

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, July 10, 2024

Mayor Dennis Bardsley called the regular council meeting to order Wednesday, July 10, 2024, at 5:59 p.m.

Roll Call: Madsen, Erwin, Pingel, Tiarks. Absent: Bose. Also in attendance: Keith Rodenburg Mason Goergen, Becca and Ryan Wiggins, Bob Dose, Dave Powell, Sorlien.

Pledge of Allegiance recited.

Tiarks moved, Madsen seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest.

Erwin moved, Madsen seconded to approve the June 11, 2024 - Regular Minutes, and the June 19, 2024 - Special Minutes. Motion carried 4-0.

Noting during Public Forum.

Madsen moved, Erwin seconded to approve the Class B Retail Alcohol License for Legal Business Name-Outskirts owned by Becca Wiggins. Motion carried 4-0. Becca and Ryan Wiggins left at 6:02 p.m.

Erwin moved, Tiarks seconded to approve the Tobacco Permit for KC Mart FY25. Motion carried 4-0.

Discussion on Highway Ave plans. The road will be lowered a little in some areas to get water out of the driveways. There will be 3 Phases for staging with a late May start availability to contractors. There will be single slope all the way and stay close to the current grade. Some areas will be 6 inches. One tube will be removed and others in ditch will stay. Added fly ash to the project for water saturation conditions.

Madsen moved, Pingel seconded to approve Resolution 24-07-01 Authorizing bid letting for Highway Ave Reconstruction Project. Roll Call Vote: Tiarks -Yes, Pingel -Yes, Erwin -Yes, Madsen -Yes, Absent: Bose. Resolution adopted 4-0. Mason Goergen left a 6:17 p.m.

Pingel moved, Madsen seconded to re-schedule the September Regular meeting from September 10 to September 17, 2024. Motion carried 4-0.

Pingel moved, Madsen seconded to renew insurance with United Healthcare and Wellmark, and to renew with Dearborn but investigate policy increase. Motion carried 4-0.

Madsen moved, Pingel seconded to approve SWIPCO Membership Dues. Motion carried 4-0,

Madsen moved, Pingel seconded to table the following items until the August meeting - signage on Main Street (3rd Street), Ribbon Cutting for pickleball court and potential splash pad as Kelsie Rollins emailed stating she couldn't make the rescheduled meeting. Motion carried 4-0.

Wastewater Treatment Plant Update – electrical and building/concrete plans being finalized, then engineer will submit to Iowa DNR for a construction permit.

Pingel moved, Tiarks seconded to approve the consent agenda and claims. Motion carried 4-0. IA Dept of Rev-\$297.34, MidAmerican Energy-\$2838.72, Sam's Club-\$102.90, Ipers-\$75.50, Ipers-\$2392.75, IA Dept of Rev-\$318.24, IA Workforce-\$52.18, State Withhold-\$1847.20, EFTPS-\$4641.12, United Healthcare-\$3017.26

3E Generator	Repair Mobile Emergency Generator	\$915.75
Agriland	Fuel-Fire/City-JUN 2024	\$841.17
Bomgaars	Chainsaw for tree limbs in roads	\$262.47
Column Software PBC	6/11/2024- Publish Minutes/Spec Min 6/19/2024	\$228.88
Computer Systems Inc	Internet Service/Offsite Backup Powerport Replace	\$870.50
Daily Nonpareil Legal	6/28 City wide garage sale ad	\$33.29
Quick Med Claims	Underwood Volunteer Amb	\$231.23
FLSCO	Diseased Tree removal -Right of Way	\$1,100.00
GPM	ISCO troubleshoot ultrasound equip. 6/12/2024	\$448.00
Ideal Pure Water	June Wtr Rnd Cooler	\$27.85
Iowa League of Cities	Member Dues 2024-2025	\$943.00
IMWCA	Work Comp Prem 24-25-Install #1	\$655.00
JDW Midwest	Bldg Inspection Svcs 85 % Contract JUN2024	\$250.00
Marne Elk Horn	Ph/Cble-FDept/Ph-City-JUN 5/2/2024	\$358.08
Max I Walker	Grey Mat Rug- 6/28 and 7/5	\$56.30
Med Compass	Comp. Physicals -Fit Test	\$2,780.00
Menards	Diamond Blade/PVC pipe	\$19.06

Midwest Labs	Waste water lab tests June 24	\$666.60
M & K Mills Tree Service	JUN 2024 Trash -292 Cans -32XCan	\$3,550.00
Pott Co Sheriff	Service Contract 7/1/2024-6/30/2024	\$4,257.25
Regional Water	Water - June 24	\$356.59
Resource Rental	put Pickleball court together	\$120.00
Snyder & Associates	Engineer Hwy St reconstruction-WWTP svcs	\$14,600.00
Underwood Farm Supply	Chemicals for weeds & Lagoon	\$140.00
US Bank Visa	Playground Mulch for trailhead park	\$675.00
Verizon Wireless	Public Works Oncall Phone	\$64.26
Wellmark	Aug Dental Ins	\$212.38
Wells Fargo	July copier + overages	\$249.88
	Sub-total	\$34,912.54
June 24 Payroll	Staff and elected officials	\$19,282.57
	Total	\$54,195.11

Reports:

Fire/Rescue Department: 171 runs

Mayor: None

Maintenance: Working on seal cracking Main street (3rd Street), when finished will work on cemetery wall to grade it out. Will be burning trees tomorrow. The emergency mobile generator is back and functioning and used within the past 2 weeks.

Clerk: New legislative bills took effect 7/1, new fiscal year began, SRF planning and design loan.

Council Committees:

Economic Development: New business coming into town on 3rd Street.

Finance: Audit to be completed in Fall.

Personnel: None Streets: None Sewer: None Cemetery: None Water: None

Code Compliance: Nuisance letter abatement – in compliance.

Parks: Bathroom had an issue with a lock that public works will replace.

Madsen moved, Pingel seconded to adjourn. Mayor Bardsley adjourned the meeting at 7 p.m.

May 2024	Expenses	Revenue
General	19,297.77	36,495.49
Garbage	3,593.53	5,585.80
Fire	2,512.13	14,896.91
Ambulance	1,533.97	2,078.08
Road Use Tax	5,717.93	10,864.23
Employee Benefits	4,886.39	739.76
Emergency Fund	0	871.26
Local Option Sales Tax	0	16,928.25
Tax Increment Finance	0	32,808.34
Debt Service	0	13,118.65
American Rescue Plan	22,472.43	0
Sewer	12,456.23	28,064.63
Total	72,470.38	162,451.40

June 2024	Expenses	Revenue
General	19,087.19	9,331.97
Garbage	3,639.56	4,282.83
Fire	5,621.96	49,228.66
Ambulance	207.81	3,495.63
Road Use Tax	5,031.87	146,614.12
Employee Benefits	1,072.54	106.29
Emergency Fund	0	125.19
Local Option Sales Tax	175,204.46	10,928.29

Tax Increment Finance	84,442.56	6.75
Debt Service	177,058.75	1,403.38
American Rescue Plan Perpetual Cemetery Care	114.88	0
	0	80
Sewer	15,455.36	139,276.64
Sewer Sinking	45,180.00	4,105.33
Sewer Capital	63,375.00	0
Total	595,491.94	368,985.08