

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - Tuesday, January 10, 2023

Mayor Dennis Bardsley called the regular meeting to order on Tuesday, January 10, 2023, at 6 p.m.

Roll Call attendance: Forbush, Madsen, Tiarks, Dose. Absent: Pingel. Also in attendance: Charles Ben Johnsen, Nancy Sollazzo, Powell and Sorlien.

Pledge of Allegiance recited.

Tiarks moved, Forbush seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda item.

Madsen moved, Forbush seconded to approve the December 13, 2022, Regular Meeting minutes. Motion carried 4-0.

Nothing brought up during Public Forum.

Discussion on crop damage claim from Fieldcrest sanitary sewer extension project. Ben Johnsen discussed the area within the easement that didn't produce as good a yield and brought pictures. City Engineer took pictures as well. Johnsen to get the third party written statement of the process they used and what they found. Madsen moved, Forbush seconded to table until Charles Ben Johnsen provides written report from the outside third-party reviewer. Motion carried 4-0.

Tiarks moved, Forbush seconded to enter into an agreement with Engineer Company-Snyder and Associates for Design/Bid Services for Fire Department Building Expansion. Motion carried 4-0.

Madsen moved, Dose seconded to approve resolutions:

Resolution 23-01-01: Resolution setting regular meeting schedule of the city council – second Tuesday at 6 p.m.

Resolution 23-01-02: Resolution appointing city treasurer and specifying salary

Resolution 23-01-03: Resolution authorizing the city clerk, mayor, mayor pro-tem to write checks for bills

Resolution 23-01-04: Resolution appointing city attorney and specifying fees

Resolution 23-01-05: Resolution to approve Fire Chief per Ordinance 35.03 – Todd Erwin

Resolution 23-01-06: Resolution to approve IRS Mileage 2023

Roll Call Vote: Dose-Yes, Tiarks-Yes, Madsen-Yes, Forbush-Yes. Absent: Pingel. Resolutions 23-01-01, 23-01-02, 23-01-03, 23-01-04, 23-01-05, and 23-01-06 adopted 4-0.

Madsen moved, Forbush seconded to approve the current appointment of City Committees. Motion carried 4-0.

Forbush moved, Madsen seconded to set the budget workshop for January 2, 2023, at 11 a.m. Motion carried 4-0.

Madsen moved, Forbush seconded to set the public hearing on Proposed Property Tax Levy Maximum Rate – Excluding Debt Service on February 8, 2023, at 6 p.m. Motion carried 4-0.

Forbush moved, Dose seconded to approve the Township Contracts for Fire/Rescue Services for 2023-2024. Motion carried 4-0.

No action taken on Wastewater Treatment Plant.

Madsen moved, Forbush seconded to approve Alcohol Beverage License for I-80 Sports Lounge Contingent on DRAM Review Approval and Fire Inspection. Motion carried 4-0.

Tiarks moved, Madsen seconded to approve the consent agenda and claims. Motion carried 4-0. MidAmerican Energy-\$3259.53, Bluffs Paving \$306372.66, US Postmaster-\$70.84

Agriland	Fuel-Fire/City-Nov 22	\$1,235.76
Albright's Auto Plus	Bal PA5665 two	\$94.98
BOK Financial	Acceptance fee GO Bond 22	\$300.00
Casey Baragary	Operator by Affidavit Dec 2022	\$600.00
Computer Systems	Mo. IT svcs/backup/Warr	\$824.50
Daily Nonpareil-Legal	Pub 11/29 spec-12/13 reg mins	\$168.37
EFTPS	Dec 22	\$5,378.19
Ideal Pure Water	Wtr disp/bott-Dec 22	\$40.80
IMWCA	Work Comp Prem #6- 22-23	\$720.00
Iowa One Call	Notifications-Dec 2022	\$8.10
Iowa Workforce	4th Qtr Unemployment	\$9.38
Ipers	Dec 22	\$3,505.65
Life Assist	Gloves, Pedi Padz Electrodes +min	\$355.89
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Dec22	\$261.97
Max I Walker	Grey Mat Rug-12/14/22	\$55.04
Menards	Jigsaw/bldg/supplies	\$243.92
Midwest Benefit	Firemen Death Ben 31 @1.25	\$38.75

Midwest Lab	Wastewtr Tests /Ecoli/Supplies	\$606.00
M & K Tree Svc - MTS	Dec 22 Garbage	\$3,514.50
Municipal Emergency Services	Gloves-sm-med-struct gloves/cuf	\$1,640.91
NE Salt and Grain	Ice ctrol salt 27.125T x \$70.2	\$1,948.43
Oakland NAPA	Gold air filter	\$28.99
Pottawattamie County Treasurer	Dog License Tags 2023	\$48.00
QMC	Fire-Rescue Billing Dec 2022	\$249.46
Regional Water	Water Dec 2022	\$215.00
Salvo's Electrical	Rpr fuse circuit bubbler-lagoon	\$345.00
Sam's Club Direct	Supplies	\$149.68
Treasurer, State of Iowa	Sales Tax Dec 22	\$294.82
US Bank Visa	subscription	\$14.99
United Healthcare	Ins Jan 23	\$4,164.15
UMB Bank	Placement Agent GO 2022	\$11,277.00
Wellmark	Dental-jan 23	\$375.00
Wells Fargo	Copier mo + overage	\$375.19
	Sub-total	\$39,088.42
Dec 22 Payroll	Staff	\$22,976.39
	Total	\$62,064.81

Fire/Rescue Department: No representative in attendance and nothing provided to city hall prior to meeting.

Mayor: Working on economic development for commercial property within city limits.

Maintenance Report: Working on cemetery road in spring, gearing up for snowstorm. Madsen moved, Tiarks seconded to approve the bigger hotbox to 1.5 Ton. Motion carried 4-0.

Clerk: Working on budget coming up. Met with Public works and mayor for review/preparation prior to future workshop.

Economic Development: None Finance: None.

Personnel: Will need to meet prior to budget workshop, to be determined date

Streets: Winter grass was placed on ground at Charles Drive by contractor, who will come back to regrade and re-seed in spring. The sealing machine is running.

Sewer: None

Cemetery: Try to schedule a committee meeting within the next 2 months regarding new signs.

Water: None Code Compliance: None Parks: None.

Forbush moved, Tiarks seconded to adjourn. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:41 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

	Dec-22	Expenses	Revenue
General		25,907.06	19,021.66
Garbage		3,520.50	4,433.45
Fire		1,047.07	22,902.87
Ambulance		708.48	2,097.24
Road Use Tax		11,883.91	11,185.90
Employee Benefits		2,324.47	0
Emergency fund		0	334.59
Local Option Sales Tax		0	29,376.59
Tax Increment Finance		0	1,331.29
Federal		198.55	0
Debt Service		23,705.50	1,167.37
22-23 Streets Project		316,157.54	330,000.00
Sewer		42,227.95	16,301.96
Sewer Sinking		4,440.00	0
Sewer Capital Proj		8,312.50	0
Total		440,433.53	438,152.92