5-0.

**Consent Agenda and Claims:** Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 5-0. EFTPS-\$2250.75, IPERS-\$1625.06, US Postmaster-\$133.40, Agrivision-\$11972.06, US Postmaster-\$75.96, United Healthcare-\$2761.21, EFTPS-\$2610.84, IPERS-\$1936.10

Agriland	Fuel - Fire Dept/City-May 2021	\$817.21
Albright Parts Plus	3 Door Alarms, Duplicate Keys	\$112.78
Bobcat	Washer and Plugs for Bobcat	\$15.23
Bomgaars	Dup recep, hand box, wall plat	\$91.01
Casey Baragary	Operator by Affidavit May 21	\$600.00
Counsel Office and Doc.	Contract base rate and clicks	\$149.64
Daily NonPareil	Publish min. Mar 2021/budget	\$522.21
Dearborn	life ins	\$8.19
EMS (Quick Med Claim)	Vol ambulance bill	\$253.79
First Wireless, Inc.	Pagers -Fire balance	\$103.41
Great America Fin.	Copier lease	\$229.00
Griffen Plumbing	Park broken water line repair	\$619.23
IMWCA	Work Comp	\$1,464.00
Iowa One Call	Email April 2021	\$26.10
JDW Midwest	Fees for the month of May 2021	\$656.47
Life Assist	ambu ble sensor,safety cont	\$205.00
Marne Elk Horn	Phone Fire/C Hall-May 2021	\$199.90
Max I Walker	Rugs-5/5-5/19-6/4	\$70.98
Menards	stud cemetery pad/concrete	\$80.00
MidAmerican Energy	April-May 2021 electric usage	\$5,487.86
Midwest Lab	Wastewtr Lab/Supp Mar/Apr 21	\$850.20
Oakland Napa	Oil filters-fire dept	\$186.61
Pott Co Treasurer	Animal Control Jan-Jun 2021	\$1,604.75
Regional Water	Water READ 5/24/21	\$166.98
Sam's Club Direct	Mem Fee	\$45.00
Underwood Farm Supply	Propane tank/refill	\$56.32
United HealthCare	Hlth ins	\$2,761.21
Verizon Wireless	Monthly Phone Bill Apr 26-May 25	\$170.10
	Sub-total	\$17,553.18
May Payroll	Staff	\$12,308.41
	Total	\$29,861.59

**Reports:**

Fire/Rescue Department: 109 runs for the year

Mayor: Will be attending the MAPA meeting June 16

Clerk: Received certification, follow up with FEMA/Homeland Security re: Flooding of March 2019

Maintenance: None

Council Committees: Economic Development: Working with business on ribbon cutting

Finance: None

Personnel: Recommendations on agenda

Streets: Estimates will be requested for cement projects

Sewer: None Cemetery: None Water: None Code Compliance: None Parks: None

**Adjournment:** Pingel moved, Madsen seconded to adjourn. Motion carried 5-0. Mayor Bardsley adjourned meeting at 7:42 p.m.

*These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

(attest) Cindy Sorlien, City Administrator/Clerk