

## UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES

**Tuesday, February 8, 2022**

**Call to Order:** Mayor Dennis Bardsley called the Underwood City Council Regular meeting to order on Tuesday, February 8, 2022, at 6 p.m.

**Roll Call:** In attendance: Pingel, Madsen, Tiarks and Dose. Absent: Forbush. Also in attendance: Powell, Sorlien, Mackenzie Shelton.

**Pledge of Allegiance:** Pledge of Allegiance recited by all.

**Approval of Agenda:** Pingel moved, Madsen seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

**Approval of Minutes:** Madsen moved, Pingel seconded to approve the January 11, 2022, Regular Meeting minutes. Motion carried 4-0.

**Public Forum:** No issues were brought up during the public forum.

**Friends of Underwood Street Closure Request for Junkwood 2022:** Pingel moved, Madsen seconded to approve the Friends of Underwood requests for Junkwood on Saturday, June 11, 2022, closing 3<sup>rd</sup> Street from Railroad Highway to 1<sup>st</sup> Avenue, along with 2<sup>nd</sup> Avenue from 3<sup>rd</sup> Street to 4<sup>th</sup> Street, utilizing 20' width and 12' depth of vendor spots. Set up to begin Saturday morning. Motion carried 4-0. Shelton left at 6:16 p.m.

**Public Hearing on Proposed Property Tax Levy Maximum Rate – Excluding Debt Service:** Madsen moved, Pingel seconded to open the public hearing on the proposed property tax levy maximum rate – excluding debt service. Motion carried 4-0. Mayor Bardsley opened the public hearing at 6:17 p.m. There were no questions posed, discussion of the proposed max rate. Madsen moved, Dose seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:19 p.m.

**Resolution 22-02-01 Approve Proposed Property Tax Levy Maximum Rate-Excluding Debt Service:** Madsen moved to approve Resolution 22-02-01 Proposed Property Tax Levy Maximum Rate – Excluding Debt Service. Roll Call Vote: Dose-Yes, Pingel-Yes, Tiarks-Yes, Madsen-Yes. Forbush-Absent. Resolution adopted 4-0.

**Lagoon Air Diffuser Bubblers:** No action taken.

**Maintenance Report:** Building repair is moving forward. Hot box is needed. No action taken.

**Sanitary Sewer Extension – Pay App #2:** Pingel moved, Tiarks seconded to approve Pay App #2 for the Sanitary Sewer extension to Driver Sewer and Plumbing. Motion carried 4-0.

**Approval of I-80 Sports Lounge Alcohol and Beverage License:** Madsen moved, Pingel seconded to approve the I 80 Sports Lounge alcohol and beverage license Contingent on DRAM shop and ABD approval. Motion carried 4-0.

**Resolution 22-02-02 and 22-02-03 Transfer Funds from Sewer to Sewer Sinking Fund:** Pingel moved, Tiarks seconded to approve Resolution 22-02-02 and 22-02-03. Roll Call Vote: Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes. Forbush-Absent. Resolutions adopted 4-0.

**Wastewater Treatment Plant:** IA DNR approved Schedule G flows and loads as submitted with minor adjustments. Engineer requested budget proposals for 3 types of wastewater treatment plant improvements to discuss at the March or April meeting. Powell left at 7:07 p.m.

**Set Public Hearing for Budget Amendment FYE 30JUN2022:** Pingel moved, Tiarks seconded to set the public hearing for Budget Amendment FYE 30JUN2022 for Tuesday, March 8, 2022, at 6 p.m. Motion carried 4-0.

**Set Public Hearing for Budget FYE 30JUN2023:** Madsen moved, Tiarks seconded to set the public hearing for budget FYE 30JUN2023 for Tuesday, March 8, 2022, at 6 p.m. Motion carried 4-0.

**Personnel Committee – Public Works and Administrative positions:** Pingel moved, Madsen seconded to approve Thomas Neighbors, Jr., for the Full Time Public Works Assistant position and Monica Sabin-Walsh for part-time seasonal administrative assistant position. Motion carried 4-0.

**Consent Agenda and Claims:** Pingel moved, Tiarks seconded to approve the consent agenda and claims. Motion carried 4-0. Wellmark-\$139.29, Driver Sewer/Plumbing-\$49211.90, US Postmaster-\$9.52, US Postmaster-\$80.00, Sam's Club-\$1.27

Agriland	Fuel-Fire/City-Dec 2021	\$1,030.70
Bobcat	68-inch hvy duty bucket Bobcat	\$957.26
Bomgaars	Mailbox supplies	\$165.32
Casey Baragary	Operator by Affidavit Jan 2022	\$600.00

CHI Occup Health	pre emp test	\$358.00
Csorlien	mileage	\$157.95
Computer Systems LLC	Mo. IT svcs/backup	\$824.50
Council Bluffs Fire Dept	ALS Tier 1/30/2022	\$100.00
Counsel Office and Doc.	Base RT 1/26-2/25/22	\$54.12
Daily Nonpareil	Publications	\$1,043.36
Dennis Bardsley	Mileage-EMC Meeting	\$18.72
Dorsey & Whitney	Legal Svcs for SRF Loan 2021	\$6,000.00
EFTPS	Jan 2022	\$2,672.55
Electric Pump	Repair Lift Station #2 pump #1	\$356.50
EMS-Quick Med Claims	Billing EMS	\$518.92
Great America Fin Svcs	Monthly copier lease pmt	\$114.50
Heiman Fire Eqpt	armor/goggles/boots	\$315.95
Ideal Pure Water	Wtr disp/bott	\$56.40
IIMC	dues Internat'l inst of mun clerks	\$175.00
Ipers	Jan 2022	\$1,702.03
JDW Midwest	Jan 2022 contract rate	\$500.00
Life Assist	Supplies for ambulance	\$349.04
Marne Elk Horn	Phone Fire/CITY-Feb 2022	\$ 270.70
Max I Walker	1/26/2022 rug changes	\$ 48.40
Menards	Mailbox supplies/Saw blades/drillbit	\$84.32
MidAmerican Energy	Electricity Read date 1.6.2022	\$3,057.29
Midwest Benefit	Firemen Death ben 34 @ 1.25 each	\$42.50
Midwest Lab	Wastewtr Lab Tests Jan 2022	\$677.50
MTS	Garbage Jan 22	\$3,497.00
Regional Water	Wtr Read 1/21/2022	\$231.90
Snyder and Associates	Eng svcs-stormwtr-san sew ext	\$ 7,854.54
Starnet	NCC Data Annual Lift Stations 1-2-3	\$ 720.00
TCA Services	Install Fire Dept heater	\$ 2,450.00
United Health Care	Health ins	\$ 2,800.25
US Bank Visa	Website fee/office supp	\$624.96
Verizon Wireless	12/26-1/25/22 phone fire/city	\$166.24
Wellmark	Dental Ins Mar 22	\$139.29
	Sub-total	\$40,735.71
January Payroll	Staff	\$ 12,267.71
	Total	\$ 53,003.42

**Reports:**

Fire/Rescue Department: 32 runs for the year.

Mayor: None

Clerk: Bridge on Magnolia Road, Trail path status, building permits

Council Committees:

Economic Development: None

Finance: None

Personnel: See above

Streets: None

Sewer: None

Cemetery: None

Water: None

Code Compliance: None

Parks: None

**Adjournment:** Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:55 p.m.

*These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

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Dennis Bardsley, Mayor

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(attest) Cindy Sorlien, City Administrator/Clerk