

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, March 14, 2023

Mayor Dennis Bardsley called the meeting to order on March 14, 2023, at 6 p.m.

Bob Dose, Josh Madsen, Royce Forbush, Jim Pingel, JW Tiarks. Also in attendance: Michelle and Dave Powell, Justen Tooley, Jessie Anzalone, Nicole Carlton, Lena and Ryan Waterkotte, Justin Livingston, Jodi Bose, Jenna Forrester, Travis Humbert, Mackenzie Shelton, Tiffany Lafrentz, Heidi Hough, Charles “Ben” Johnsen, Kimberly Schneckloth, Todd and Kelle Erwin, Erin Johnsen (arrived 6:52 p.m.), Rob and Kristi McKee and minor child (arrived 7:02 p.m.), and Cindy Sorlien.

Pledge of Allegiance was recited.

Madsen moved, Forbush seconded to approve the agenda. Motion carried 5-0.

No council member stated a conflict of interest with any agenda items.

Forbush moved, Madsen seconded to approve the February 8, 2023, regular meeting minutes. Motion carried 5-0.

There was nothing brought up during the public forum.

Discussion on crop damage claim and amount as previously discussed at the January 2023 meeting. Madsen moved, Dose seconded to approve \$2800.00 for crop claim damage on the new sanitary sewer extension easement (for new housing development). Motion carried 5-0. Charles Johnsen left at 6:18 p.m.

Discussion on communication and time of closing part of the street for Junkwood – which was cancelled by Friends of Underwood. Input from Bose, Forrester, Shelton (representing Friends of Underwood), Hough, Schneckloth, Kelle Erwin. Per Hough 82 signatures were signed in support of Junkwood occurring. Pingel moved, Dose seconded to close 3rd Street from 1st Avenue to 2nd avenue on Friday, June 9, 2023, at 7 p.m. Any patrons in Garcia’s Mexican Restaurant will be allowed to stay and eat in the restaurant with no new parking after 7 p.m. Barricade to be manned by Friends of Underwood. Motion carried 5-0.

Shelton will have Friends of Underwood meeting on the 3rd Thursday, 3/16, and bring this up for a vote and will communicate the result to City Hall the next morning.

Rollins, Carlton, Waterkotte’s, Bose, Forrester, Humbert, Shelton, Hough, Schneckloth, Johnsen, and McKees left at 7:30 p.m.

Pingel moved, Tiarks seconded to open the public hearing on Agriland request for anhydrous ammonia storage to two (2) 45K separate tanks. Motion carried 5-0. Mayor Bardsley opened the public hearing at 7:31 p.m. Discussion on location and new piping will be installed, per Justin Livingston-Agriland FS representative. Madsen moved, Forbush seconded to close the public hearing. Mayor Bardsley closed the public hearing at 7:36 p.m.

Forbush, Madsen seconded to approve the ammonia storage tanks to 45K each pending oversight and approval by Iowa Department of Agriculture and Land Stewardship, and a building permit application for the City of Underwood, as well as addition of the cost of publishing the public hearing. Motion carried 5-0. Justin Livingston left at 7:38 p.m.

Madsen moved, Pingel seconded to approve the Iowa Communities Assurance Pool (ICAP) insurance policy effective April 1, 2023. Motion carried 5-0.

Pingel moved, Tiarks seconded to approve the bobcat rollover program for FY2024. Motion carried 5-0.

Pingel moved, Tiarks seconded to proceed with the two projects that the Pottawattamie County Board of Supervisors selected from the projects provided – bicycle trail restrooms on 3rd street and secondly a pickleball court. Motion carried 5-0.

Discussion on where items stored in the Old City Hall garage from fire department would be housed if old city hall was demolished. All in agreement would need minimum 4 to 6 weeks to get everything out, prior to all utility disconnects. Bid Tabulation reviewed. Madsen moved, Pingel seconded to approve FLSCO for \$8800 to demolish Old City Hall at 218 Second Street. Motion carried 5-0.

Update waiting for Mosquito Creek’s water level to go down so the final bathymetric assessment to be completed by the Engineer company, Snyder, and Associates. Diffuser test will be completed directly after the final assessment. No action taken.

No action taken.

No action needed to re set the public hearing on the proposed property tax levy maximum rate–excluding debt service due to SF181 passed.

Pingel moved, Tiarks seconded to set the Public Hearing for Budget FY 2024 on April 11, 2023, at 6 p.m. Motion carried 5-0.

Madsen moved, Forbush seconded to approve the consent agenda and claims. Motion carried 5-0. UA Board of Pharmacy-\$90.00, IA DNR-\$30.00, US Postmaster-\$76.80, United Healthcare-\$3540.96, State of Iowa-\$21.00, US Postmaster-\$10.50

Agriland	Fuel-Fire/City-FEB23	\$1,022.48
Casey Baragary	Operator by Affidavit Jan 23	\$600.00
Cindy Sorlien	Mileage	\$244.32
Computer Systems	Mo. IT svcs/backup/Warr	\$1,782.00
Council Bluffs Online	Host annual website	\$300.00
Daily Nonpareil-Legal	Reg Min 2/8; Pub Hearing	\$208.13
Dave Lyon Towing & Repair	Tree reml lagoon diffuser pipe	\$500.00
Dearborn	Life ins 3/1-5/23	\$304.10
First Wireless	6-M6 pagers-fire dept+ batteries	\$2,886.97
gWorks	Budget consulting	\$658.75
Grainger	Dye tracer powd, flt yell/green	\$371.37
Highway Signing Inc	Roll up safety signs/stand	\$1,023.10
ICAP	Insurance	\$39,377.00
Ideal Pure Water	Wtr disp/bott-Feb 23	\$6.00
Iowa Prison Industries	Street signs	\$115.90
Iron Mountain	Shred svc 1/25-2/2123	\$31.62
JDW Midwest	Feb 23 bldg inspector	\$453.16
Life Assist	Electrodes, nitro, syringes	\$474.80
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Feb 23	\$266.55
Max I Walker	Grey Mat Rug-Feb 23	\$82.56
Menards	PVC Pipe, tool, paint, road supp	\$135.36
MidAmerican Research Chemical	Lift station degreaser/gls clnr	\$5,394.45
Midwest Benefit	Frmn Death Ben 31 @1.25-2 deaths	\$77.50
Midwest Lab	Wastewtr Tests -Feb 23	\$555.00
M & K Tree Svc - MTS	Feb 23 Garbage	\$3,532.50
Municipal Emerg Svcs	Boot rubber 16-inch x 3	\$559.30
Nelson Redshaw Trucking	Haul Road rock-Mulberry gravel rd	\$1,200.00
Northern Lights Display	banners nd shipping	\$3,641.00
Omni Engineering	High Perform Cold Mix-Roads	\$686.00
QMC	Fire-Rescue Billing Feb 2023	\$215.67
Regional Water	Water Feb 2023	\$265.00
Pottawattamie County Sheriff	Sheriff installment 2nd Qtr 2023	\$4,257.25
US Bank VISA	Wastewater class, conf, supplie	\$986.02
Wells Fargo	Copier 1/28-2/27/23	\$431.13
Wellmark	Dental-Apr 23	\$170.77
	Sub-total	\$72,815.76
Feb 23 Payroll	Staff	\$15,799.69
	Total	\$88,615.45

Reports:

Fire/Rescue Department: 46 runs for 2023. Pancake breakfast will be held the end of April 2023, but date undecided.

Mayor: None

Clerk: Pott County Emergency Management offering training if interested, conference, building permit application questions are being referred to building inspector when more detailed

Maintenance: Gravel in alley that may need to revisit city ownership in the future – council stated yes to fill and apply some rock – owner cannot pour cement on city property. Cemetery road will have rock added once the road dries out.

Council Committees:

Economic Development: Madsen, Forbush and Mayor met to discuss possible new businesses and existing businesses in town.

Finance: None Personnel: None Streets: None Sewer: None Cemetery: None

Water: None Code Compliance: None Parks: None

Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley closed the meeting at 8:43 p.m. *These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

	Feb-23	Expenses	Revenue
General		24,830.80	6,254.62
Garbage		3,517.50	4,460.69
Fire		2,271.81	185.49
Ambulance		675.47	2,156.69
Road Use Tax		39,454.65	10,908.10
Emergency Fund		0	18.07
Local Option Sales			
Tax		0	16,040.35
Tax Increment			
Finance		0	6.75
Debt Service		0	236.77
2019 Street Project		0	13,007.09
Mosquito Creek		77,068.68	0
Watershed North		0	77,068.68
Sewer		47,227.32	21,012.23
Sewer Sinking		0	29,096.69
Total		200,010.42	180,452.22