

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - June 13, 2023

Mayor Dennis Bardsley called the meeting to order on Tuesday, June 13, 2023, at 6:01 p.m.

Roll Call: Josh Madsen, Bob Dose, Royce Forbush. Absent: Tiarks and Pingel. Also in attendance: Alan Hedegaard, Jodi Bose, Kelsie Rollins, Powell, and Sorlien.

Pledge of Allegiance recited

Forbush moved, Madsen seconded to approve the agenda. Motion carried 3-0. No council member stated a conflict of interest with any agenda items.

Forbush moved, Dose seconded to approve May 9, 2023-Regular Meeting minutes and June 1, 2023-Special Meeting minutes. Motion carried 3-0.

There was nothing brought up during Public Forum, nor provided to City Hall.

Minimal discussion on real estate offer on 142 – 3rd Street. No action taken.

No discussion or action on East Portion of Old City Hall Lot – 218 Second Street lot.

Madsen moved, Dose seconded to open the public hearing on the proposed Development Agreement with Link Snacks, Inc. Motion carried 3-0. Mayor Bardsley opened the public hearing at 6:13 p.m. Discussion on new agreement. Madsen moved, Forbush seconded to close the public hearing. Motion carried 3-0. Mayor Bardsley closed the public hearing at 6:18 p.m.

Madsen moved, Forbush seconded to approve Resolution 23-06-01 Approve Development Agreement Link Snacks, Inc., Including Annual Appropriation Tax Increment Payments, and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Roll Call Vote: Madsen-Yes, Forbush-Yes, Dose-Yes. Resolution adopted 3-0.

Forbush moved, Madsen seconded to approve Resolution 23-06-02 and Authorize ARPA Funds City Received for the Recreation Trail – Phase 1 within Underwood. Roll Call Vote: Forbush-Yes, Dose-Yes, Madsen-Yes. Resolution adopted 3-0.

Resolution 23-06-03 Not needed. Final payment not due until December 1, 2023.

Madsen moved, Forbush seconded to continue 1-month agreement with Casey Baragary, Operator by Affidavit, through July 31 and appointing David Powell the Operator for the lagoon wastewater system, as he now has an operator license. Motion carried 3-0.

Forbush moved, Madsen seconded to table the Middle School Irrigation for Ball Fields. Motion carried 3-0.

Madsen moved, Forbush seconded to table the Wayfinding Sign for Business District. Motion carried 3-0.

Madsen moved, Forbush seconded to authorize the Streets Committee to meet with Dave Powell and spend up to \$3399 for calcium chloride or another remedy for the gravel portion of 4th Avenue which lies north of North Street. Motion carried 3-0.

Madsen moved, Forbush seconded to approve Resolution 23-06-04 Accepting the Work of Charles Drive Reconstruction. Roll Call Vote: Dose-Yes, Forbush-Yes, Madsen-Yes. Resolution adopted 3-0.

Madsen moved, Dose seconded to approve the Final Pay App #3 for Charles Drive Road Project of \$14,352.55 to Bluffs Paving which includes the retainage fee. Motion carried 3-0.

Discussion that the City will need to receive from the artist, Cait Irwin, all expenses related to the fire station mural for the grant received. Forbush moved, Madsen seconded to approve Resolution 23-06-05 Acceptance of Community West Foundation for \$2,000.00 grant (written by Friends of Underwood-under the City) and Approve Community Impact Grant Agreement. Roll Call Vote: Forbush-Yes, Madsen-Yes, Dose-Yes. Resolution adopted 3-0.

Forbush moved, Dose seconded to table until next month the Proposal for CTS for soil boring in Right of Way. Motion carried 3-0.

Wastewater Treatment Plant and NPDES permit – No action taken.

Discussion and review of Bid Tabulation of Portable Road Air Compressor. Madsen moved, Forbush seconded to approve the purchase of the Doosan 185 from Bobcat of Omaha. Motion carried 3-0.

Madsen moved, Forbush seconded to approve Dearborn Insurance Renewal Effective 9/1/2023. Motion carried 3-0.

Madsen moved, Dose seconded to set a public hearing for July 11, 2023, at 6 p.m. for Proposed New Ordinance – Water Conservation Restriction Plans and first reading. Motion carried 3-0.

Forbush moved, Madsen seconded to approve Resolution 23-06-06 Transfer Sewer Funds to Sewer Sinking. Roll Call Vote: Madsen-Yes, Dose-Yes, Forbush-Yes. Resolution adopted 3-0.

Madsen moved, Dose seconded to approve the Consent Agenda and Claims. Motion carried 3-0. United Healthcare-\$3540.96, EFTPS-\$3741.57, IPERS-\$2457.998, Treasurer IA-\$244.73, IA DNR-\$60.00, United Healthcare-\$3540.96, Agriland FS-\$348.72, United Healthcare-\$3540.96, MidAmerican-\$2290.85, US Postmaster-\$72.96, EFTPS-\$3833.52, IPERS-\$2499.66.

Agriland	Fuel-Fire/City-MAR23	\$1,437.00
Brody Darrington	Haul road rock	\$1,200.00
Casey Baragary	Operator by Affidavit May 23	\$600.00
Cindy Sorlien	Mileage	\$193.88
Computer Systems	Mo. IT svcs/backup/Warr	\$940.50
Daily Nonpareil-Legal	Reg Mins publish May 9	\$171.66
Danko	Safeware Emergency Plug	\$954.48
Dave Lyon Towing	Battery-fire dept	\$371.90
Dearborn	Life ins-June-Aug 23	\$231.90
Dorsey & Whitney	Legal fees for GO Bond 22	\$5,500.00
Echo	Time Delay fuse- lagoon	\$214.13
Feld Fire	Service Valves on Fire Truck #2460	\$605.50
FLSCO	Demolition Old City Hall	\$8,800.00
Hi-Touch Business	Folders, non-glare sheets, labels	\$107.73
Ideal Pure Water	Wtr disp/bott-May 23	\$30.20
IMWCA	Work Comp prem 23-24 deposit	\$1,683.00
Iowa One Call	Locate Jan-Feb-Mar-April 23	\$26.10
Iowa Prison Industries	Golf Cart tags	\$156.00
JDW Midwest	May 23 bldg inspector	\$250.00
KNOD	Radio May tourism month	\$47.00
Land Surveying Svcs	Survey 218 Second ST	\$1,739.50
Marne Elk Horn	Ph/Cble-FDept/Ph-City-May 23	\$272.46
Max I Walker	Grey Mat Rug-5/17/23, 5/31/23	\$55.04
Matt Woods	22-23 legal services	\$10,000.00
Menards	Bolts/Concre-Lag Bldg-Roads Ept	\$714.25
Midwest Benefit	Frmn Death Ben 30 @1.25-2 deaths	\$75.00
Midwest Lab	Wastewtr Tests -May 23	\$745.25
M & K Tree Svc - MTS	May 23 Garbage	\$3,532.50
Paco's Tires	Tire repair-lawnmower-roads	\$15.00
Regional Water	Water May 2023	\$265.00
Salvo's Electrical	Repair lagoon bubbler electric issue	\$280.00
Sam's Club	Annual Fee	\$50.00
Schildberg Construction	Road Rock	\$1,641.98
Senior Citizens	Annual Payment 2023	\$650.00
Snyder & Assoc.	Construct oversight-Charles Dr. & WWTP engineer svcs	\$2,172.50
Stryker Flex	Electric Cot payment	\$14,879.88
United Healthcare	Health ins	\$3,540.96
US Bank VISA	Office Supp/subscription/conf	\$632.97
Verizon	Public works lagoon cell	\$62.81
Wells Fargo	Copier 5/28-6/27+overage	\$338.81
Wellmark	Dental-May 23 + annual fee	\$599.76

	Sub-total	\$65,784.65
May 23 Payroll	Staff	\$15,891.04
	Total	\$81,675.69

Reports:

Fire/Rescue Department: Nothing received by City Hall, no representative attended.

Mayor: None.

Clerk: Submitted a grant application for \$1500.00, that has a matching grant if approved, for the fire station mural. Audit scheduled. Photography contest submissions due 8/7 at 2 p.m. IDOM training on zoom end of June 2023. Blue street signs are set to arrive June 14. Will keep green street signs for replaceability if something happens-for a short term. Newsletters will go out by end of business day on Friday, June 16, emailed only and placed on website. Metropolitan Area Planning Agency (MAPA) completed drone footage in late May, compiled video with music. City Election will be placed on the website with information, as well as in the newsletter. Electric Pump will be completing annual service on all lift station pumps this summer. Bracket will be ordered by Public Works for window. Fire Station door panels were replaced via insurance.

Maintenance: Speed bump on North street replaced with much help from Pottawattamie County Secondary Roads with both sides of street. Check valve removed from bottom of pipe (East pump #2) at Lift Station #2 by Electric Pump. Will ask Friends of Underwood to come in July or August to recap and discuss Junkwood 2023. Public Works swept streets for Junkwood, put barricades out/road closure signs, marked outside vendor spots with MShelton (Friends of Underwood), moved picnic tables/trash cans. We applied a few loads of rock for the cemetery drive.

Council Committees:

Economic Development: None Finance: None Personnel: None

Streets: Regional Water flushed all the hydrants 6/12 and 6/13. Streets will be cleaned for 4th of July.

Sewer: None Cemetery: None Parks: None.

Water: Water committee met with CB Water Works and Regional Water last week regarding water conservation plan.

Code Compliance: Calls placed to homeowners.

Adjournment: Madsen moved, Forbush seconded to adjourn the meeting. Motion carried 3-0. Mayor Bardsley adjourned the meeting at 7:55 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

Underwood - May 2023	Expenses	Revenue
General	20,324.71	14,917.28
Garbage	3,533.50	4,973.22
Fire	1,718.47	13,838.74
Ambulance	1,311.25	3,786.33
Road Use Tax	6,183.52	11,841.22
Employee Benefits	5,630.98	0
Emergency	0	89.04
Local Option Sales Tax	0	15,893.44
Tax Incr Finance	0	7.46
Emergency-Flood 19	0	156,942.20
Debt Service	0	1,166.75
Sewer	9,979.18	18,831.18
Total	48,681.61	242,286.86