

## UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES -Tuesday, March 11, 2025

Mayor Dennis Bardsley called the regular council meeting to order on Tuesday, March 11, 2025, at 6 p.m.

Roll call: Tiarks, Erwin, Bose, Madsen, Pingel arrived at 6:01 p.m. Also in attendance: Darin Whatcot, Keith Rodenburg, Dave Powell, Cindy Sorlien.

Pledge of Allegiance recited.

Tiarks moved, Madsen seconded to approve the agenda. Motion carried 5-0.

Madsen moved, Tiarks seconded to approve the February 11, 2025, Regular Meeting minutes and February 24, 2025-Special Meeting minutes. Motion carried 5-0.

Public Forum: Keith Rodenburg had a question related about a guy building a pole building not approved but sees a grain silo being built and asking what is the difference. Pingel stated it depends on where it is at and what zoning it is. Bose stated that individual wanted to avoid a concrete foundation. Mayor stated that the building permit application for the silo was approved by the Building Official, who stated the plans meet the Downtown Commercial zoning requirements.

Darin Whatcot, Building Official, discussed that Sorlien requested him to be present at this meeting to discuss the need for reviewing and revising the planning and zoning ordinances. Discussion on multiple areas and clarifications needed. He will attend the Planning and Zoning meeting on 3/19 at 1 p.m. He will also provide the city council, at the April 1 meeting, a fee for assisting the P & Z committee for reviews. No action taken. Whatcot left at 6:58 p.m.

Madsen stated that the Parks Committee has not met with Rollins and no update on research for potential splash pad.

Pingel moved, Madsen seconded to open the Public Hearing on proposal to enter into General Obligation Corporate Loan Agreement. Motion carried 5-0. Mayor Bardsley opened the public hearing at 6:58 p.m. Discussion on one-year tax levy. Pingel moved, Tiarks seconded to close the public hearing. Motion carried 5-0. Mayor Bardsley closed the public hearing at 7:00 p.m.

Madsen moved, Bose seconded to approve Resolution 25-03-01 taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and providing for the levy of taxes to pay General Obligation Corporate Purpose Bonds, Series 2025. Roll Call Vote: Madsen-Yes, Bose-Yes, Erwin-Yes, Pingel-Yes, Tiarks-Yes. Resolution adopted 5-0. Reviewed bid tabulation for Handicap ADA sidewalk entries throughout town to include as one of the projects for the bond. Madsen moved, Bose seconded to approve T and K Flatwork to complete the handicap ramp entries for \$15,200.00. Motion carried 5-0.

Discussion and reviewed bid tabulation for 3<sup>rd</sup> Street Curb Commercial Area for 110 linear feet. Pingel moved, Tiarks seconded to approve T and K Flatwork for \$7200.00 to complete the project. Motion carried 5-0,

Pingel moved, Tiarks seconded to approve Resolution 25-03-02 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Wastewater Treatment System Improvements Project and the taking of bids thereafter to set the bid letting for April 15, 2025, at 2 p.m. and the public hearing for April 22, 2025 at 6 p.m. Roll Call Vote: Tiarks-Yes, Pingel-Yes, Erwin-Yes, Bose-Yes, Madsen-Yes. Resolution adopted 5-0.

Discussion on charge for cemetery spaces and lot. Pingel moved, Madsen seconded to approve Resolution 25-03-03 Setting public hearing date for proposed Ordinance Change for Increased Cemetery Spaces Charge for city residents \$300.00 per space - \$1200.00 per lot, and for non-city residents \$800.00 per space - \$3200.00 per lot for April 1, 2025, at 6 p.m. Roll Call Vote: Erwin-Yes, Madsen-Yes, Bose-Yes, Tiarks-Yes, Pingel-Yes. Resolution adopted 5-0.

Pingel moved, Tiarks seconded to approve a 3-year agreement for lift station pumps (6 Total) Maintenance annually with Electric Pump for \$925.00 annually. Motion carried 5-0.

Madsen moved, Bose seconded to approve the Policy for 5-year Land Application of Sewage Sludge. Motion carried 5-0.

Bose moved, Madsen seconded to approve Resolution 25-03-04 to increase for bank accounts. Roll Call Vote: Bose – Yes, Madsen – Yes, Tiarks – Yes, Pingel – Yes, Bose – Yes. Resolution adopted 5-0.

Bose moved, Madsen seconded to approve the consent agenda and claims. Motion carried 5-0. Underwood Post Prom - \$250.00, Insurance Division-Fisher Cemetery-\$11.00, EFTPS-\$2712.28, US Bank VISA-Ty's Outdoor Service-\$596.61-GWorks-\$25.00, United Healthcare-\$4959.91, US Bank VISA-US Postmaster-\$280.00,-Dog Waste Depots-\$1297.00, GSS Survey Eqpt-\$2780.00-BlueRigger-\$34.99, MidAmerican Energy-\$3149.08, Ipers-\$3400.24, Principal - \$240.01, Sales Tax-\$384.82, Wellmark-\$108.40, EFTPS-\$2541.71

Agriland	Fuel-Fire/City- FEB2025	\$932.37
Albright Parts Plus	machinery repairs	\$21.24
Bob Cat	Compressor parts	\$98.83
Cindy Sorlien	Mileage Feb 25	\$97.30
Computer Systems	Comp Svcs	\$1,033.00
Column Software PBC	Legal publish	\$397.50
DANKO	Helmet-Mount	\$48.00
Dave Lyon's Towing	Replacement Turbo Boot	\$489.13
Driver Sewer & Plumbing	Televise Sw Easmt	\$3,303.00
First Wireless	Radio Amb	\$713.36
Gworks	Annual Read-Only Lic SimpleCity	\$88.00
HiTouch Bus. Supplies	Office Supplies	\$228.44
Ideal Pure Water	Cooler	\$27.85
JDW Midwest	Bldg Dpt Services	\$1,937.34
Marne Elk Horn	Ph/Cble-Fdept/City Feb 25	\$360.42
Max I Walker	Grey Mat 2/14 & 2/28/25	\$57.62
Menards	Supplies	\$288.70
Midwest Lab	Wastewtr Tests - FEB 2025	\$666.60
M & K Tree Svc - MTS	Feb 25 Trash	\$3,550.00
Pott. Co. Sheriff	Payment	\$4,257.25
Regional Water	Water Feb 25	\$250.00
Snyder & Associates	WWTP Engineer Svcs	\$3,000.00
US Bank VISA	IMFOA, BNSF esmt, GPS Pole	\$2,468.31
Verizon	On Call public works/fire ipad	\$83.71
Wells Fargo	Copier Feb 25	\$264.25
		\$24,662.22
Feb 25 Payroll	Staff	\$21,616.26
	Total	\$46,278.48

**Reports:**

Fire/Rescue Department: 43 calls

Mayor: None.

Maintenance: Dog waste station depots – 4 have been installed. The park bathroom will open up late April after last freeze. There was a water main break on 4<sup>th</sup> Avenue that Regional Water has hired a contractor to repair.

Clerk: Onboarding Training for Core cloud last week of March, received a thank you from citizen regarding the dog waste depots installed by public works and hopes citizens will pick up after their dogs, Community assessment committee will meet with MAPA on 3/18 at 6 p.m. Fisher Cemetery report submitted, conference end of month.

IA West Foundation grant monies will arrive approximately 3/26/25 for \$250K. Treasure Report, Personnel Committee will need to provide me two dates to meet. Candidate filing period for regular city/school election period doesn't start until 8/25-9/18/2025. The 30-day comment period goes to March 30 for the reaffirmation

approved by IA DNR for the wastewater treatment plant upgrade project – then no issues to move forward. 3/31 the CPA will send audit, Magnolia Bridge monies have not been received – waiting for review before proceeding with construction. Planning and Zoning Committee will meet 3/19/25. Since there are three council members who will be attending – a workshop will be held and included in P and Z agenda for transparency, as no city council action will be taken, and council members can only speak to their specific request on the P and Z agenda.

Council Committees:

Economic Development: None Finance: None Personnel: None Streets: None Sewer: Discussed already Cemetery: Met 2/24/25 with recommendations to city council that were discussed at this meeting.

Water: None Code Compliance: Settlement Agreement to be signed for Dangerous Building. Parks: None Madsen moved, Pingel seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 7:38 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting. Mayor Dennis Bardsley Attest: Cindy Sorlien, City Administrator/Clerk

Feb 2025	Expenses	Revenue
General	20,202.56	9,398.73
Garbage	3,630.84	4,766.00
Fire	1,253.37	209.01
Ambulance	290,008.98	1,587.57
Road Use Tax	8,540.21	9,625.57
Emp Benefits	4,583.75	0
Local Option Sales Tax	0	11,690.35
Tax Incr Finance	0	6.75
Debt Service	0	593.03
Highway Ave 24-25 Proj	15,520.66	0
Sewer	20,471.35	32,512.17
Sewer Sinking	0	4,070.00
Total	364,211.72	74,459.18