

UNDERWOOD CITY COUNCIL -REGULAR MEETING MINUTES

Mayor Dennis Bardsley called the regular council meeting to order on November 12, 2024, at 6 p.m.

Roll Call: Jodi Bose, Kelle Erwin, JW Tiarks, Josh Madsen (by phone). Absent: Jim Pingel

Also in attendance: Michelle Powell, Dave Powell, Keith Rodenburg, Ethan Matyja, Alan Hedegard, Todd Erwin, Cindy Sorlien, Sandy Redshaw (arrived 6:19 p.m.).

Pledge of Allegiance recited.

Tiarks moved, Bose seconded to approve agenda. Motion carried 4-0.

Tiarks moved, Bose approved of October 8, 2024, minutes. Motion carried 4-0.

Nothing - Public Forum.

Ethan Matyja wants to deviate from building code. No action taken. Ethan Matyja left at 6:08pm.

Discussion and reviewed preliminary official statement.

Bose moved, Tiarks seconded approval of Resolution 24-11-01 setting date for the sale of General Obligation Corporate Purpose Bonds, Series 2024, for November 21 and authorizing the use of a preliminary official statements in connection there with. Roll Call Vote: Tiarks - Yes, Erwin - Yes, Madsen - Yes, Bose – Yes. Resolution adopted 4-0.

Discussion of Trailhead Park partially dead tree, and Christmas decorations on 3rd St (aka Main Street). Bose moved, Erwin seconded to approve cutting the tree at Trailhead Park and using it as a Christmas tree in middle of intersection at 3rd Street and 2nd Avenue. Motion approved 4-0.

Erwin moved, Bose seconded, to approve city staff to get bids for 17 handicap accessible sidewalks entries throughout town and bring back to council. Motion carried 4-0.

Bose moved, Erwin seconded to approve the roller over program for the Bobcat skid steer. Motion carried 4-0.

Maintenance – Dave Powell stated the city received the new sander for roads council approved; and the switch for the plow went out which was fixed. Will work on getting the decorations up for Friends of Underwood on corner lot. Moving banners and will work on getting photo sensors for the decorations after the first of the year. The plugs on the emergency generator are fixed and the two broke belts were fixed. Trailhead Park bathroom was closed. The street project may start again Thursday, dependent on weather.

Friends of Underwood President, Sandy Redshaw, requested the date of Saturday, June 14, 2025, for Junkwood and road closures. Erwin moved, Bose seconded to approve Junkwood 2025 for Saturday, June 14, 2025, and closing the street on Friday, June 13, at 5 p.m. to Saturday, June 14, at 5 p.m. on 3rd Street from 3rd Avenue to 1st Avenue. Motion carried 4-0. Sandy also stated that the Christmas Tree Lighting ceremony will be Sunday 11/24 at 5 p.m. and Friends of Underwood purchased some new decorations. Sandy Redshaw left at 6:35 p.m.

Bose moved, Erwin seconded to approve partial pay app #1 to Carley Construction for Highway Ave Road reconstruction in the amount of \$153,046.66. Motion carried 4-0.

Tiarks moved, Madsen seconded to approve the personnel committee recommendation hiring part-time deputy clerk, Heather Harold. Motion carried 4-0. Dave and Michelle Powell left at 6:39 p.m.

Bose moved, Erwin seconded to table the Urban Renewal report to November 21 special meeting. Motion carried 4-0.

Erwin moved, Tiarks seconded to approve Resolution 24-11-03 Annual Finance Report FYE 30JUN2024. Roll Call Vote: Madsen-Yes, Bose-Yes, Erwin-Yes, Tiarks-Yes. Resolution adopted 4-0.

Erwin moved, Bose seconded to approve Resolutions authorizing fund transfers from roads, fire, sewer, other public safety to debt service for FY2025 payment. Roll Call Vote for all resolutions: Bose-Yes, Erwin-Yes, Madsen-Yes, Tiarks-Yes. Resolutions adopted 4-0.

Tiarks moved, Erwin seconded to approve TIF payments to Shiloh and Links Snacks. Motion carried 4-0.

No action taken on sewer account.

Bose moved, Erwin seconded to approve certification of TIF debt for Fieldcrest Phases 2, 3, 4 and Links Snacks. Motion carried 4-0.

Tiarks moved, Erwin seconded to approve the consent agenda and claims. Motion carried 4-0. Council Bluffs Online-\$20.00, Wellmark-\$108.40, Morgan Jastorff- \$178.75, Holiday Inn-\$356.16, MidAmerican Energy-\$2123.56, Principal - \$240.01, EFTPS-\$4770.43, Ipers-\$2805.90, Dept of Revenue-\$647.57

Agriland	Fuel-Fire/City- Oct 2024	\$1,103.22
Albright Parts Plus	supplies	\$83.98
Column Software PBC	Legal Pub Oct mins	\$237.64
Computer Systems	Computer services + cyber	\$2,444.87
Daily Nonpareil	Legal Pub Oct 24 mins +AFR24	\$202.31
Dave Lyon Towing	Pull logs from Mosquito Creek	\$300.00
Dorsey Whitney	Legal bond attorney	\$7,934.00
Echo	Light for FStation	\$218.00
Hitouch	supplies	\$41.28
Ideal Pure Water	Round hot cooler/ 5 gal r/o	\$27.85
IMWCA	Work Comp Premium Install #5	\$655.00
Iowa One Call	One calls Sep 24	\$11.90
Iowa Rural Water	Dues	\$305.00
Iron Mountain	Shredding svc	\$246.50
JDW Midwest	Bldg Inspection Svcs	\$605.33
Marne Elk Horn	Ph/Cble-FDept/Ph-City Nov 24	\$370.45
Max I Walker	Grey Mat Rug Changes	\$86.43
Menards	supplies	\$657.10
Midwest Lab	Wastewtr Tests & Supplies -Oct 24	\$833.25
M & K Tree Svc - MTS	Oct 24 Garbage	\$3,550.00
Municipal Emerg Svcs	Supplies	\$1,203.81
Myrtue Medical	Firefighter physicals	\$787.00
Regional Water	Water Read Date Oct 2024	\$289.80
Sam's Club Direct	Supplies	\$202.85
Snyder & Associates	Engineer svcs	\$15,975.00
Ty's Outdoor Power	wiring	\$112.29
Unity Point	Lab screens	\$42.00
United Healthcare	health ins	\$4,959.91
Verizon	Public Works Phone / Fire ipda	\$83.71
Wellmark	Dental ins Dec 24	\$108.40
Wells Fargo	Copier lease + overage copies	\$275.10
Treasurer, Iowa	Sales Tax	\$353.84
Iowa Workforce	unemployment	\$22.39
October 24 Payroll	Staff	\$17,837.75
	Total	\$62,167.96

Reports:

Fire/Rescue Department: 268 runs. New ambulance scheduled for first part of 2025 to arrive.

Mayor: None

Clerk: Email conversion to underwoodia.com anticipated date end of November 2024. Training new part-time deputy clerk and working on annual reports.

Council Committees:

Economic Development: None

Finance: None

Personnel committee interviewed candidates.

Streets committee met with Dave Sturm, Engineer, twice on design for 3rd Street. In future council will have to decide locations of handicapped spots, the parking spots will still have the same width. We are in FY2025 and the Surface Transportation Block Grant (STBG) grant for this year is paused for FY2026 and not taking applications.

Sewer: None Cemetery: None Water: None Code Compliance: Working on ordinance updates. Parks: None.

Tiarks moved, Bose seconded to adjourn the meeting. Motion carried 4-0. Mayor Bardsley closed the meeting at 7:23 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

Oct 24 Revenue - Expenses	Expenses	Revenue
General	12,861.09	202,596.46
Garbage	3,609.81	4,346.75
Fire	1,462.53	220.05
Ambulance	1,711.79	3,166.00
Road Use Tax	15,167.93	10,686.11
Employee Benefits	4,801.54	0
Local Option Sales Tax	0	17,710.60
Tax Incr Finance	0	191,682.43
Debt Service	0	97,251.51
Highway Ave 24/25	3,025.00	0
Sewer	16,980.24	29,399.87
Sewer Sinking	0	4,070.00
Sewer Capital	5,900.00	0
Total	65,519.93	561,129.78