

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - Tuesday, October 10, 2023

Mayor Dennis Bardsley called the regular meeting to order on Tuesday, October 10, 2023, at 6 p.m.

In attendance: Madsen, Pingel, Dose, Forbush. Absent: Tiarks. Also in attendance: Jeff Godwin, Jodi Bose, Keith Rodenburg, Joyce Rodenburg, Kelle Erwin, Todd Erwin, Carter Forbush, Dave Sturm, Matt McDonough, Julie McDonough, Amanda Henderson, Ronald Henderson, Dave Powell, Cindy Sorlien.

Pledge of Allegiance recited.

Madsen moved, Pingel seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

Pingel moved, Forbush seconded to approve the September 12, 2023, regular meeting minutes. Motion carried 4-0.

Nothing brought up during public forum.

Jeff Godwin, Engineer, gave an update on the Wastewater Treatment Plant. The waste load analysis was received from IA DNR and the facility plan submitted. Discussed the antidegradation alternatives analysis that was completed for the City of Underwood. Public Notice will be placed in the newspaper on October 14 and on the website. The action being considered is construction of a LemTec Biological Treatment process to replace the existing aerated lagoon facility followed by ultraviolet disinfection. A time will be arranged to Earling to tour their wastewater system, which is what Underwood is working towards.

Madsen moved, Pingel seconded to approve the Engineering Services Agreement with Snyder & Associates the LEMNA wastewater system. Motion carried 4-0.

Pingel moved, Madsen seconded to approve the additional engineer design services for the extra culvert and geotechnical investigation – Recreation Trail. Motion carried 4-0.

Pingel moved, Forbush seconded to approve the Change Order #1 with Caliber Concrete LLC – Recreation Trail-Phase 1. Motion carried 4-0.

Madsen moved, Forbush seconded to approve Partial Pay App #1 – Caliber Concrete LLC – Recreation Trail – Phase 1, in the amount of \$51,961.77. Motion carried 4-0. Godwin and Sturm left at 6:16 p.m.

Pingel moved, Madsen seconded to open the public hearing on the irrigation meter proposed ordinance change. Motion carried 4-0. Mayor Bardsley opened the public hearing at 6:14 p.m. Proposed change is to add one line that Underwood Community Schools can irrigate athletic fields. Madsen moved, Dose seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:18 p.m.

Pingel moved, Madsen seconded to approve Resolution 23-10-01 Irrigation Meter Proposed Ordinance Change – First Reading. Roll Call Vote: Madsen-Yes, Forbush-Yes, Dose-Yes, Pingel-Yes. Absent: Tiarks. Resolution adopted 4-0.

Madsen moved, Forbush seconded to approve the Amendment to Contract with Boss Props LLC for the city-owned property located at 142 Third Street, Underwood, Iowa. Motion carried 4-0.

Pingel moved, Dose seconded to approve Resolution 23-10-02 Approving Sale and Conveyance of 142 Third Street Real Estate Owned by the City of Underwood to Boss Props LLC for \$8,000.00. Roll Call Vote: Madsen-Yes, Dose-Yes, Pingel-Yes, Forbush-Yes. Absent: Tiarks. Resolution adopted 4-0.

Todd Erwin left at 6:26 p.m., back at 6:31 p.m.

Matt McDonough spoke on the number of children who trick or treat has increased over the years; and requested a Road Closure of Sunset Drive, Tuesday, October 31, 2023, for Halloween Trick or Treating. Pingel moved, Madsen seconded to close Sunset Drive from North Street to 3rd Street from 5 p.m. to 8 p.m. and not allow any vehicles, golf carts, razors, side by sides, nor motorized vehicles. Motion carried 4-0. Council directed city staff to place flyers on doors of homes in that area for notification and place information on the website home page.

Todd Erwin, Fire Chief, stated the old army vehicle, formerly used as a weed truck, is no longer operable; and the Fire Department voted to take it out of service. Todd Erwin presented 3 estimates for a replacement vehicle. Todd Erwin also explained, with input from Jim Pingel, that there would also be a slide-in unit installed for a 300-gallon water tank, from Danko, that the Fire Department would purchase from their fundraising monies. Fire Dept will look into lights and sirens that they would pay with from their fundraising funds. The cost to move the service vehicle to Guthrie Center for the Forestry Center is extremely high. It will be stored at 625 Highway. Dose moved, Madsen seconded to approve the F350 Ford for \$55,230.00 to be paid from the Fire Department Money Market account. Motion carried 4-0. Todd Erwin left at 6:52 p.m.

Madsen moved, Forbush seconded to approve Resolution 23-10-03 Approve Transfer Ambulance Fund to Debt Service for Electric Cot payment for the ambulance. Roll Call Vote: Forbush-Yes, Pingel-Yes, Dose-Yes, Madsen-Yes. Absent: Tiarks. Resolution adopted 4-0.

Madsen moved, Pingel seconded to approve a request for donation for Post Prom Committee for Spring 2024 of \$250.00 for the public purpose of keeping the community teenagers safe for the event. Motion carried 4-0.

Pingel moved, Dose seconded to approve the consent agenda and claims. Motion carried 4-0. MidAmerican Energy-\$2702.76, IA DNR-\$30.00, US Postmaster-\$79.05, Sam's Club-\$111.94, EFTPS-\$3739.31, IPERS-\$2624.70, IA Dept. of Revenue-\$369.34, Dept of Revenue-\$1517.04, IA Workforce-\$22.64

Agriland	Fuel-Fire/City-Sept 23	\$671.71
Century Asphalt	Crackfill Road Material-4th Ave	\$2,700.00
Cindy Sorlien	Mileage-bk dep	\$303.27
Computer Systems	Backup-UPS computer/Mo. IT svcs/backup/Warr-Sept 23	\$840.50
Council Bluffs Online	Annual Domain Renewal Fee	\$35.00
Daily Nonpareil-Legal	Legal publications-Sept 23 mins/Notice Hearing	\$518.31
Dave Lyon Towing	#2473 oil change/3 batteries	\$950.49
QMC	EMS Billing September ambulance	\$114.94
GWORKS	Annual License Fee-Product Support-Subscription Fee	\$5,302.00
Ideal Pure Water	Wtr disp/bott-Sept 23	\$12.60
IMWCA	Work Comp prem 23-24 deposit Install #4	\$718.00
JDW Midwest	Sept 23 bldg inspector	\$4,238.40
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Sept 23	\$276.55
Max I Walker	Grey Mat Rug-9/20/23 &10/4/23	\$56.30
Menards	Coupling/switch/hot water heater/tlt bwl set	\$657.19
Midwest Lab	Wastewtr Tests -Sept 23	\$659.60
M & K Tree Svc - MTS	Sept 23 Garbage	\$3,550.00
Regional Water	Water September 2023	\$268.18
Snyder & Associates	Engin svcs Rec Trail-Phase 1	\$8,345.00
Stryker	Final pmt electric cot-ambulance/fees	\$15,623.87
United Healthcare	Health insurance Oct 2023	\$4,552.76
US Bank VISA	Wastewater conf stay-Pub Works, IMFOA conf, MAPA	\$772.40
Verizon	Public works phone	\$62.89
Wellmark	Dental insurance November 2023	\$179.32
Wells Fargo	Copier Oct 23	\$188.00
	Sub-total	\$51,597.28
Sep 23 Payroll	Staff	\$16,685.92
	Total	\$68,283.20

Reports:

Fire/Rescue Department – 215 runs for the year. Firemen's Supper went well that was held on October 1 with just over \$15K raised.

Mayor: None.

Administrator/Clerk: Notified by Regional Water that the water rates will be going up 1/1/24 that we will include during budget season. Next Tuesday there be a data conversion, for the last step, in order for the city to go green with online payments. Will put information on the website once more information is learned next week. Internet annual domain fee minimal which was just approved by council. There was an animal bite today 10/10/23 and guided the caregiver to call the Animal Control hotline number, as Underwood contracts with Pottawattamie County for animal control. Royce Forbush will be going with me on the Advanced SW Iowa meeting in Des Moines on 10/26. Working on TIF, training/conference with the changes IA legislation passed earlier this year that affects FY2025 budget. Ballots will be ready soon for review. Sheriff will be working with MidAmerican in the next few weeks to upgrade electric wiring.

Maintenance: Went to wastewater conference September . Getting ready for snow. Ordered 2 new snow blades, and two new tires for a truck. Dave will be handing out candy on 10/15 with the City truck for Trunk or Treat. Fixed potholes fixed by the

truck stop. The last of the blue street signs have been installed. Within the next few weeks will do some grading at the end of North Street. Will get a backhoe for 1-1.5 day to use on the approach going to the truck stop. The mud is covering the manhole that gets pushed and washed down from the trucks and vehicles going into that side entrance.

Sewer: Sewer committee met and approved a new blower that went down at the lagoon. Electric Pump found a coordinating blower and installed it 10/5. Madsen requested to know when the Earling tour will be set up.

Cemetery: One space was sold today.

Parks: Trailhead Park bathroom will be closed in a few weeks prior to freezing weather so the pipes do not freeze.

Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley closed the meeting at 7:13 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

Underwood-Sep 23	Expenses	Revenue
General	30,703.21	29,772.44
Garbage	3,586.03	4,234.72
Fire	2,380.33	308.45
Ambulance	605.86	993.64
Road Use Tax	11,188.64	14,904.88
Employee Benefits	479.6	466.54
Emergency	0	549.47
Local Option Sales Tx	0	14,439.07
Tax Incr Finance	0	2,309.52
Debt Service	0	6,394.89
ARPA Funds	9,000.00	0
Sewer	15,722.04	26,399.16
Sewer Sinking	0	4,113.33
Total	73,665.71	104,886.11