

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - February 8, 2023

Mayor Pro Tem Bob Dose called the regular meeting to order on February 8, 2023, at 6 p.m.

In attendance: Forbush, Madsen, Tiarks, Pingel. Also in attendance: D. Rick Scott, Agriland FS representatives Justin Livingston and Shawn Miller, Powell, and Sorlien.

Pledge of Allegiance recited.

Madsen moved, Pingel seconded to approve the Agenda with moving 10 and 11 (Agriland FS items) after the public forum. Motion carried 5-0.

Forbush moved, Madsen seconded to approve the January 10, 2023, Regular Meeting minutes. Motion carried 5-0.

Public Forum: Rick Scott discussed replacing concrete under the grain bins within city limits. Council saw no issue other than to complete a building permit (if moving). Rick Scott left at 6:05 p.m.

Agriland FS staff – Justin Livingston and Shawn Miller attended. They stated Iowa Department of Agriculture and Land Stewardship (IDALS) has allowed Agriland to move forward with requesting from local authority and having a required Public Hearing. Discussed location of tanks will be plumbed together, but separate risers with new tanks. Agriland intends to use precast concrete piers with crash protection around it. They plan for it to be 20 foot longer and 10 feet deeper. City notified Agriland that they will need to pay for the legal notice for the public hearing, as well as permit application fee through the city. Agriland FS plans to construct this summer if all is approved through City and IDALS.

Pingel moved, Tiarks seconded to set the Public Hearing for Agriland FS Request to increase Anhydrous Ammonia Storage from 12K and 18K and put in two 45K to 90K tanks, approved by Iowa Department of Agriculture and Land Stewardship pending Public Hearing and Local Authority Approval to March 14, 2023, at 6 p.m. Motion carried 4-0.

Livingston and Miller left at 6:13 p.m.

Tiarks moved Pingel seconded to enter Public Hearing on Proposed Property Tax Levy Maximum Rate – Excluding Debt Service. Motion carried 5-0. Mayor Pro Tem Bob Dose opened the public hearing at 6:23 p.m. Discussion on proposed State legislation. Madsen moved, Pingel seconded to close the public hearing. Motion carried 5-0. Mayor Pro Tem Bob Dose closed the public hearing at 6:25 p.m.

Pingel moved, Madsen seconded to approve Resolution 23-02-01 Proposed Property Tax Levy Maximum Rate – Excluding Debt Service. Roll Call Vote: Forbush-Yes, Madsen-Yes, Tiarks-Yes, Pingel-Yes, Dose-Yes. Resolution adopted 5-0.

Pingel moved, Tiarks seconded to set Public Hearing for Budget FYE 30JUN2024 on March 14, 2023, at 6 p.m. Motion carried 5-0.

Pingel moved, Tiarks seconded to approve Proclamation Recognizing Underwood Optimist Club 40th Anniversary. Motion carried 5-0. Mayor Bardsley arrived at 6:40 p.m.

Pingel moved, Madsen seconded to approve Friends of Underwood Request for Junkwood to be held on Saturday, June 10, 2023 with closing 3rd street to 2nd avenue on Friday at 6 p.m. From 2nd avenue to 1st avenue on 3rd St. will be closed at 10 p.m. and Public Close 2nd Ave in front of UMBA alley. Public Works to assist with marking of vendor spaces a few days before the event and provide barricades for street closures. Motion carried 5-0.

Madsen moved, Forbush seconded to approve Resolutions 23-02-02, 23-02-03 and 23-02-04.

Resolutions: 23-02-02 – Transferring Road Use Funds to Capital Project Roads Project 2019 Streets-\$13,007.09, 23-02-03-Transferring from Capital Project Mosquito Creek to Watershed Project Capital Project \$77,068.68, and 23-02-04-Transfer from Sewer to Sewer Sinking Fund \$29,096.69. Roll Call Vote: Forbush-Yes, Madsen-Yes, Tiarks-Yes, Pingel-Yes, Dose-Yes. Resolutions adopted 5-0.

Discussion/Action Tax Increment Finance Agreement – Links Snacks: No action taken.

Tiarks moved, Madsen seconded to approve and enter into a Municipal Advisor Agreement for State Revolving Fund Loan for Wastewater Treatment Plan with UMB Bank. Motion carried 5-0.

Madsen moved, Tiarks seconded to order 22 Spring Banners for Street Light Poles from Northern Light Display. Motion carried 5-0.

Discussion on Status of Wastewater Treatment Plant Facility Plan and waiting for approval from DNR to move forward and awaiting new NPDES permit. Snyder Engineering performing bathymetric of Mosquito Creek today, prior to a diffuser pipe testing to be completed. No action taken.

Tiarks moved, Madsen seconded to approve Balance Adjustment of \$8.00. Pingel abstained. Motion carried 4-0.

Pottawattamie County Project Monies - Decision on Selected Projects. No action taken.

Madsen moved, Tiarks seconded to approve a Seasonal Employee for mowing and weed-eating and to authorize the Personnel Committee to interview and hire for the position and bring back to Council for approval. Motion carried 5-0.

Tiarks moved, Madsen seconded to approve the Consent Agenda and Claims. Motion carried 5-0. IMFOA-\$175.00, US Postmaster-\$68.20.

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|--------------------------|----------------------------------|-------------|
| Agriland | Fuel-Fire/City-JAN23 | \$1,121.74 |
| Albright's Auto Plus | Oil International Dump Truck | \$288.73 |
| Casey Baragary | Operator by Affidavit Jan 23 | \$600.00 |
| Computer Systems | Mo. IT svcs/backup/Warr | \$100.00 |
| Council Bluffs Fire Dept | Phillip Feller 1/16/2023 | \$300.00 |
| Daily Nonpareil-Legal | Reg Min 1/19; Wages; Pub Hearing | \$365.30 |
| David Mace | Replace water heater-Fdept-4/22 | \$914.92 |
| ECHO Group | Midget Fuse Lagoon | \$111.50 |
| EFTPS | January 2023 | \$3,196.31 |
| FLSCO | Tree Removal/Bldg Demolition | \$13,450.00 |
| Hi-Touch | Office supplies | \$345.52 |
| Ideal Pure Water | Wtr disp/bott-Jan 23 | \$19.60 |
| IIMC | Dues -FY24 | \$185.00 |
| Iron Mountain | Shredding Svc | \$140.28 |
| JDW Midwest | Dec 22/Jan 23 bldg inspector | \$590.00 |
| lpers | Jan 2023 | \$2,441.14 |
| Jennie Ed Hosp | Pharm Usage Jan 23 | \$34.18 |
| M & M Distribution | Hot Box Asphalt reclaimer | \$8,369.00 |
| Marne Elk Horn | Ph/Cble-FDept/Ph-City-Jan 23 | \$259.49 |
| Max I Walker | Grey Mat Rug-Jan 23 | \$55.04 |
| Menards | Plate compactor-paint-supplies | \$1,019.77 |
| MidAmerican Energy | Elect read date 1.9.23 | \$3,578.12 |
| Midwest Benefit | Frmn Death Ben 31 @1.25 x 2 | \$77.50 |
| Midwest Lab | Wastewtr Tests /Ecoli/Supplies | \$861.50 |
| M & K Tree Svc - MTS | Jan 23 Garbage | \$3,514.50 |
| Municipal Emerg Svcs | Battery sensor-SCBA | \$189.92 |
| Paco's Tires | Tire repair/wiper blades | \$46.69 |
| QMC | Fire-Rescue Billing Jan 2023 | \$109.29 |
| Regional Water | Water Jan 2023 | \$265.00 |
| Snyder & Associates | Eng-Antidegradation/Charles Dr | \$19,663.88 |
| Starnet Technologies | NCC Dialer fees x 3 LS1-2-3 | \$720.00 |
| Treasurer, State of Iowa | Sales Tax Jan 23 | \$294.87 |
| US Bank Visa | subscription | \$624.96 |
| United Healthcare | Ins Jan 23 | \$3,540.96 |
| Verizon Wireless | Fire and Sewer phones x 2 mos | \$303.39 |
| Wellmark | Dental-Jan 23 | \$170.77 |
| | Sub-total | \$67,868.87 |
| Jan 23 Payroll | Staff | \$15,518.96 |
| | Total | \$83,387.83 |

Reports:

Fire/Rescue Department: 27-28 runs for the year.

Mayor: Will work with economic development committee.

Clerk: Iowa Rural Water Association Community Representative Election Ballet – City of Underwood Nominee-Jim Pingel, will keep alert for any votes by the IA House of Representatives on the tax/budget vote, working with Engineering on WWTP.

Spring Clean Up Day has been scheduled for Saturday, April 15.

Maintenance: Hot Box asphalt reclaimer came in and resulted in ordering the smaller version. Working on trailer to carry the reclaimer. 45 markers prepared for the cemetery and will start setting pins in spring.

Council Committees:

Economic Development: No action taken – possible meeting in the future.

Finance: None Personnel: None

Streets: Agreed for a one-time use to lend LC the OSHA platform to hang signs. It must be back by 2/10 end of business day.

Sewer: Have been alerted and involved regarding the lagoon diffuser into Mosquito Creek and working with Engineer

Cemetery: 45 markers prepared for cemetery to begin resetting pins missing for 2023 project.

Water: None Code Compliance: None

Parks: None

Madsen moved, Forbush seconded to adjourn the meeting. Motion carried 5-0. Mayor Dennis Bardsley adjourned at 7:53 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Administrator/Clerk

| Jan 2023 | Expenses | Revenue |
|---|-----------|-----------|
| General | 21,869.30 | 3,307.00 |
| Garbage | 3,514.50 | 4,678.10 |
| Fire | 2,176.66 | 14,496.21 |
| Ambulance | 605.35 | 1,490.23 |
| Road Use Tax | 6,340.76 | 9,448.50 |
| Employee Benefits | 3,826.98 | 0 |
| Emergency Fund | 0 | 11.83 |
| Local Option Sales Tax Tax Increment | 0 | 13,216.93 |
| Finance | 0 | 7.47 |
| Debt Service | 0 | 154.98 |
| Sewer | 10,314.46 | 18,528.48 |
| Total | 48,648.01 | 65,339.73 |