

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES-Tuesday, February 13, 2024

Mayor Dennis Bardsley called the meeting to order at 6 p.m. on Tuesday, February 13, 2024.

Roll Call: In attendance: Tiarks, Pingel, K Erwin, Bose. Absent- Madsen. Also in attendance: Dave Powell, Cindy Sorlien, Joyce, and Keith Rodenburg.

Pledge of Allegiance recited.

K Erwin moved, Pingel seconded to approval the agenda. Motion carried 4-0. No council member stated a conflict of interest with any agenda items.

Tiarks moved, Pingel seconded to approve the January 9, 2024, regular meeting minutes. Motion carried 4-0.

There was nothing brought up during Public Forum.

Pingel moved, Tiarks seconded to adopt Resolution 24-01-05 approving Todd Erwin as the Fire Chief per Ordinance 35.03. Roll Call Vote: Tiarks-Yes , Madsen-Yes , Bose-Yes , Pingel-Yes , K Erwin-Abstain. Resolution adopted 4-0.

Pingel moved, Tiarks seconded to open Public Hearing on Budget Amendment #3 – FY 2024. Motion carried 4-0. Mayor Bardsley opened the public hearing at 6:04 p.m. Discussed the Planning and Design Loan revenue/expense was on the amendment. Pingel moved, Tiarks seconded to close the Public Hearing. Motion carried 4-0. Mayor Bardsley closed the public hearing at 6:05 p.m.

Pingel moved, Tiarks seconded to approve Resolution 24-02-01 Approve Budget Amendment #3 - FY2024. Roll Call Vote K Erwin-Yes, Tiarks-Yes, Pingel-Yes, Bose-Yes. Resolution adopted 4-0.

Pingel moved, Tiarks seconded to approve Resolution 24-02-02 Setting the date for public hearing on proposal to enter into a General Obligation Street Improvement Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$550,000 on March 12, 2024, at 6 p.m. Roll Call Vote: K Erwin-Yes, Tiarks-Yes, Pingel-Yes, Bose-Yes. Resolution adopted 4-0.

K Erwin moved, Tiarks seconded to approve Resolution 24-02-03 Setting the date for Public Hearing on Proposed Property Tax Levy Hearing at April meeting for Tuesday, April 9, 2024, at 5 p.m. Roll Call Vote: K Erwin-Yes, Tiarks-Yes, Pingel-Yes, Bose-Yes. Resolution adopted 4-0. This is the only agenda item at the 5 pm meeting.

Tiarks moved, Bose seconded to approve Resolution 24-02-04 for Public Hearing on Budget FY 2025 on 4/9 at 6 p.m. Roll Call Vote: Yes-Bose, Tiarks, Pingel, Erwin. *This will need to be reset for the final adoption public hearing budget FY25.

Tiarks moved, Pingel seconded to approve the Professional Services Agreement for Highway Ave Street Project with Snyder and Associates, Engineering. Motion carried 4-0.

Tiarks moved, Bose seconded to approve the Engagement with Dorsey and Whitney-Bond attorneys for General Obligation Borrowing. Motion carried 4-0.

Pingel moved, Tiarks seconded to approve the Agreement with UMB Bank for Placement Agent for General Obligation Note Borrowing. Motion carried 4-0.

Pingel moved, K Erwin seconded to approve Resolution 24-02-05 Setting the date for Public Hearing to review an application for a State Revolving Fund (SRF) loan and to make available the contents of an environmental information document and the City's project plan for April 9, 2024, at 5 p.m. Roll Call Vote: K Erwin-Yes, Bose-Yes, Tiarks-Yes, Pingel-Yes. Resolution adopted 4-0.

Tiarks moved, Bose seconded to approve Township Fire/Rescue Contracts 2024-2025. Motion carried 4-0.

Tiarks moved, K Erwin, seconded to appoint Keith Rodenburg as Board of Adjustment Committee Member for the vacancy. Motion carried 4-0.

Discussion on location of Pickleball Court. K Erwin moved, Tiarks seconded to have the location at 625 Highway Street. Motion failed 2-2. Discussion continued on and having the ability for bathroom availabilities and areas. Pingel moved, Bose seconded to have the pickleball court built at Trailhead Park on the north side of the sidewalk going from the parking area to the restrooms. Motion carried 3-1. Ayes-Pingel, Bose, K Erwin. Nay-Tiarks.

Discussion that the vinyl banners are fraying. Bose moved, Pingel seconded to select the forest green sunbrella material with Welcome and leaves in yellow/maroon. Motion carried 4-0.

Lagoon Wastewater Cell 1 is where the covered LEMNA system will be constructed. It is less excavating, but more material than the second cell. No action.

Tiarks moved, Pingel seconded to approve the consent agenda and claims. Motion carried 4-0. FLSCO Resources-\$803.75, US Postmaster-\$67.83, United Healthcare-\$3017.26, , EFTPS-\$5391.80, Pott County Sheriff-\$425.26, Ipers-\$2970.06, IA Dept of Revenue-\$352.55 (Agenda subtotal - \$13,028.51)

Agriland – Fuel-Fire/City-Jan 24-\$1685.65, Agrivision-Maintenace kit vehicle filter oil-\$168.39, Brody Darrington-haul 7 loads of road rock-\$1400.00, Cindy Sorlien-mileage-\$159.46, Column (Daily Nonpareil-legal publication)-\$182.96, Computer Systems-Backup-UPS computer/Mo IT svcs-\$1015.00, Daily Nonpareil Legal-display ad Budget Amend balance-\$51.50,

Dennis Bardsley-mileage-\$21.44, Dorsey and Whitney-bond attorney legal svcs thru Dec 23, First Wireless-G4/G5 fire desktop charges-\$4000.00, FLSCO Resources-snow removal assistance-Jan 10, 15, 16, 17, 18, 24-\$3825.00, Francis B Schweers-mileage-\$131.32, gWorks-Front desk add'l users-\$336.00, Ideal Pure Water-water disp/bott-Jan 24-\$27.85, Int'l Inst of Municipal Clerks-annual membership-\$185.00, Iowa One Call-Nov / Dec 23 one calls 16 @\$.90 each-\$20.80, Iron Mountain-shredding svc-Jan 24-\$219.71, JDW Midwest-Jan 24 bldg inspector-\$250.00, Jennie Ed Hosp Pharmacy-Epi pens-Sep 23 & pharm usage-\$596.51, Marne Elk Horn-ph/cble FDept/Ph-City-Jan 24-\$273.202, Max I Walker-grey mat rug change-\$84.45, Menards-supplies-\$922.95, Midwest Lab-Wastewr tests-Jan 24-\$1078.85, Municipal Emerg Svcs-\$1153.55, M & K Tree Svc-Jan 24 Garbage-\$3550.00, Omni Engineer-4.08 Ton High Perf Cold Mix-\$714.00, Regional Water-water Jan 24-\$229.60, Snyder & Assoc-engineer svcs-Trail Ph 1&2, WWTP design-\$97455.00, US Bank VISA-supplies-roads-parks-cemetery-sewer-\$3160.95, US Bank VISA-\$3160.95, USG Utility Svcs-Jetvac Grease Ls #1 Jan 29.2024-\$900.00, VanderHaag's-Fuel tank dump truck-\$733.70, Schildberg-road rock-\$2114.07, Verizon-pub works on-call phone-\$62.94, Wellmark-dental ins Mar 24-\$179.32, Wells Fargo-copier Jan 24-\$211.27, Jan 24 payroll-\$20829.47, Claims Total-\$153760.68

Reports: Fire/Rescue Department: 33 runs for the year. The new ambulance delivery date has been delayed until late January 2025, and could be later dependent on many factors. Fire meeting may be a bit before Fire Department expansion design plans are ready.

Mayor: Met with Advanced SW Iowa for Vibrant Rural Communities, meeting with city staff, to discuss projects and what will be requested for Iowa West Foundation grant request.

Administrator/Clerk: UMB will come in April. Discussion in future on combining financing for a better interest rate. Front Desk software currently has 116 users. Some have used it for paying building permits and dog licenses online. Newsletter will go out before the end of the month.

Public Works/Maintenance: Had to get another gas tank for the dump truck. The second tank had rusted out. Gading and re-rocking the alleys and Mulberry. Working on filling potholes. The seal cracking helped on North street and some potholes.

Personnel committee and Cemetery committee need to meet this spring.

Sewer Committee met on 1/30/24 – information from engineer regarding LEMNA wastewater design process-no recommendations.

Water - There have been 3 main line water breaks and Regional Water is assessing pipes.

Pingel moved, Tiarks seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley adjourned the meeting at 7:19 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

January 2024 Revenue-General-\$5953.70, Garbage-4720.96, Fire-197.93, Ambulance-117.69, Road Use Tax-11168.09, Emp Benefit-13.89, Emergency-16.36, Local Opt Sales Tax-13872.77, Debt Service-7.47, Debt Svc-183.42, Sewer-21570.24, Sewer sinking-4133.33, Sewer capital-71625.00, Rev Total-\$133,583.85 – Jan2-24 Expense: General-13052.48, Garbage-3599.73, Fire-2050.38, Ambulance-115.97, Road Use Tax-11173.75, Emp Benefit-1920.62, American Rescue Plan-5633.50, Sewer-12263.92, Exp Total-\$49,810.35