

Underwood City Council Regular Meeting Minutes – 12/10/24

Mayor Dennis Bardsley called the regular meeting to order on December 10, 2024, at 6 p.m.

Roll Call: Tiarks, Erwin, Pingel, Madsen. Absent: Bose. Also in attendance: Keith Rodenburg, Shane Tiarks, Avery Smith, Hannah Smith, Ryker Adair, Zoey Callaghan, Mallory Goodman, Amelia Disalvo, Alli Brensel, Michelle Powell, Dave Powell, and Sorlien.

Pledge of Allegiance recited.

Pingel moved, Tiarks seconded to approve the agenda. Motion carried 4-0. No council member stated a conflict of interest.

Madsen moved, Erwin seconded to approve the November 12 regular minutes and November 21 special meeting minutes.

Motion carried 4-0.

Nothing brought up during the Public Forum but Mayor Bardsley had the Underwood High School students introduce themselves, and city council members and staff, along with all attendees.

Madsen moved, Erwin seconded to approve commercial balance adjustment for FLSCO to 20,000 gallons for October and November as the new meter got installed via Vicki Roane communication 11/18/2024. Motion carried 4-0.

Madsen moved, Pingel seconded to approve the alcohol license Renewal for Underwood Truck Stop. Motion carried 4-0.

Erwin moved, Pingel seconded to approve the Alcohol Beverage Division Receipt of Withdrawal and Refund. Motion carried 4-0.

Discussion regarding unsafe building. No communication to city hall, nor building inspector. Nothing brought up to stop the process. City attorney will be moving forward with municipal infraction of property at 210 3rd Street.

Madsen moved, Erwin seconded to approve partial pay app #2 to Carley Construction for the Highway Ave Road Reconstruction in the amount of \$98,646.15. Motion carried 4-0.

Maintenance Report – Powell sated that the south end of Highway avenue had a citizen called about why his 4’ x 10’ asphalt was not replaced. This was not included in this current project. In the past the city completed when former public works director was here prior to 2017. Discussion and council directed public works complete in-house in the spring of 2025. Powell stated that Lift Station #2 went down on Thanksgiving all night and then Friday morning lift Sation 1 had 2 floats that went bad, more than likely the degreaser made the wires go bad. He will start using a different product.

Pingel moved, Erwin seconded to approve the consent agenda and claims. Motion carried 4-0. MidAmerican Energy - \$2096.40, Secretary of State - \$30.00, Pottawattamie County Sheriff - \$53.00, US Postmaster - \$280.00, EFTPS - \$9178.47, IA Dept of Revenue - \$419.92, Ipers - \$4342.25, Menards - \$130.00, Principal - \$240.01, United Healthcare - \$4959.91

3 E Electrical Engineering	Maint emerg Generators	\$1,154.89
AgriLand	Fuel-Fire/City- Nov 2024	\$344.04
Cindy Sorlien	mileage	\$433.49
CNA Surety	Surety Bond 25 to 26	\$244.00
Computer Systems	computer services	\$3,390.02
Column Software PBC	legal publish	\$247.54
Electric Pump	LS #1 and LS #2 service	\$1,494.75
gWorks	Annual Subs financial software	\$8,400.00
Hitouch Business	office supplies	\$189.88
Ideal Pure Water	5 gallon cooler	\$32.70
IMWCA	Work Comp Prem 24-25 Installment #6	\$655.00
JDW Midwest	Bldg Dpt Services	\$250.00
Marne Elk Horn	Ph/Cble-FDept/Ph-City-Nov 24	\$500.26
Max I Walker	Grey Mat change 12/6/2024	\$28.81
Menards	Supplies	\$988.62
Midwest Lab	Wastewtr Tests - Nov 2024	\$666.60
M & K Tree Svc - MTS	Nov 24 Trash	\$3,550.00
Nesting 365 LLC	Refund for ABD	\$178.75
Pott Co Sheriff	3rd install police contract	\$4,257.25
Pott Co Treasurer	animal control svcs + dog tags	\$3,263.50
Quick Med Claim	billing percentage ambulance	\$98.90

Regional Water	Water read date 11/18/2024	\$301.47
Snyder & Associates	Engineer Svcs East 3rd	\$6,375.00
US Bank VISA	Dep Clerk Desk, Wrkshop, supplies	\$3,346.58
Verizon	On Call phone public works/fire ipad	\$83.71
Wellmark	Dental Insurance	\$108.40
Wells Fargo	Copier Nov 2024	\$292.70
Zimmerman Sls & Svc	Electrical labor for 11/8/2024	\$ 745.95
		\$41,622.81
Nov 2024 Payroll	Staff	\$27,605.05
	Total	\$69,227.86

Reports:

Fire/Rescue Department: 292 runs

Mayor: None

Clerk: GO Bond closes Thursday, Iowa West Foundation announced \$250K grant to the City for the wastewater treatment plant. New deputy clerk training and doing well, previewing another financial software before the end of the month. Sewer committee to meet 12/16 with Iowa West Program Officer and acknowledge grant awarded from Iowa West Foundation.

Council Committees:

Economic Development: Mayor Bardsley stated at the last regular meeting Josh asked about the property by the interstate. There is 105.56 acres of land for sale currently for over \$6 million. At the time of the meeting nothing was public knowledge by the owner. The owner of the land and realtor made the information public approximately one week after that regular meeting.

Finance: none

Personnel: none

Streets: none

Sewer Committee met Thursday 12/5/24. Pingel shared the update on the WWTP is there a couple more changes made and need to be submitted to DNR. Met also on the ordinance and policy/procedures. He also stated there will be no changes made to the policies and procedures.

Cemetery: None Water: None Parks: None

Code Compliance/Permits & Inspections met Thursday 12/5/24. Discussed building permit applications are not submitting minimum requirements and full sets.

Erwin moved, Pingel seconded to adjourn. Motion carried 4-0. Mayor Bardsley closed the meeting at 6:32 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley Attest: Cindy Sorlien, City Administrator/Clerk

	Nov-24	Expenses	Revenue
General		27,856.65	19,587.51
Garbage		3,654.44	4,965.87
Fire		3,146.23	16,230.32
Ambulance		42.15	724.59
Road Use Tax		8,007.09	11,374.38
Employee Benefits		5,366.36	0
Local Option Sales Tax		0	12,171.10
Tax Incr Finance		0	2,655.35
Debt Service		15,112.50	5,071.03
Highway Ave Road		8,625.00	7,450.00
Sewer		19,351.20	42,673.73
Sewer Sinking		0	4,070.00
Sewer Capital		7,350.00	0
Total		98,511.62	126,973.88