

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, July 11, 2023

Mayor Dennis Bardsley called the regular meeting to order at 6 p.m. on Tuesday, July 11, 2023.

In attendance: Madsen, Dose, Tiarks, Forbush (arrived 6:17 p.m.). Absent: Pingel. Also in attendance: Kelle and Todd Erwin, Michael Newman, Marilyn Powell, Virginia Hartmann, Dave Powell, and Cindy Sorlien.

Pledge of Allegiance recited.

Madsen moved, Dose seconded to approve the agenda. Motion carried 3-0. No council member stated a conflict of interest.

Tiarks moved, Madsen seconded to approve the June 11, 2023, regular meeting minutes. Motion carried 3-0.

There were no comments during Public Forum.

Dave Sturm, Engineer, with Snyder and Associates, went through Phase 1 Recreation Trail from North Street to 4th Street, in the Right of Way. One easement attained.

Madsen moved, Forbush seconded to approve Resolution 23-07-01 Authorizing Recreational Trail – Phase 1 Bid Letting for August 8, 2023, at 10 a.m. and setting the public hearing for August 8, 2023, at 6 p.m. Roll Call Vote: Tiarks-Yes, Forbush-Yes, Dose-Yes, Madsen-Yes. Absent: Pingel. Resolution adopted 4-0.

Madsen moved, Forbush seconded to open the public hearing on the proposed ordinance – Water Conservation Plan. Motion carried 4-0. Mayor Bardsley opened the public hearing at 6:41 p.m. Discussion that Regional Water owns the water system within Underwood, but contracts with Council Bluffs Water Works for water supply to Underwood. The water conservation plan is similar to CB Water Works, since the water comes from there, the same plan is to be followed. Madsen moved, Forbush seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:45 p.m.

Dose moved, Madsen seconded to approve Resolution 23-07-02 Approving Ordinance Water Conservation Plan, First Reading, and waiving Second and Third Reading. Roll Call Vote: Madsen-Yes, Dose-Yes, Forbush-Yes, Tiarks-Yes. Resolution adopted 4-0.

Michael Newman, Maintenance for Underwood Community Schools, discussed installing a massive watering system for the new soccer field and will water regardless of the outcome of the request. Madsen moved, Forbush seconded to forgo billing for the new soccer field water, until an ordinance is voted on and a decision made. Motion carried 4-0. Forbush moved, Tiarks seconded to set the public hearing for August 8, 2023, at 6 p.m. to address a proposed ordinance addendum to the irrigation chapter. Motion carried 4-0.

Madsen moved, Forbush seconded to approve the street sweeper replacement through Bobcat. Motion carried 4-0.

Madsen moved, Dose seconded to approve the tobacco permit for KC Mart FY2024. Motion carried 4-0.

Madsen moved, Tiarks seconded to set a public hearing for Budget Amendment #1 FY24 for Tuesday, August 8, 2023, at 6 p.m. Motion carried 4-0.

Individual who made offer, emailed late afternoon, 7/11/2023, couldn't be in attendance. Discussion about the property and question arose if the city had to sell it and the result was no. It was going to be used for a different project two months ago. Madsen moved, Forbush seconded to counter-offer. Motion carried 4-0.

Nothing was agreed upon by either parties.

No new information on Wastewater treatment plant/NPDES permit, awaiting Iowa Department of Natural Resources review.

Tiarks moved, Forbush seconded to approve the consent agenda and claims. Motion carried 4-0. Bobcat-\$21574.20, Bluffs Paving-\$14352.55, Jack Links-\$26001.19, Shiloh Properties-\$35,474.47, Iowa Prison-\$4676.30, Alan Hedegaard Homes-\$5034.67, US Postmaster-\$73.92, EFTPS-\$6059.35, IPERS-\$3898.89, State Withholding-\$1556.02, Treasurer State of IA-\$261.56, Treasurer-State of IA-\$273.56, MidAmerican Energy-\$2542.50, Iowa Workforce-\$52.70

Agriland	Fuel-Fire/City-JUNE23	\$950.19
Bobcat	Rental street sweeper - T66	\$1,530.00
Casey Baragary	Operator by Affidavit June 23	\$600.00
Cindy Sorlien	Mileage-bk dep	\$104.80
Computer Systems	Mo. IT svcs/backup/Warr-Aug 23	\$840.50
Cornhusker International	Ambulance Air Condition Repair	\$1,438.98
Daily Nonpareil-Legal	Reg Mins publish May 9	\$336.17

Electric Pump	Annual inspection pumps at LS 1-2-3	\$1,734.46
QMC	EMS Billing June 23	\$364.54
Ideal Pure Water	Wtr disp/bott-Jun 23	\$30.20
IMWCA	Work Comp prem 23-24 deposit Install #1	\$718.00
Iowa League of Cities	Membership Dues 7/1/23-6/30/24	\$915.00
Iowa One Call	38 emails -May 23 @ \$0.90 each	\$34.20
Iowa Prison Industries	3 stop signs	\$154.80
JDW Midwest	June 23 bldg inspector	\$3,937.87
Life Assist	Blue sensor electrode/gloves/supplies	\$464.36
Marne Elk Horn	Ph/Cble-FDept/Ph-City-May 23	\$268.34
Max I Walker	Grey Mat Rug-6/14/23, 6/28/23	\$55.04
Menards	Safety Fence/Garden stake	\$57.71
Midwest Lab	Wastewtr Tests -Jun 23 + Ecoli + supplies	\$1,090.05
M & K Tree Svc - MTS	June 23 Garbage	\$3,544.00
Omaha Door & Window	Station Door panels replacements	\$13,362.00
Regional Water	Water June 2023	\$271.36
Sam's Club	Annual Fee	\$50.75
Swipco	membership dues FY2024	\$620.00
Underwood Farm Supply	5-gallon Glystar K-plus-weeds	\$155.00
United Healthcare	Health ins July 23	\$5,853.30
US Bank VISA	Office Supp/subscription/conf	\$380.40
Verizon	Public works lagoon cell	\$62.81
Wells Fargo	Copier + copies b/w/c overage	\$261.71
	Sub-total	\$40,186.54
June 23 Payroll	Staff/Council	\$27,899.44
	Total	\$68,085.98

Fire/Rescue Department: 149 calls to date. Fire meeting 7/10/23 moved to UMBA. Electrical Vehicle Training with 65 in attendance. It was successful.

Mayor: Special Election on Tuesday, August 1, 2023 – Pottawattamie County website – Elections-News for more information.

Maintenance: 95% of the street signs are up, looking at concrete areas. Will attempt to use seal on North-4th avenue with the old sealant over the asphalt grindings to hopefully bind them together. Annual servicing completed on all pumps at all 3 lift stations and cleaned up. Wear and tear on Lift stations 1 and 3 pumps look good. Lift Station 2 is serviced with the new flapper and haven't had issues for the past 2 weeks. Didn't mow the cemetery for a while as it was completely brown due to the drought. Since the rain has greened it up the last two weeks, public works will work on the cemetery in between the rains.

Clerk: Work Comp Audit received and will compile information. Pottawattamie County will feature Underwood's project on Thursday, 7/13, for the forgivable loan project. Notified Midwest United Benefit disbanded. Letters provided to Fire Chief to hand out to each firefighter. Received final pay off note for Clark Circle. New TIF agreement hasn't been received to date.

Programming performance report submitted to FEMA, as it is their requirement, for grant received for SCBA units.

Council Committees:

Economic Development: None

Finance: Audit last week of August

Personnel: None

Streets: Streets Committee met June 21, 2023, to discuss street closure in front of UMBA for the July 10 car show. Streets committee member, Madsen, contacted business owners and they close at 5 p.m. so no issue with them, per Madsen.

Sewer: None

Cemetery: None

Water: None

Code Compliance: After notification, calls made to citizens, and issues aware of are now cleared.

Parks: None

Adjournment: Dose moved, Madsen seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:48 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.
Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

Underwood-June 2023	Expenses	Revenue
General	43,582.17	21,984.28
Garbage	3,532.50	5,191.06
Fire	2,695.12	51,638.20
Ambulance	45.67	4,106.61
Road Use Tax	67,650.60	141,319.60
Employee Benefits	3,300.03	0
Emergency Fund	10,481.69	51.75
Local Option Sales Tax	168,789.16	16,247.38
Tax Increment Finance	61,475.66	7.72
Debt Service	200,407.19	678.12
22-23 Streets Project	20,700.05	25,033.06
Perpetual-Cemetery	0	380
Sewer	30,499.10	65,042.43
Sewer Sinking	45,440.00	20,783.31
Total	658,598.94	352,463.52