

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES Tuesday, January 9, 2024

Mayor Dennis Bardsley called the regular meeting to order on January 9, 2024, at 6 p.m.

Roll Call: JW Tiarks, Josh Madsen, Kelle Erwin. Absent: Jodi Bose and Jim Pingel. Also in attendance: Powell, Sorlien, Todd Erwin, Joyce Rodenburg. Pledge of Allegiance recited.

Tiarks moved, Madsen seconded to approve the agenda. Motion carried 3-0.

Tiarks moved, Madsen seconded to approve the December 12, 2023, regular meeting minutes. Motion carried 3-0.

There were no comments during Public Forum.

Due to weather Southwest Iowa Planning Company-John McCurdy unable to attend. No action taken.

Fire Department Chief and Assistant with Committee Taylor Caughey and Brody Darrington will meet with Engineer Company-Snyder and Associates for already city council approved and signed Design/Bid Services for Fire Department Building Expansion on January 15, 2024, at 9 a.m. at the fire station to discuss addition due to needing more space.

Kelle Erwin moved, Madsen seconded to table the appointment of the Board of Adjustment Committee Member. Motion carried 3-0.

Madsen moved, Tiarks seconded to approve Partial Pay App #4 to Caliber Concrete LLC – Recreation Trail – Phase 1 – pavement painted markings for \$2,783.50. Motion carried 3-0.

Mayor Bardsley Appointed James Pingel as New Mayor Pro Tem.

Madsen moved, Tiarks seconded to approve Resolutions 24-01-01, 24-01-02, 24-01-03, 24-01-04 and 24-01-06 and table Resolution 24-01-05 until next month.

Roll Call Vote: Kelle Erwin-Yes, Josh Madsen-Yes, JW Tiarks-Yes. Absent: Pingel and Bose. Resolutions 1,2,3,4,and 6 adopted 3-0.

Resolution 24-01-01: Resolution setting regular meeting schedule of the city council

Resolution 24-01-02: Resolution appointing city treasurer and specifying salary

Resolution 24-01-03: Resolution authorizing the city clerk, mayor, mayor pro-tem to write checks for bills

Resolution 24-01-04: Resolution appointing city attorney and specifying fees

Resolution 24-01-05: Resolution to approve Fire Chief per Ordinance 35.03

Resolution 24-01-06: Resolution to approve IRS Mileage 2024

City Committees filled.

Madsen moved, Tiarks seconded to approve 2024 Anniversary Supplement for ICAP. Motion carried 3-0.

Madsen moved, Kelle Erwin moved to set the Public Hearing for Budget Amendment #3 for FY24 for Tuesday, 2/13/24, at 6 p.m. Motion carried 3-0.

No action taken on setting Public Hearing on Proposed Property Tax Levy Hearing.

Set Budget Workshops for council for Tuesday, 1/23/24 at 1 p.m. and Wednesday 1/24/24 at 1 p.m. at Underwood City Hall, Council Chambers.

Dave Powell went to Elkhart to look at their LEMNA system.

Madsen moved, Tiarks seconded to approve the Alcohol Beverage License for KC Mart, and approval for the I-80 Sports Lounge pending DRAM insurance review/paperwork. Motion carried 3-0.

Tiarks moved, Kelle Erwin seconded to approve the consent agenda and claims. Motion carried 3-0. US Postmaster-\$65.79, Caliber Concrete-\$7538.06, Shiloh-\$57605.43, Shiloh-\$22715.40, EFTPS-\$6661.04, State Withholding-\$1772.50, Ipers-\$3926.47, MidAmerican Energy-\$2768.05 (Agenda Subtotal 103,052.74) Agriland – Fuel-Fire/City-Dec 23-\$705.70, Computer Systems-Backup-UPS computer/Mo IT svcs-\$980.50, Column (Daily Nonpareil)-\$142.21, First Wireless-eqpt install-program radios-\$1337.68, Ideal Pure Water-water disp/bott-Dec 23-\$58.40, IMWCA-work comp prem 23-24 install #7 -\$718.00, JDW Midwest-Dec 23 bldg inspector-\$250.00, Mame Elk Horn-ph/cble FDept/Ph-City-Dec 23-\$269.82, Max I Walker-grey mat rug change-\$28.15, Menards-lumber/screws/bolts/drill bits-\$180.5, Midwest Lab-Wastewr tests-Dec 23-\$666.60, M & K Tree Svc-Dec 23 Garbage-\$3550.00, NE Salt & Grain-salt ice control-\$2131.86, QMC-ambulance billing percent-\$44.59, Regional Water-water Dec 23-\$212.00, Sam's Club-supplies-\$130.42, Snyder & Assoc-engineer constr svcs-Trail Ph 1-\$2850.00, United Healthcare-health ins/Jan 24-\$3017.26, Verizon-pub works on-call hone-\$62.94, Wellmark-dental ins Feb 24-\$179.32, Wells Fargo-copier Dec 23-\$179.32, IA Workforce-4th Qtr 23 unemployment-\$6.87, IA Dept of Revenue-Sales Tax Dec 23-\$279.57, Subtotal-18,055.58, Dec 23 payroll-\$26397.83, Claims Total-\$44453.41.

7 calls for 2024 for Fire/Rescue. Mayor: Decorations taken down timely and public works staff on top of things in the city. Clerk-working on the budget.

Maintenance: Streets/snow removal – Clark circle was full of cars this last week. City admin will call homeowners.

Economic Development – Finance – Personnel - None. Streets - snow and salt / sanding of roads. Water- main break two times over late December January with Regional Water. Cemetery – Sewer - Code Compliance – Parks – None.

Madsen moved, Tiarks seconded to adjourn the meeting. Motion carried 3-0. Mayor Bardsley adjourned the meeting at 7:20 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

December 2023 Revenue: General-\$14004.44, Garbage-4159.60, Fire-53979.33, Ambulance-328.17, Road Use-11490.29, Emp Benefit-145.91, Emergency-171.84, Local Opt Sales Tax-15087.67, Tax Incr Finance-2018.73, Debt Service-2131.92, Sewer-20707.32, Rev Total-\$124,225.22 – Dec 2023 Expense: General-41455.49, Garbge-3610.10, Fire-3057.94, Ambulance-1456.99, Road Use Tax-9825.89, Emp Benefit-3919.01, Tax Incr Finance-80,320.83, Debt Service-17,058.75, American Rescue Plan Fund-7538.06, Sewer-12,468.50, Sewer sinking-4180.00, Exp Total \$184,891.56