

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - Tuesday, December 13, 2022

Mayor Dennis Bardsley called the regular meeting to order on Tuesday, December 13, 2022, at 6 p.m. Roll Call: Dose, Tiarks, Madsen, Forbush. Absent: Pingel. Also in attendance: Alan Hedegaard, Dave Smith, Dave Powell, Cindy Sorlien, Nancy Sollazzo, Jon Rosas.

Pledge of Allegiance recited.

Tiarks moved, Madsen seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest.

Forbush moved, Madsen seconded to approve November 8, 2022 Regular Meeting minutes and November 29, 2022 Special Meeting minutes. Motion carried 4-0.

Public Forum - Shiloh Properties discussed TIF payment.

Madsen moved, Tiarks moved to approve the Third Reading for Ordinance 302 Amending Sewer Rates. Motion carried 4-0.

Madsen moved, Tiarks seconded to approve Resolution 22-12-01 Adopting Ordinance 302 Amending Sewer Rates. Roll Call Vote: Dose-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes. Absent: Pingel. Resolution 22-12-01 adopted 4-0.

Dose moved, Madsen seconded to table the crop damage claim until the individual appears who is making the claim. Motion carried 4-0. Council directed City Administrator to contact individual with request for in-person attendance to discuss if they wish to pursue.

Madsen moved, Dose seconded to order Hot Box Asphalt Reclaimer-road repairs from M and M Distribution. Motion carried 4-0.

Maintenance Report: Building at 625 is about complete, hauled asphalt/concrete debris away left from the last and current street project, school main line sewer fixed, working towards getting the seal coat machines ready. Powell left at 7:05 p.m

Forbush moved, Madsen seconded to approve Change Order 1 of \$31,403.71 and Partial Final Pay Application #2 of \$143,021.10 to Bluffs Paving for Charles Drive project. Motion carried 4-0.

Discussion by Todd Erwin, Fire Chief, that the Fire Department needs additional space, expansion versus new location. Also discussed possibility of demolition of Old City Hall and move Fire Department Park playground equipment to a different spot within the same general area to accommodate the Fire Department building expansion. Council directed City Administrator to follow up with Engineering Company for Design and Bid services. Erwin left at 7:16 p.m.

Forbush moved, Madsen seconded to approve Resolution 22-12-02 Amending Resolution 22-11-12 Authorizing and Approving a Loan Agreement, Registering with Depository Trust Company, providing for the Placement and Issuance of \$330,000 General Obligation Corporate Purpose Bonds, Series 2022, and Providing for the Levy of Taxes to Pay the Same. Roll Call Vote: Tiarks-Yes, Forbush-Yes, Madsen-Yes, Dose-Yes. Absent: Pingel. Resolution 22-12-02 adopted 4-0.

Waiting for DNR inspection that coincides with NPDES permit renewal before final submittal. No action taken.

Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 4-0. Jack Links-\$26996.863, Shiloh-\$38145.03, US Post Office-\$69.52, EFTPS-\$3953.24, IPERS-\$2111.45, Dept of Revenue-\$264.59, MidAmerican-\$2391.64, Treasurer-St of IA-\$264.59, United Healthcare-\$2917.77

Agriland	Fuel-Fire/City-Nov 22	\$818.20
Albright Parts Plus	Battery for truck	\$170.99
Bobcat	Replcmnt glass Cab Door	\$522.95
Casey Baragary	Operator by Affidavit Nov 2022	\$600.00
CNA Surety	Surety bond council	\$244.00
Cindy Sorlien	Mileage-Dep/IMFOA	\$138.75
Computer Systems	Mo. IT svcs/backup/Warr/ThinkPad	\$2,109.50
Daily Nonpareil-Legal	Publish AFR and 11/8 mins	\$350.46
Dearborn	Life Ins	\$15.30
Dennis Bardsley	Mileage-Deposits	\$80.00
Dorsey and Whitney	Legal Svcs Fldct Ph 4 URA/TIF	\$8,312.50
Electric Pum	Lift Stat #2 pumps froze-repair	\$394.75
Hi Touch,	Supplies -binders	\$210.38
Ideal Pure Water	Wtr disp/bott-Nov 22	\$19.60
IMWCA	Work Comp Prem #6- 22-23	\$720.00
Iowa One Call	Notifications-Aug-Oct 2022	\$23.60

Iron Mountain	Shredding Svc	\$141.65
JDW Midwest	Bldg inspect svcs Nov 2022	\$944.01
Life Assist	Gloves/face masks-3-layer ambul	\$261.00
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Nov22	\$258.71
Max I Walker	Grey Mat Rug-11/16/22	\$26.76
Menards	Elec/plywood-portable heater LS2	\$3,218.22
Midwest Benefit	Firemen Death Ben 31	\$38.75
Midwest Lab	Wastewtr Tests /Ecoli/Supplies	\$861.52
M & K Tree Svc - MTS	Nov 22 Garbage	\$3,514.50
Municipal Pipe Tool	Jet/vac clean/televise swr line	\$5,461.87
Northern Lights Display	Bracket/sleeves-pins for banners	\$599.28
Oakland NAPA	Gold air filter	\$31.99
Pottawattamie County Treasurer	Animal Control Svcs 7/1-12/31/22	\$1,604.75
Pottawattamie County Sheriff	Law Enforcement Quarterly	\$4,257.25
QMC	Fire-Rescue Billing Nov 2022	\$304.97
Regional Water	Water Nov 2022	\$215.00
Snyder and Associates	Charles Dr Const oversight.WWTP	\$32,284.88
US Bank Visa	Newspaper subscription/supplies	\$313.76
USA Bluebook	PVC Slip tee/disconnect valves	\$2,038.25
Verizon Wireless	Cell Phone-FDept/Lagoon	\$166.42
Visual Edge	Copier RT Nov/Dec 22	\$121.41
Wellmark	Dental-Dec 22	\$139.29
Wells Fargo	Copier mo	\$263.00
	Sub-total	\$71,798.22
Nov 22 Payroll	Staff	\$16,384.82
	Total	\$88,183.04

Fire/Rescue Department: Todd Erwin, Fire Chief stated 292 calls to date. Erwin left at 7:16 p.m.

Mayor: Working on urban development.

Clerk: Working towards the close of the GO Bond on 12/20 and ICAP renewal

Economic Development: None Finance: None Personnel: None Streets: None

Sewer: None Cemetery: None Parks: None Code Compliance: None

Tiarks moved, Dose seconded to adjourn. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:36 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk

Underwood November 22	Expenses	Revenue
General	27,561.47	36,691.22
Garbage	4,053.53	4,393.00
Fire	1,008.68	15,159.92
Ambulance	193.18	4,004.43
Road Use Tax	14,585.90	10,376.17
Employee Benefits	2,522.48	0
Tax Increment Finance	65,141.86	31,914.51
Debt Service	14,879.88	16,106.65
2022 Street Project	1,375.00	0
Sewer	11,410.43	16,912.30
Total	142,732.41	135,558.20