

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
November 8, 2022

Mayor Dennis Bardsley called the regular meeting to order on Tuesday, November 8, 2022, at 6 p.m.

In attendance: Dose, Pingel, Tiarks, Madsen. Absent: Forbush. Also in attendance: Tina Treantos, John Rasmussen, Tim Wichman, Justen Tooley, Finley Roberts, Alizabeth Jacobsen, Nancy Sollazzo, Powell, and Sorlien.

Pledge of Allegiance recited.

Tiarks moved, Madsen seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

Pingel moved, Dose seconded to approve the October 11, 2022, Regular Meeting minutes. Motion carried 4-0.

There was no one present to speak during the Public Forum.

Pingel moved, Madsen seconded to go into Public Hearing for Budget Amendment FY2023. Motion carried 4-0. Mayor Bardsley opened the public hearing at 6:03 p.m. Discussion by Sorlien on expense increases. Pingel moved, Madsen seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:05 p.m.

Discussion that Pottawattamie County would receive the funds via a voucher system for overseeing the bridge reconstruction. Pingel moved, Madsen seconded to Approve Acceptance of Offer of City Bridge Funding through Iowa DOT – Federal FY 2024 Funds. Motion carried 4-0.

Madsen moved, Tiarks seconded to approve Resolution 71-2022 Endorsing an Application for RISE Program Funding to Support Applicable Local Development by Reconstructing Portions of Magnolia Road Within the City and County Jurisdictions. Roll Call Vote: Madsen-Yes, Tiarks-Yes, Pingel-Yes, Dose-Yes. Absent: Forbush. Resolution 71-2022 adopted 4-0.

Rasmussen discussed that Magnolia Road would be widening East of the Railroad Tracks, with 3 lanes (includes a turn lane.) The road will taper just past the railroad. This winter will start talking with individuals. City thanked Pottawattamie County for their involvement and support. Pingel moved, Dose seconded to approve Resolution 70-2022 for Construction Agreement Between the City of Underwood and Pottawattamie County for a Secondary Road Extension. Roll Call Vote: Dose-Yes, Pingel-Yes, Tiarks-Yes, Madsen-Yes. Absent: Forbush. Resolution adopted 4-0. Wichman, Treantos and Rasmussen left.

Pingel moved, Tiarks seconded to approve the Second Reading of Ordinance 302 Amending Sewer Rates. Motion carried 4-0.

Pingel moved, Tiarks seconded to approve Pay App #1 for Charles Drive Road Reconstruction to Bluffs Paving for \$131,947.85. Motion carried 4-0.

No action taken on the Wastewater Treatment Plant. Engineer waiting for IA DNR to send final information and then will submit the Facility Plan to Iowa Department of Natural Resources.

Madsen moved, Tiarks seconded to approve Certifying Fieldcrest Phase 4, per Shiloh Properties request, to Pottawattamie County as of 12/1/2022. Motion carried 4-0.

Dose moved, Pingel seconded to approve December 2022 TIF payments to Links Snacks and Shiloh Properties. Motion carried 4-0.

Madsen moved, Dose seconded to approve the Alcohol License for KC Mart that was submitted to Local Authority by Alcoholic Beverage Division of State of Iowa. Motion carried 4-0.

Dose moved, Madsen seconded to adopt Resolution 22-11-01 Approving Street Finance Report FYE 30JUN2022. Roll Call Vote: Madsen-Yes, Tiarks-Yes, Dose-Yes, Pingel-Yes. Absent: Forbush. Resolution adopted 4-0.

Tiarks moved, Pingel seconded to approve Resolutions 22-11-02, 22-11-03, 22-11-04, 22-11-05, 22-11-06, 22-11-07, and 22-11-08 Authorizing Fund Transfers (Roads, Fire, Sewer, Other Public Safety, Ambulance) to Debt Service FY 2023. Roll Call Vote: Tiarks-Yes, Madsen-Yes, Pingel-Yes, Dose-Yes. Absent: Forbush. Resolutions 22-11-02, 22-11-03, , 22-11-04, 22-11-05, 22-11-06, 22-11-07, and 22-11-08 adopted 4-0.

Pingel moved, Madsen seconded to adopt Resolution 22-11-09 to Approve Budget Amendment FY2023. Roll Call Vote: Madsen-Yes, Pingel-Yes, Tiarks-Yes, Dose-Yes. Absent: Forbush. Resolution adopted 4-0.

Madsen moved, Tiarks seconded to adopt Resolution 22-11-10 approving Annual Finance Report FY2022. Roll Call Vote: Dose-Yes, Madsen-Yes, Pingel-Yes, Tiarks-Yes. Absent: Forbush. Resolution adopted 4-0.

Tiarks moved, Madsen seconded to adopt Resolution 22-11-11 to Approve Urban Renewal Report FY2022. Roll Call Vote: Tiarks-Yes, Pingel-Yes, Madsen-Yes, Dose-Yes. Absent: Forbush. Resolution adopted 4-0.

Madsen moved, Pingel seconded to forgive \$100.00 on sewer bill request balance adjustment. Motion carried 4-0.

Tiarks moved, Pingel seconded to approve the Consent Agenda and Claims. Motion carried 4-0. US Post Office-\$69.96, EFTPS-\$2663.81, IPERS-\$1916.88, Sam's Club-\$61.32, MidAmerican-\$2224.71

Agriland	Fuel-Fire/City-Oct 22	\$916.02
3E	Lift Station # 3	\$900.00
Casey Baragary	Operator by Affidavit Sept 2022	\$600.00
CHI	Preemp phy	\$358.00
Cindy Sorlien	Mileage-Dep/IMFOA	\$325.85
Computer Systems	Mo. IT svcs/backup/Warranty	\$844.50
Daily Nonpareil	Payment	\$423.16
Echo	Electric supplies	\$6,830.11
FLSCO	Concrete and delivery	\$804.95
Great America	Mo copier lease RICOH	\$114.50
G Works	Annual Sub Fee, License Fee, Product Support	\$4,978.00
Hi Touch	Supplies 10/8/2022	\$184.66
Holiday Inn	IMFOA Fall Conference - Cindy	\$336.00
Ideal Pure Water	Wtr disp/bott-Oct 22	\$30.20
IMWCA	Work Comp Prem #5- 22-23	\$720.00
Iowa Rural Water Assoc	IRWA Dues	\$225.00
JDW Midwest	Bldg inspect svcs Oct 2022	\$1,707.22
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Oct22	\$260.03
Max I Walker	Grey Mat Rug-10/19/22	\$53.52
Menards	Road paint supp/supp chnge lights	\$192.68
Midwest Lab	Wastewtr Tests /Ecoli/Supplies	\$909.00
M & K Tree Svc - MTS	Yard Tags & Oct 22 Garbage	\$3,514.50
Pott Co Sheriff	Contract Serv July1, Oct 1	\$8,514.50
QMC	Fire-Rescue Billing Oct 2022	\$141.36
Regional Water	Water Sept 2022	\$215.00
Royal Publishing	HS Advertise ST FB	\$135.00
IA Dept of Rev	Oct 22 Sales Tax Utility	\$256.16
Snyder and Associates	Charles Dr Const., Fieldcrest Phase # 4	\$2,201.63
Underwood Fire Dept	United Benefit Society	\$38.75
United Health Care	Health ins Nov 22	\$1,323.25
US Bank Visa	Newspaper subscription/supplies	\$3,152.00
Verizon Wireless	9/26-10/25/22 cell-FDept/Lag	\$166.42
Visual Edge	Copier RT 10/26-11/25/22	\$93.64
	Sub-total	\$41,465.61
Oct 22 Payroll	Staff	\$12,186.14
	Total	\$53,651.75
	Sub-total	\$148,769.11
Oct 22 Payroll	Staff	\$12,186.14
	Total	\$160,955.25

Reports:

Fire/Rescue Department: 262 runs for the year, waiting to hear on grant for electric cot/lift for ambulance.

Mayor: Reviewed strategic plan, current projects and wish list before going on 11/10 to Des Moines for Rural Pottawattamie County State Officials Tour hosted by Advanced Southwest Iowa.

Maintenance: New signs have been put through town. Striping of parking lines are done for the year. Working at Roads Building on the furnace. Christmas decorations will be up before the cold weather hits, as well as the Friends of Underwood Display- as they got approval for the TS lot again. Graded the cemetery, the road is thin on rock and will place new gravel in spring of 2023. The bathrooms at the Parks have been closed and winterized. Will mow/mulch up leaves. No issue with sewer currently. Introduced Justen Tooley. Powell left at 7:03 p.m.

Clerk: Nomination requests for Board of Iowa Rural Water. Electric Pump credited 1 full invoice and 1 partial invoice related to Lift Station #2 repairs. Woodmen Life has agreed to donate US and Iowa flags again to the City. Animal Control Report and Sheriff Report.

Council Committees:

Economic Development: None.

Finance: None.

Personnel: None.

Streets: None.

Sewer: None.

Cemetery: None.

Parks: None.

Code Compliance: None.

Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:19 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk

Underwood Oct 22	Expenses	Revenue
General	26,015.21	152,701.40
Garbage	4,430.73	4,677.19
Fire	1,009.20	51.85
Ambulance	875.17	1,513.58
Road Use Tax	2,161.46	10,988.35
Employee Benefits	3,118.01	0
Emergency Fund	0	4,206.14
Local Option Sales Tax	0	9,482.44
Tax Increment Finance	0	43,933.67
Debt Service	0	60,444.80
Charles Drive St Proj	7,912.97	0
Sewer	12,222.04	20,008.08
Total	57,744.79	308,007.50