

NAME: _____

WHAT WILL YOU BE SELLING AT OUR MARKET? (Check all that apply)

_____ ALL-NATURAL PRODUCE

_____ FLOWERS

_____ BEDDING PLANTS

CRAFTS

____ OTHER (PLEASE SPECIFY)_____

ADDRESS: _____

DAYTIME PHONE:_____ **EVENING PHONE:**_____

E-MAIL ADDRESS: _____

SALES TAX PERMIT NUMBER/TAX ID NUMBER (IF APPLICABLE): _____

Vendor Fees: **\$5.00 per space per week**
 \$6.00 per space if you need electrical hookups

Monday Market Contact: Carol Urban Phone: 712-566-2476
E-Mail – urban108@msn.com

PLEASE READ, INITIAL, SIGN AND DATE:

NO EARLY SALES

Market opens on June 23rd and runs through September 8th, with the possibility of one “harvest market” in October. Hours of the market are 5:30 p.m. to 7:30 p.m. The Market Managers will give the OK for opening the market by ringing a bell; **no one is to exchange money before this time.**

_____ **Vendor Initial**

VENDOR SPACES

Vendors are **NOT** assigned tables/stalls. Vendors will choose open tables/areas on a first come basis. Tables may not be available for all vendors at every Monday Market depending on the program for the week or the number of tables at the pavilion on any Monday. **Vendors are responsible for furnishing all their own market supplies including tables, canopies, chairs, and any other supplies needed.**

No one will be allowed to set up in the market after the market opens, so come 30 minutes early. **All vendors are encouraged to remain in the market area for the duration of the market time.** The vendor space must be kept clean and free of debris at all times. The use of logo/identification on flags, umbrellas, canopies, displays, signs, and banners thematic to the product and image of the Monday Market is permissible and encouraged.

_____ **Vendor Initial**

GENERAL MARKET RULES

All produce should be washed and sold in clean, open, food-safe containers. Food items **MUST** be displayed up off the ground. All food must be sold by measure or count unless weighed on a state inspected scale and packaged in food grade bags. Baked goods, jams, jellies and candies must be labeled with name, address, phone number and all ingredients in the product. Dumping of products is illegal and will not be tolerated. Vendors selling taxable items are responsible for collecting and paying sales tax on their own. Market Manager should be consulted if any problem arises. The Market Managers’ decisions will be final.

_____ **Vendor Initial**

SIGNATURE: _____ **DATE:** _____

WAIVER OF RESPONSIBILITY

For any illness, injury, property damage or loss suffered or sustained by me which is in any way associated with my participation in, travel to and from, or other activities associated with the Monday Market in Underwood, Iowa, I do hereby, for myself, my heirs, my administrators and executors, forever **WAIVE, RELEASE AND DISCHARGE** any and all rights and claims for expenses, damages or other losses which I may have or which may hereafter accrue against Underwood's Monday Market, their sponsors, officers, directors, employees, agents, successors and assigns.

SIGNATURE: _____

DATE: _____

CONTAMINATION AFFIDAVIT

The undersigned vendor states that all food products offered for sale by this vendor at the Monday Market are free of contamination from chemical residues and bacterial sources. The undersigned vendor further states that all pesticides used in the production of items offered for sale by this vendor have been applied in accordance with current rules of the U.S. Environmental Protection Agency, U.S. Food & Drug Administration and the Iowa Department of Agriculture.

SIGNATURE: _____

DATE: _____

Please mail your completed vendor application to:

**Carol Urban
108 Hannah Circle
Underwood, IA 51576**

