

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES 12/12/2023

Mayor Dennis Bardsley called the regular meeting to order on Tuesday, December 12, 2023, at 6 p.m.

Roll Call: Tiarks, Madsen, Dose, Forbush, Absent: Pingel. Also present: Powell, Sorlien, Kelle Erwin (arrived 6:01 p.m.), Jodi Bose, Keith and Joyce Rodenburg, Tieler Hull, Sam Schoening, Will Buckholdt, Eiress Jones, Anna Alves, Haylee Jacobsen.

Pledge of Allegiance recited.

Madsen moved, Forbush seconded to approve the agenda. Motion carried 4-0.

Forbush moved, Dose seconded to approve the November 14, 2023, regular meeting minutes. Motion carried 4-0.

Nothing was brought up during public forum.

Tom Kallman, Regional Water Director discussed the price increase will occur beginning January 2024. The amount will be \$4.40 for the first 2,000 gallons of water, then 10.40 per 1,00 gallons over 2,000 gallons per month.

Madsen moved, Tiarks seconded to approve Partial Pay App #3 for Caliber Concrete LLC – Recreation Trail – Phase 1 in the amount of \$7,538.06. Motion carried 4-0.

Madsen moved, Tiarks seconded to approve the Third Reading and Adopt Resolution 23-12-01 Irrigation Meter Ordinance Change. Roll Call Vote: Madsen-Yes, Tiarks-Yes, Forbush-Yes, Dose-No. Absent: Tiarks. Resolution adopted 3-1.

Madsen moved, Tiarks seconded to open the Public Hearing on Proposal to enter into a Sewer Revenue Loan and Disbursement. Motion carried 4-0. Mayor Bardsley opened the public hearing at 6:28 p.m. Discussion that this is a 0% engineering/design loan through the State Revolving Fund. Madsen moved, Forbush seconded to close the public hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:30 p.m.

Tiarks moved, Madsen seconded to adopt Resolution 23-12-02 Taking Additional Action with Respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving, and securing the payment of a \$319,400 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Roll Call Vote: Madsen-Yes, Forbush-Yes, Tiarks-Yes, Dose-Yes. Resolution adopted 4-0.

Madsen moved, Dose seconded to Amend Resolution 23-11-11 approving the Urban Renewal Report FYE 30JUN2023. Roll Call Vote: Madsen-Yes, Forbush-Yes, Tiarks-Yes, Dose-Yes. Resolution adopted 4-0.

No action taken on Board of Adjustments Committee.

Wastewater Treatment Plant Project – Soil core samples taken and surveying of lagoon area will begin soon. The application was submitted to DNR by city admin and engineer.

Tiarks moved, Forbush seconded to approve the consent agenda and claims. Motion carried 4-0. Agriland-\$82.86, US Postmaster-\$67.32, IA League of Cities-\$440.00, EFTPS-\$4372.90, IPERS-\$2672.31, MidAmerican Energy-\$2174.42, United Healthcare-\$1031.64

Agriland	Fuel-Fire/City-Nov 23	\$998.55
Bomgaars	Protective Glasses	\$35.98
BOK Financial	Go bond 2015-2019-2020-22/23	\$17,058.75
C.N.A. Surety	Premium Payment Bond Council Members	\$244.00
Computer Systems	Backup-UPS computer/Mo. IT svcs/backup/Warr	840.50
3E Generator Shop	Serviced Generator	\$961.52
Daily Nonpareil-Legal	Legal publications-Nov 23 mins/SW Rev/Financial Rpt	\$769.59
Dearborn	Premium Payment 12/1/23 - 02/29/24	\$231.90
Edwards Auto	Repair Ford F550 steering/suspension, hub	\$4,485.20
EMS-QMC Billing	Billing ambulance-Oct/Nov 23	\$285.72
Hi-Touch	Minute book, markers & tape	\$353.79
Ideal Pure Water	Wtr disp/bott-Nov 23	\$19.60
Iowa Finance Authority	Sewer Sinking-Dec 2023 SRF loan pmt 2015/2020	\$4,180.00
IMWCA	Work Comp prem 23-24 deposit Install #6	\$718.00
Iowa One Call	Oct One Calls 18 @\$0./90 each	\$16.20

Iowa Prison Industries	Golf Cart Permits Ordered 100	\$115.00
JDW Midwest	Nov 23 bldg inspector	\$515.99
KNOD	Football Playoff 11/10/23	\$45.00
Life Assist	Operating Supplies - Ambulance	\$965.18
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Nov 23	\$267.18
Max I Walker	Grey Mat Rug change 11/24 and 12/8/23	\$56.30
Menards	Pipe, Filter, Rain Cap, Elbow, Door Stop, bolts, GFCI	\$326.11
Midwest Lab	Wastewtr Tests -Oct 25, Oct31 & Nov, lab supplies	\$833.25
MES	White & Yellow PU	\$2,169.47
M & K Tree Svc - MTS	Nov 23 Garbage	\$3,550.00
Pott Co Auditor	City Elec 11/7/2023	\$1,500.00
Pott Co Sheriff	1st Qtr 2024 - police contract	\$4,257.25
Pott Co Treasurer	Animal Control SVCS - Full Year 2023	\$3,209.50
Regional Water	Water November 2023	\$212.00
Resource Rental	Bobcat Auger and Bit	\$175.00
Salvo's	Repair lagoon pump, GFCI Receptacle	\$975.00
Sam's Club	Supplies - Office	\$134.74
Snyder & Associates	Engineer Svcs Rec Trail Phase - 2	\$10,650.00
US Bank VISA	Pub Purpose -Comm, Lift Station #2, Shredder, Tar Machine, CIMFAX Fire Dept	\$958.28
Verizon	Pub Works Cell Phone Svcs	\$62.94
Wellmark	Dental insurance January 2024	\$179.32
Wells Fargo	Copier Nov 23	\$245.64
ZOLL	Dual Lumen Tubing Assembly	\$160.56
	Sub-total	\$62,763.01
Oct 23 Payroll	Staff	\$16,521.66
	Total	\$79,284.67

Fire/Rescue Department: 253 runs to date this year.

Mayor: Welcomed the Underwood High School students.

Administrator/Clerk: Oath of office – one was completed prior to the meeting, and the others will be after the meeting. Working on FrontDesk and fillable forms for the website. Will begin preparing for calendar year end and W-2s/1099s. Requested Public Works staff to go to Elkhart to tour their 5-year old LEMNA system to get ideas on placement/potential issues to address during Underwood's engineer design phase.

Maintenance: Putting the fence back up at the old Middle School lot by the end of the week. Took the Ford in for new front end. Will try to tar the roads. Discussed the LEMNA system and the tour of Earling.

Economic Development: None

Finance: None

Personnel: None

Streets: None

Sewer: None

Cemetery: None

Water: None

Code Compliance: None

Parks: None

Forbush moved, Dose seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:09 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

Underwood - Nov 2023	Expenses	Revenue
General	28,860.12	29,753.83
Garbage	3,592.03	5,007.19
Fire	465.92	189.92
Ambulance	0	2,671.59
Road Use Tax	6,492.99	10,559.92
Employee Benefits	4,734.28	361.94
Emergency Fund	0	426.28
Local Option Sales Tax	0	16,519.04
Tax Increment Finance	0	6,222.96
Debt Service	0	5,413.78
American Rescue Plan	233,849.96	0
Sewer	23,871.57	27,731.87
Sewer Sinking	0	4,113.33
Total	301,866.87	108,971.65