

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, January 11, 2022

Call to Order: Mayor Dennis Bardsley called the regular meeting to order on Tuesday, January 11, 2022, at 6 p.m.

Roll Call: In attendance: Bob Dose, Royce Forbush, Jim Pingel, Josh Madsen, JW Tiarks. Also present: Dave Powell and Dave Smith.

Pledge of Allegiance: Pledge of Allegiance was recited.

Approval of Agenda: Tiarks moved, Madsen seconded to approve the agenda. Motion carried 5-0. No council member stated that they had a conflict of interest with any agenda items.

Approval of Minutes: Madsen moved, Tiarks seconded to approve the December 14, 2021, regular meeting minutes. Motion carried 5-0.

Public Forum: There was nothing brought up during public forum.

Sanitary Sewer Extension – Pav App #1: Pingel moved, Dose seconded to approve the Sanitary Sewer Extension Pay App #1 to Driver Plumbing. Motion carried 5-0.

Shiloh Properties Fieldcrest Phase 4 Housing Subdivision Development Agreement: Both Pottawattamie County Board of Supervisors and the Underwood School Board approved the 5-year extension. Pingel moved, Tiarks seconded to approve the 5-year extension for Fieldcrest Phase 4 Housing Division. Motion carried 5-0.

Links Snack Development Agreement: Discussion on agreement terms. Council will direct City Administrator to follow up with the offer with the bond attorney and Links Snacks.

Balance Adjustment Approval: Tiarks moved, Madsen seconded to approve the balance adjustment. Motion carried 5-0.

Resolution 22-01-01 through Resolution 22-01-06: Pingel moved, Tiarks seconded to approve Resolution 22-01-01 with the regular meetings set for the second Tuesdays at 6 p.m., Resolution 22-01-02, Resolution 22-01-03, Resolution 22-01-04, Resolution 22-01-05, and Resolution 22-01-06. Roll Call Vote: Forbush-Yes, Tiarks-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes. Resolutions adopted 5-0.

Resolution 22-01-01: Resolution setting regular meeting schedule of the city council

Resolution 22-01-02: Resolution appointing city treasurer and specifying salary

Resolution 22-01-03: Resolution authorizing the city clerk, mayor, mayor pro-tem to write checks for bills

Resolution 22-01-04: Resolution appointing city attorney and specifying fees

Resolution 22-01-05: Resolution to approve Fire Chief per Ordinance 35.03

Resolution 22-01-06: Resolution to approve IRS Mileage 2021 of 58.5 cents/mile.

Appointment of City Committees: Madsen moved, Pingel seconded the appointment of committees. Motion carried 5-0.

Re-Set Budget Workshop: Pingel moved, Tiarks seconded to leave the Budget Workshop for Tuesday, 1/25/2022 at 11:30 a.m. Motion carried 5-0.

Set Public Hearing on Proposed Property Tax Levy Maximum Rate – Excluding Debt Service: Madsen moved, Tiarks seconded to set the public hearing on the proposed property tax levy maximum rate-excluding debt service to Tuesday, February 8, 2022, at 6 p.m. Motion carried 5-0.

Approve Township Contracts for Fire and Rescue Services for 2022-2023: Madsen moved, Pingel seconded to approve the township contracts for the Underwood Volunteer Fire and Rescue Services for 2022-2023. Motion carried 5-0.

Wastewater Treatment Plant: No discussion or action.

Lagoon Air Diffuser Bubbler: Pingel moved, Madsen seconded to approve the repair the air diffuser bubbler and give authority for Public Works Supervisor to pick something different if there is a better option. Motion carried 5-0.

Personnel Committee – Public Works and Administrative positions: No action taken.

Consent Agenda and Claims: Tiarks moved, Madsen seconded to approve the Consent Agenda and Claims. Pingel abstained. Motion carried 4-0. Jack Links-\$26996.83, Shiloh-\$38567.48, MidAmerican Energy-\$2546.68, United Healthcare-\$2160.23, US Postmaster-\$80.00, EFTPS-\$3618.05, US Postmaster-\$80.00, US Postmaster-\$58.00, EFTPS-\$3618.05, IA Workforce-\$22.84, State Withholding-\$1563.00, IPERS-\$2490.50

Able Locksmith	Repair door alarms	\$ 162.50
Agriland	Fuel-Fire/City-Dec 2021	\$ 676.19
Casey Baragary	Operator by Affidavit Dec 21	\$600.00
Computer Systems LLC	Mo. IT svcs/backup	\$1,245.50

Counsel Office and Doc.	Base RT 12/26-1/25/22	\$51.83
Electric Pump	Svc call lagoon pump	\$522.50
Heiman Fire Eqpt	armor/goggles/boots	\$64.00
IMWCA	Work Comp Install #7 FY21-22	\$627.00
Iowa One Call	Nov 21 Emails 10 @ \$.90	\$9.00
Iron Mountain	shredding 11/23-12/21/2021	\$93.33
Life Assist	Supplies for ambulance	\$442.52
Marne Elk Horn	Phone Fire/CITY-Dec 2021	\$ 269.61
Matheson Gas	Oxygen tank and oxygen-ambul	\$ 746.21
Max I Walker	12/15 & 12/29/21 rug changes	\$ 48.40
Menards	Fence supplies/auger/bit/cutter	\$1,261.68
Midwest Lab	Wastewtr Lab Dec 2021 & Boxes	\$720.20
MTS	Garbage Dec 21	\$3,485.50
Northern Lights Display	Band straps/banner replc rods	\$297.01
Oakland NAPA	Exhaust Clamp-Ftruck 2450	\$12.99
Pott County Treasurer	Dog License Tags 2022	\$35.20
Regional Water	Wtr Read 12/21/21 w/rate incr	\$209.70
Snyder and Associates	Eng svcs-stormwtr-san sew ext	\$ 6,767.58
US Bank Visa	Rpr Snow Blade wire/off supp	\$2,098.65
Verizon Wireless	11/26-12/25/21 phone fire/city	\$166.74
	Sub-total	\$20,613.84
December Payroll	Staff, Council/Mayor, Committees	\$ 16,582.75
	Total	\$ 37,196.59

Reports:

Fire/Rescue Department: reported the number of runs for the year

Mayor: discussed above

Clerk: none

Maintenance: none

Council Committees:

Economic Development: working on TIF agreements

Finance: none

Personnel: will interview applicants

Streets: none

Sewer: none

Cemetery: none

Water: none

Code Compliance: work on ordinances for snow removal

Parks: none

Adjournment: Madsen moved, Dose seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 7:55 p.m.

These minutes are as reported by one of the Council members and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Royce Forbush, Council Member