

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
September 14, 2021

Call to Order: Mayor Bardsley called the regular meeting to order on September 14, 2021, at 6:00 p.m.

Roll Call: In attendance: Dose, Pingel, Madsen. Absent: Forbush and Tiarks. Also present: Jodi Bose, Adam and Kimberly Schnekloth, Janelle and Darin Whatcot (Building Inspector), Lucy Hough, Chris Kennedy, Powell and Sorlien.

Pledge of Allegiance: Pledge of Allegiance was recited.

Approval of Agenda: Dose moved, Madsen seconded to approve the agenda. Motion carried 3-0. No council member stated a conflict of interest with any agenda items.

Approval of Minutes: Pingel moved, Madsen seconded to approve the August 10, 2021, Regular Meeting minutes. Motion carried 3-0

Public Forum: Lucy Hough discussed a possible request of a \$1,000 donation by the Optimists International for triangular shades at the elementary/middle school dugouts. Directed to place on the October regular meeting.

Nesting Grounds – Commercial Building: No action taken. Discussion between council, building inspector and Adam Schnekloth. Phase 1 is a coffee shop with no inside seating. Then work on the coffee shop. Pizza shop would come at a later date. There will not be a bathroom right away and when does come for employees only. City would have to approve any portable restrooms. There are no plans for seating in the pizza shop and no roof overhead. A Civil engineer is needed. A watershed calculation must be done by the owners as 3rd Street only has runoff. Currently the water only has natural runoff. A slanted approach from the curb per Schnekloth. There must be an ADA sidewalk which can't be sloped. Storage shipping containers that are used on trucks and ships is what would be used, per Schnekloth. Nesting Grounds architect stated drawings were complete. Building Inspector stated once shipping containers are cut into that the structural integrity is compromised. Specific architectural drawings must be submitted by a licensed architect/engineer with wet ink signatures as per Iowa Building Code, that must be followed (not hand drawings). Electrical and plumbing plans must be submitted along with specific details on the construction. Per Building Inspector, Nesting Grounds Architect said he wasn't hired to do that, nor familiar with. Building inspector stated that loads, soils and working construction plans are required prior to a building permit being issued.

Bose, Schnekloth's Kennedy, Hough and Whatcot's left at 6:29 p.m.

Friends of Underwood Request for Donation of Port-a-Pots for Junkwood 2021: Pingel moved, Madsen seconded to donate \$80.00 to Friends of Underwood for the Portable restrooms used at Junkwood. Motion carried 3-0.

Bobcat Rollover Program: Madsen moved, Tiarks seconded to approve the bobcat T66 rollover with tires versus tracks. Motion carried 3-0.

Resolution 21-09-01: Approving the Iowa Waste Services 2022 Solid Waste Comprehensive Plan Update: Madsen moved, Pingel seconded to approve Resolution 21-09-01 Iowa Waste Services 2022 Solid Waste Comprehensive Plan Update. Roll Call Vote: Dose-Yes, Pingel-Yes, Madsen-Yes. Resolution adopted 3-0.

Approve Personnel Committee Recommendation for Public Works staff: Pingel moved, Madsen seconded to approve Charles Stuart as Public Works employee. Motion carried 3-0.

Fieldcrest 4 Sanitary Sewer Extension – Review Contracts and Bonds – Resolution 21-09-02 Approving Contracts and Bonds: Pingel moved, Madsen seconded to approve Resolution 21-09-02 Approving Contracts and Bonds contingent on receiving the maintenance bond signed prior to construction start date. Roll call vote: Madsen-Yes, Pingel-Yes, Dose-Yes. Resolution adopted 3-0.

Snyder and Associates Professional Services Agreement: Madsen moved, Pingel seconded to table until next month. Motion carried 3-0.

IMWCA Ballot: Madsen moved, Pingel seconded to vote for the three candidates for IMWCA. Motion carried 3-0.

Wastewater Treatment Plant Update: No action taken. City engineer compiling load capacities and working with DNR.

North Street Retaining Wall Estimate Approval: No action taken.

Watershed-Stormwater Project-Pay App #1: No action taken.

Traffic Study Results/Recommendations/Action: Review of estimates received. Madsen moved, Pingel seconded to approve the quote from Elan City for three radar reducing signs. Motion carried 3-0.

Cares Act Update: No action taken.

Traffic Study Update: No action taken.

Fire Burning Ordinance: No action taken. Codification Committee to meet to discuss.

Consent Agenda and Claims: Pingel moved, Dose seconded to approve the consent agenda and claims. Motion carried 3-0. United Healthcare-\$4104.98, Dearborn-\$261.75, Wellmark-\$139.29

Agriland	Fuel-Fire/City-August 2021	\$ 1,620.19
Agrivision	service on ZTR	\$ 308.87
Bomgaars	Supplies	\$ 41.47
Casey Baragary	Operator by Affidavit July 21	\$ 600.00
Century Asphalt	Remove/replace speed bumps	\$ 5,100.00
Comp Choice Occ Health	Drug Screen collection	\$ 55.00
Computer Systems LLC	Monthly IT services-Sept 21	\$ 622.25
Counsel Office and Doc.	Contract base rate and clicks	\$ 102.07
Daily NonPareil	Publish job post	\$ 250.50
Dearborn	Life Insurance	\$ 261.75
Diamond Vogel	White traffic paint	\$ 73.35
Great America	copier lease	\$ 114.50
HiTouch Bus Svc	paper/pens/file folders	\$ 59.03
Ideal Pure Water	wtr cooler	\$ 18.35
IMWCA	Work Comp	\$ 627.00
Iowa One Call	locates 15 @ \$.90 each	\$ 26.10
IPREO	Elect dist of 19 GOBond	\$ 500.00
JDW Midwest	Fees July 2021	\$ 250.00
Life Assist	Airway Bundle, Wrap, Padz elect	\$ 261.32
Marne Elk Horn	Phone Fire/C Hall-July 2021	\$ 189.05
Max I Walker	8/11/21 rug change	\$ 71.52
Menards	Road Supplies, grass seed	\$ 137.51
MidAmerican Energy	Read date7/8/21	\$ 2,789.83
Midwest Benefit	Frmn death ben oct21	\$ 38.75
Midwest Lab	Wastewtr Lab Aug 21	\$ 770.50
Mills Tree Service	August 21 Refuse	\$ 3,485.50
Quick Med Claims	Und Vol Amb	\$ 44.12
Regional Water	Water Read 7/22/21	\$ 199.98
Salvo's Contracting	Removal of 3 Phs Motor-Lagoon	\$ 890.00
Snyder and Associates	Fldcrst 4 SW Ext, Watrshd, WWTP	\$ 8,495.64
Storey Kenworthy	Utility Bills	\$ 619.79
Unity Point Clinic	Drug Screen collection	\$ 42.00
Verizon Wireless	July 2021 phone	\$ 169.90
Wellmark	Dental Ins	\$ 139.90
IPERS	Aug 21	\$ 2,329.14
EFTPS	Aug 21	\$ 3,157.40
	Sub-total	\$ 34,462.28
August Payroll	Staff	\$ 15,167.00
	Total	\$ 49,629.28

Reports:

Fire/Rescue Department: 203 runs for the year, got electric cot for ambulance on Monday.

Mayor: None

Clerk: Will set up Board of Adjustments and Planning and Zoning Committee meetings.

Maintenance: Old Water tower site complete with cement pillars removed, re-graded/seeded. Replaced timbers on north part.

Council Committees: Economic Development: None Finance: None Personnel: Met and gave recommendations to council.

Streets: None Sewer: None Cemetery: None Water: None Code Compliance: None Parks: None

Adjournment: Pingel moved, Madsen seconded to adjourn the meeting. Motion carried 3-0. Mayor Bardsley adjourned the meeting at 7:22 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk