

UNDERWOOD CITY COUNCIL- REGULAR MEETING MINUTES
Tuesday, March 8, 2022

Call to Order: Mayor Dennis Bardsley called the regular meeting to order on Tuesday, March 8, 2022, at 6 p.m.

Roll Call: In Attendance: Forbush, Madsen, Tiarks, Pingel and Dose. Also in attendance: Dave Powell, Cindy Sorlien, Sandy Redshaw, Susan and Randy Miller.

Pledge of Allegiance: Recited by all.

Approval of Agenda: No council member stated a conflict of interest with any agenda items. Madsen moved, Forbush seconded to approve the agenda. Motion carried 5-0.

Approval of Minutes: Tiarks moved, Madsen seconded to approve the February 8, 2022, Regular Meeting Minutes. Motion carried 5-0.

Public Forum: Susan Miller, Resident of Carson, Iowa, introduced herself and gave her background. Susan is running for the Pottawattamie County Board of Supervisors. **Public comments limited to no more than 5 minutes each and once only.* Susan and Randy Miller left at 6:06 p.m.

Friends of Underwood Request for Friday night Closure – Junkwood: Pingel moved, Tiarks seconded to allow Friends of Underwood to begin set up for Junkwood on Friday evening. Motion carried 5-0.

Citizen Request on Curb Near Property on 2nd Avenue: No action taken. Property may have high water table. Directed city staff to ask resident to provide pictures.

Public Hearing on Proposed Budget Amendment FY2022:

Open Public Hearing – Pingel moved, Tiarks seconded to open the Public Hearing on the proposed Budget Amendment FY 2022. Motion carried 5-0. Mayor Bardsley opened the Public Hearing at 6:26 p.m.

Discussion – There were no letters, phone calls or written comments provided to city hall.

Close Public Hearing – Dose moved, Pingel seconded to close the Public Hearing on the proposed Budget Amendment FY 2022. Motion carried 5-0. Mayor Bardsley closed the Public Hearing at 6:27 p.m.

Resolution 22-03-01 Approve Proposed Budget Amendment FY2022: Pingel moved, Dose seconded to adopt Resolution 22-03-01 approving the Budget Amendment FY 2022. Roll Call Vote: Pingel-Yes, Tiarks- Yes, Dose-Yes, Forbush-Yes, Madsen-Yes. Resolution 22-03-01 adopted 5-0.

Public Hearing on Proposal to Enter into a Loan Agreement:

Open Public Hearing- Pingel moved, Tiarks seconded to open the Public Hearing on proposal to enter into a Loan agreement. Motion carried 5-0.

Discussion- There were no letters, phone calls or written comments provided to city hall.

Close Public Hearing – Madsen moved, Forbush seconded to close the Public Hearing on proposal to enter into a Loan agreement. Motion carried 5-0. Mayor Bardsley closed the Public Hearing at 6:29 p.m.

Resolution 22-03-02 Taking Additional Action on Proposal to Enter into a General Obligation Corporate Purpose Loan Agreement and Providing for the Levy of Taxes to Pay the Same: Madsen moved, Tiarks seconded to adopt Resolution 22-03-02 approving taking additional action on proposal to enter into a general obligation corporate purpose loan agreement and providing for the levy of taxes to pay the same. Roll Call Vote: Dose-Yes, Forbush-Yes, Madsen-Yes, Pingel-Yes, Tiarks-Yes. Resolution 22-03-02 adopted 5-0.

Public Hearing on Proposed Budget FYE 30JUN2023:

Open Public Hearing- Madsen moved, Dose seconded to open the Public Hearing on proposed budget FYE 30JUN2023. Motion carried 5-0. Mayor Bardsley opened the Public Hearing at 6:30 p.m.

Discussion- There were no letters, phone calls or written comments provided to city hall.

Close Public Hearing- Dose moved, Pingel seconded to close the Public Hearing on proposed budget FYE 30JUN2023. Motion carried 5-0. Mayor Bardsley closed the Public Hearing at 6:34 p.m.

Resolution 22-03-03 Approve Proposed Budget FYE 30JUN2023: Pingel moved, Madsen seconded to adopt Resolution 22-03-03 approving the proposed budget FYE 30JUN2023. Roll Call Vote: Pingel-Yes, Madsen-Yes, Forbush-Yes, Dose-Yes, Tiarks- Yes. Resolution adopted 5-0.

Partial Payment App #2 – Driver Sewer and Plumbing for Sanitary Sewer Extension: - No action taken. Signatures provided.

Wastewater Treatment Plant: No action taken. Budget information on potential upgrades to the city's lagoons from 3 companies - two (2) mechanical treatment plants and one (1) for enhancing the current lagoon received by Snyder Engineering. Information to be presented by the Engineer at the April regular meeting.

Maintenance Report: Discussed IAWEA conference attended, move forward with camera sewer sections of town, and look for camera. Lagoon diffuser bubbler is back in working order, building repair is moving forward. Dave Powell left at 7:02 p.m.

Resolution 22-03-04 Transfer March 2022 through June 2022 Funds from Sewer to Sewer Sinking Fund monthly: Pingel moved, Dose seconded to adopt Resolution 22-03-04 approving the transfer from March 2022 through June 2022 funds from sewer to sewer sinking fund monthly. Roll Call Vote: Pingel-Yes, Dose-Yes, Madsen-Yes, Tiarks-Yes, Forbush-Yes. Resolution adopted 5-0.

Resolution 22-03-05 Appoint Individual and Alternate to Act as Representative for Iowa Communities Assurance Pool (ICAP): Madsen moved, Forbush seconded to adopt Resolution 22-03-05 appointing Sorlien as primary contact and Mayor Bardsley as Alternate Contact for the Iowa Communities Assurance Pool (ICAP). Roll Call Vote: Forbush-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes, Tiarks-Yes. Resolution adopted 5-0.

Request for Donation – Post Prom Committee: Madsen moved, Pingel seconded for the public purpose of keeping kids in community safe after prom to donate \$250.00. Motion carried 5-0.

Approval of Pottawattamie County Sheriff Contract 01JUL2022 through 30JUN2023: Pingel moved, Madsen seconded to approve the Pottawattamie County Sheriff Contract July 1, 2022 through June 30, 2022. Motion carried 5-0.

Approval of Dorsey and Whitney Bond Counsel for 2022 General Obligation Corporate Purpose Note: Tiarks moved, Dose seconded to approve Dorsey and Whitney as bond counsel for the 2022 General Obligation Corporate Purpose Note. Motion carried 5-0.

Personnel Committee – Administrative Position: No action taken. Seasonal position assisting minimally currently.

Consent Agenda and Claims: Tiarks moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0. US Postmaster-\$993.70, Pottawattamie County Sheriff-\$17,029.00, JNC Construction-\$12,905.84, EFTPS-\$2766.34, IPERS-\$1922.87, US Postmaster-\$75.60

Agriland	Fuel-Fire/City-Feb 22	\$553.19
Albright's Auto Plus	Oil Filter, coil, lens, spark plug	\$219.54
Andersen Door Svc	Repair Fire Dept Comm Dr Opnr	\$179.40
Casey Baragary	Operator by Affidavit Feb 2022	\$600.00
CHI Occup Health	pre emp test	\$334.00
Csorlien	Mileage Feb 2022	\$115.83
Computer Systems LLC	Mo. IT svcs/backup/Warranty	\$967.50
Council Bluffs Online	Hosting Annual Mar22-Feb23	\$300.00
Counsel Office and Doc.	Base RT 2/26-3/25/22	\$92.92
Daily Nonpareil	Publications	\$1,129.94
Danko Emer Eqpt	Mech Seal, J-ring, Washer, impl	\$271.39
David Powell	Mileage-conference Mar 22	\$229.75
Great America Fin Svcs	Monthly copier lease pmt	\$229.00
Gworks	Fin Soft Bud Supp-Call prep	\$1,702.75
Ideal Pure Water	Wtr disp/bott-Feb 22	\$19.60
ICAP	Ins 2022-2023	\$34,351.00
IMFOA	Dues IA Mun Fin Off Assn	\$50.00
Iron Mountain	Shredding 1/26-2/22/22	\$107.01
JDW Midwest	Feb 2022 contr rate/fees	\$369.88
Life Assist	Supplies for ambulance	\$563.80
Marne Elk Horn	Phone Fire/CITY-Feb 2022	\$ 296.84
Max I Walker	2/23/2022 rug changes	\$ 24.20
Menards	4x8 insul,block, caulk, weld,wire	\$3,224.92
MidAmerican Energy	Electricity Read date 2.7.2022	\$3,753.48
Midwest Benefit	Firemen Death ben 31 @ 1.25 each	\$38.75
Midwest Lab	Wastewtr Lab Tests Feb 2022	\$566.00
MTS	Garbage Feb 22	\$3,497.00
Mun Emerg Svcs-MES	Industrial scien MX4/multi-gas det	\$4,113.56
Regional Water	Wtr Read 2/21/2022	\$215.00
Snyder and Associates	Eng svcs-stormwtr-san sew ext	\$ 5,468.81

TCA Services	Svc call 218 -furnace	\$ 80.00
United Health Care	Health ins - Mar 2022	\$ 2,800.25
US Bank Visa	Website fee/office supp	\$1,153.29
Verizon Wireless	2/26-3/25/22 phone fire/city	\$166.24
Wellmark	Dental Ins Mar 22	
	Sub-total	\$67,784.84
February Payroll	Staff	\$ 12,224.21
	Total	\$ 80,009.05

Reports:

Fire/Rescue Department: 53 runs for the year. 2 pumps tested on trucks. ISO Review. Purchased a trailer for gator. Some members want to look for another squad. Further research needed.

Mayor: Discussed trail and it's not completely figured out from Council Bluffs to Underwood yet.

Clerk: TIF agreements with Shiloh and Jack Links being worked on, outstanding sewer/garbage accounts, civil service deliveries, cemetery pins to be reviewed this summer.

Council Committees:

Economic Development: None

Finance: None

Personnel: None

Streets: None

Sewer: None

Cemetery: None

Water: None

Code Compliance: None

Parks: None

Adjournment: Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley closed the regular meeting at 7:48 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk