

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, November 9, 2021

Call to Order: Mayor Dennis Bardsley called the meeting to order on November 19, 2021, at 6 p.m.

Roll Call: In attendance: Dose, Pingel, Madsen, Forbush. Absent: Tiarks. Also present Kristen Bladt, Alan Hedegaard, Dave Powell and Sorlien.

Pledge of Allegiance: Pledge of Allegiance was recited by all.

Approval of Agenda: Pingel moved, Madsen seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

Approval of Minutes: Forbush moved, Pingel seconded to approve the October 12, 2021, Regular Meeting minutes. Motion carried 4-0.

Public Forum: Alan Hedegaard stated he began grading Fieldcrest Phase 4 and the subdivision was approved for the TIF by IEDA. Hopes to put sewer pipe in this fall with silt fence. Need to discuss at future meeting a December housing TIF agreement for Fieldcrest Phase 4 Housing Subdivision. *There were no other public comments received by city hall.*

Friends of Underwood Possible Full Side Building Mural Request/Approval: Kristen Bladt discussed the beginning vision of a potential wall mural for either the Fire Station or another building within Underwood. She, along with Friends of Underwood, will continue to do research. City Hall had been in contact with the Fire Chief prior to the council meeting.

Watershed-Stormwater Pay Application #2 Approval: Pingel moved, Forbush seconded to approve Watershed-Stormwater Pay Application #2. Motion carried 4-0.

Marne Elkhorn CATV Underwood Volunteer Fire Department: Madsen moved, Forbush seconded to stay with Basic TV current plan at the Fire Station, paid from the Fire Budget. Motion carried 4-0.

Approval of Alcoholic Beverage License KC Mart Inc: Dose moved, Madsen seconded to approve the Alcohol License for KC Mart. Motion carried 4-0.

Approval of Retaining Wall – North Street: More wall was found underneath the ground for stabilization increasing cost approved at previous meeting. Review of bid tabulation. Pingel moved, Madsen seconded to approve Omaha Landscaping for the retaining wall – North Street (south side) – project. Motion carried 4-0.

Iowa Rural Water Association Nomination Form for Board of Directors: Madsen moved, Dose seconded to nominate for the Iowa Rural Water Association Board of Directors the following council members: Forbush, Tiarks and Pingel. Motion carried 4-0.

Approval of Resolutions: Pingel moved, Madsen seconded to approve Resolutions 21-11-01, 21-11-02, 21-11-03, 21-11-04, 12-11-05, and 21-11-06. Roll Call Vote: Dose-Yes, Pingel-Yes, Madsen-Yes, Forbush-Yes. Absent: Tiarks. Resolutions adopted 4-0.

Resolution 21-11-01: Approval to pay State Revolving Fund (2015) Interest Due-\$1,487.50 and Fees-\$212.50, for a total of \$1,700. Transfer out of Sewer Fund and Transfer In for Debt Service:

Resolution 21-11-02: Approval to pay State Revolving Fund (2020) Interest Due and Service Fees. Amended Loan. Transfer out of Sewer Fund and Transfer In for Debt Service:

Resolution 21-11-03: Approval of paying General Obligation Corporate Purpose Bond 2013 Principal, Interest and Fees of \$12,200.50 Transfer out of Streets and Transfer into Debt Service:

Resolution 21-11-04: Approval of paying General Obligation Corporate Purpose Bond 2015 Interest and Paying Agent \$4,281.25 Transfer out of Fire and Road into Debt Service:

Resolution 21-11-05: Approval of paying General Obligation Corporate Purpose Bond 2019 Principal, Interest and Paying Agent \$6,160.00 Transfer out of Road Use and Sewer into Debt Service:

Resolution 21-11-06: Approval of paying General Obligation Corporate Purpose Bond 2020 Principal, Interest and Paying \$2,355.00 Transfer out of Other Public Safety and into Debt Service:

Wastewater Treatment Plant Update: Discussion Engineers continue to work on load capacities for Council to review.

Balance Adjustment Approval: Madsen moved, Pingel seconded to approve the balance adjustment due to Regional Water's correction of account. Motion carried 4-0.

Personnel Committee Recommendations: Pingel moved, Madsen seconded to approve the Personnel Committee recommendation of accepting resignation of deputy clerk. Motion carried 4-0.

Set Budget Workshop Meeting: Budget workshop meeting set for Tuesday, 1/25/2022 at 11:30 a.m.

Resolution 21-11-08: Approval of Urban Renewal Report FYE 30JUN2021: Pingel moved, Madsen seconded to approve Resolution 21-11-08 approval of the Urban Renewal Report FYE 30JUN2021. Roll Call Vote: Forbush-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes. Absent: Tiarks. Resolution adopted 4-0.

Resolution 21-11-09: Approval of Annual Financial Report FYE 30JUN2021: Madsen moved, Pingel seconded to approve Resolution 21-11-09 approval of Annual Financial Report FYE 30JUN2021. Roll Call Vote: Pingel-Yes, Dose-Yes, Forbush-Yes, Madsen-Yes. Absent: Tiarks. Resolution adopted 4-0.

Consent Agenda and Claims: Dose moved, Madsen seconded to approve the consent agenda and claims. Motion carried 4-0. Underwood Farm Supply-\$132.15, EFTPS-\$2751.63, IPERS-\$1966.36, Iowa Workforce-\$32.79, State Withholding-\$1800.00, Sales Tax-\$951.00, MidAmerican Energy-\$2155.54, ICAP-\$100.00, US Postmaster-\$82.00, Underwood Optimists-\$1000.00

3E Electrical Engineer	Annual Svc on Emer Gen	\$900.00
Agriland	Fuel-Fire/City-September 2021	\$777.27
Agrivision	John Deere Tractor Svc Call	\$679.78
Bomgaars	Driver,Battery, Fuels, Supplies	\$1,073.74
Casey Baragary	Operator by Affidavit Oct 21	\$600.00
Csorlien	Mileage Jul21-Nov 4.21	\$480.48
Computer Systems LLC	Monthly IT services-Dec 21	\$580.25
Counsel Office and Doc.	10/26-11/25-ovr 9/26-10/25	\$202.45
Daily NonPareil	Publ 9/14-9/28-10/12-notice	\$292.79
EMS-Quick Med Claims	Billing fee Oct 2021	\$109.91
Gene Merdinger	Rpr Port generator/snowblower	\$317.74
Gworks	Annual Lic Fee/Product Support	\$3,300.11
Holiday Inn Des Moines	IMFOA Conference	\$112.00
Ideal Pure Water	Water cooler - October 2021	\$18.60
IMWCA	Work Comp Install #5 FY21-22	\$627.00
Iowa Prison Industries	Golf Cart Permit Tags 2022	\$110.00
Iowa Rural Water	Dues Jan 1-Dec 31, 2022	\$225.00
JDW Midwest	Fees October 2021	\$250.00
Logan Contractor	Tar sealant hose	\$577.42
Marne Elk Horn	Phone Fire/CITY-Sept/Oct 2021	\$194.95
Max I Walker	10/20/21-11/3/21 rug change	\$48.40
Menards	Micro/Odor/Filters/tools	\$439.18
Midwest Benefit	Frmn death ben 34 @1.25	\$42.50
Midwest Lab	Wastewtr Lab Oct. 2021	\$566.00
MTS	Garbage Oct 21	\$3,485.50
Pott Co.Public Health	Animal Ctrl Svcs 2nd Half 2021	\$1,604.75
Regional Water	Water Read 10/21/21	\$165.00
Snyder and Associates	Eng svcs-sanit sewer ext	\$7,049.84
United Health Care	Health Ins Nov 21	\$4,410.61
US Bank Visa	IA DNR Fees, forms-tools	\$564.04
Verizon Wireless	10/26-11/25/21 phone fire/city	\$217.69
Wellmark	Dental ins Dec 21	\$139.29
	Sub-total	\$30,162.29
October Payroll	Staff	\$15,715.66
	Total	\$45,877.95

Reports:

Fire/Rescue Department: 256 runs for the year

Mayor: Move speed limit signs to school, will get them ordered.

Clerk: IA state legislature voted for no rollback, city is on 5-year plan for rollback. Working on reports that are due.

Maintenance: Park bathrooms are closed and winterized, trailer getting fixed up for west side entrance to town for radar sign, cemetery dirt pile gone-regraded and seeded, snowplows are all working, and snow bucket welded, working on duckweed interventions, working on 625 building – council agreed to move forward with maintaining the building.

Council Committees:

Economic Development: continue to work with new businesses

Finance: None Personnel: Addressed above Streets: None Sewer: None

Cemetery: None Water: None Code Compliance: None

Parks: Forbush brought up the possibility of a pickleball court and will do research.

Adjournment: Madsen moved, Pingel seconded to adjourn the regular council meeting. Motion carried 4-0. Mayor Dennis Bardsley adjourned the meeting at 7:54 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk