

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, December 14, 2021

Call to Order: Mayor Bardsley called the Regular Meeting to order on Tuesday, 12/14/2021 at 6 p.m.

Roll Call: Dose, Tiarks, Madsen, Forbush. Absent: Pingel. Also in attendance: Dave Powell, Cindy Sorlien, Alan Hedegaard, Dave Smith, Jeff Godwin, Tom Kallman.

Pledge of Allegiance: Recited by all.

Approval of Agenda: Madsen moved, Dose seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

Approval of Minutes: Forbush moved, Madsen seconded to approve the November 9, 2021, Regular Meeting minutes. Motion carried 4-0.

Public Forum: Tom Kallman, Regional Water Manager, introduced himself. He started one month ago. He intends to attend council meetings throughout the towns Regional Water services. Tom Kallman left at 6:22 p.m.

Wastewater Treatment Plant (Jeff Godwin, P.E.): Consensus from council to have the Engineer move forward with submission to the Iowa Department of Natural Resources for the Facility Plan for the WasteWater Treatment Plant upgrade.

Watershed-Stormwater Pay Application #3 Approval: Engineer provided a substantial completion date for the Watershed project. Madsen moved, Dose seconded to approve Pay App #3 to JNC Construction. Motion carried 4-0.

Watershed-Stormwater Project Change Order #3: Masen moved, Forbush seconded to approve Change Order #3 that provided a reduction of \$19,875.45 to the project. Motion carried 4-0. JNC is aware they need to come back in the spring to ensure grass has grown in the project area, since it fell outside of SUDAS dates. Jeff Godwin left at 6:26 p.m.

Citizen Request for Vermin Removal Reimbursement: Madsen moved, Tiarks seconded to not pay any portion of submitted bill. Motion carried 4-0.

Retaining Wall on North Street (South Side): Madsen moved, Forbush seconded to install a black chain link fence for railing on the North Street retaining wall by Public Works. Motion carried 4-0.

Maintenance Report: Sand spreader getting repaired, cemetery power line hit and will repair, boring crew started Monday 12/13 on the sewer extension, floating bubbler wiring fine-more research to determine and correct issue. Dave Powell left at 6:50 p.m.

Shiloh Properties Fieldcrest Phase 4 Housing Subdivision Development Agreement: Alan Hedegaard stated that if the TIF 15 year is not approved by entities that they will not proceed with development. However Alan stated he does not foresee any issue at this time and continues to move forward. Alan Hedegaard and Dave Smith left at 7:04 p.m.

Links Snack Development Agreement: Forbush moved, Madsen seconded to table the discussion to the January regular meeting. Motion carried 4-0.

City Council Comment on Sketch Plat Application within 2-mile Radius of City Limits-Midline Properties-John Tiarks: City Council approves of the sketch plat application for Midline Properties LLC in Pottawattamie County.

Approve TIF payments December 2021 to Links Snacks and Shiloh Properties: Forbush moved, Madsen seconded to approve the TIF payments to Jack Links and Shiloh Properties. Motion carried 4-0.

Resolution 21-12-01: Approving Street Finance Report FYE 30JUN2021: Tiarks moved, Madsen seconded to approve Resolution 21-12-01 Approving the Street Finance Report FYE 30JUN2021. Roll Call Vote: Forbush-Yes, Madsen-Yes, Tiarks-Yes, Dose-Yes. Absent: Pingel. Resolution adopted 4-0.

Resolution No. 121-2021: Joint Decision of Underwood City Council and Pottawattamie County Board of Supervisors that will Reduce the Speed Limit on Front of Underwood High School on North Street, also known as G-30, which is a Farm to Market Road, to 25 miles per hour: Forbush moved, Dose seconded to approve Joint Resolution 121-2021 with Pottawattamie County Board of Supervisors to Reduce the Speed Limit on Front of Underwood High School on North Street, also known as G-30, a Farm to Market Road, to 25 miles per hour. Roll Call Vote: Forbush-Yes, Dose-Yes, Tiarks-Yes, Madsen-Yes. Absent: Pingel. Resolution adopted 4-0.

Census Districting under Population of 3500: No action needed for population under 2000 census with no wards.

Request of Donation by Pottawattamie County Trails Association: No action taken.

Approval of Laptop Purchase: No action taken.

Personnel Committee – Public Works and Administrative positions: Tiarks moved, Madsen seconded to allow the Personnel Committee to hire for positions. Motion carried 4-0.

Consent Agenda and Claims: Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 4-0. EFTPS-\$3,387.09, IPERS-\$2,472.09, Great America Financial-\$114.50, MidAmerican Energy-\$2168.48, BOK Financial-\$24,996.75, JNC Construction-\$88,400.55, David Powell-\$30.69, Omaha Landscaping-\$24,820.00, United Healthcare-\$3419.62

Agriland	Fuel-Fire/City-Nov 2021	\$590.53
AireServ	Technician fire dept	\$89.00
Bomgaars	Check Valve, trail light, iron	\$1,711.68
Broeckelman & Assoc	50% audit fee FYE 30JUN2021	\$3,485.00
Casey Baragary	Operator by Affidavit Nov 21	\$600.00
Csorlien	Mileage-Nov-part Dec	\$173.60
CNA Surety	Council ins 21-22	\$244.00
Computer Systems LLC	Mo. IT svcs-Dec 21/Jan 22	\$778.10
Counsel Office and Doc.	Contr base 11/26-12/25/21	\$102.39
D and S Welding	Repair snow bucket as needed	\$140.00
David Powell	Supply for road sign trailer/supp	\$6.48
Daily NonPareil	Publish Rev/Exp, mtg, AFR	\$317.97
Dorsey and Whitney	Legal svcs sw ext/field 2 amend	\$4,326.00
EMS-Quick Med Claims	Billing fee Nov 2021	\$335.43
Great America	Copier lease pmt Nov-Dec 21	\$229.00
Heiman Fire Eqpt	armor/goggles/boots	\$425.50
Ideal Pure Water	Water tank/bottle-Nov 2021	\$18.60
IMWCA	Work Comp Install #6 FY21-22	\$627.00
Iowa One Call	Oct-Nov 2021 email notify	\$22.50
Iowa Prison Industries	25 mph speed limit signs	\$146.08
JNC Construction LLC	Watershed Pay App #2	\$78,910.46
JDW Midwest	Fees Nov 2021	\$1,711.90
Marne Elk Horn	Phone Fire/CITY-Nov 2021	\$231.95
Max I Walker	11/17-12/1/21 rug changes	\$48.40
Menards	Supplies shop/office/roads	\$1,020.26
Menards-Ralston	Supplies for bldg	\$3,104.94
Midwest Benefit	Frmn death ben 34 @1.25	\$42.50
Midwest Lab	Wastewtr Lab Nov 2021	\$757.50
MTS	Garbage Nov 21	\$3,485.50
Pott County Auditor	City-School Election Cost	\$1,500.00
Red Oak Welding Supp	Welding supplies	\$181.80
Regional Water	Water Read 11/19/21	\$165.00
Salvo's Electrical	Electr/Pole Radar Sign & disconn	\$3,100.00
Sam's Club	office supplies	\$173.79
Snyder and Associates	Eng svcs-stormwtr-san sew ext	\$6,667.92
US Bank Visa	Subscription fees, electric supp	\$42.89
Verizon Wireless	11/26-12/25/21 phone fire/city	\$153.55
Wellmark	Dental ins Jan 22	\$139.29
WIDA	FY 2022 Dues	\$2,500.00
	Sub-total	\$118,306.51
November Payroll	Staff	\$12,840.70
	Total	\$131,147.21

Reports:

Fire/Rescue Department: 277 runs for the year

Mayor: Right of Way easements must not have trees planted in it

Clerk: Working on calendar year end, waiting for final audit, and preparation for 2022

Council Committees:

Economic Development: Discussions with potential new businesses

Finance: None

Personnel: None

Streets: None

Sewer: None

Cemetery: None

Water: None

Code Compliance: None

Parks: None

Adjournment: Forbush moved, Madsen seconded to adjourn the meeting. Motion carried 4-0. Mayor Dennis Bardsley adjourned the meeting at 8:13 p.m.

These minutes are as reported by the City Administrator/Clerk, subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk