

UNDERWOOD CITY COUNCIL- REGULAR MEETING MINUTES - June 10, 2025

Mayor Dennis Bardsley called the regular city council meeting to order on June 10, 2025, at 6 p.m.

Roll Call Attendance: Josh Madsen, Jodi Bose, Kelle Erwin, Jim Pingel, JW Tiarks. Also in attendance: Todd Erwin, Alan Hedegaard, Tiffany Lafrentz, Keith Rodenburg, Matt Mills, Dave Powell, Cindy Sorlien.

Pledge of Allegiance recited.

Pingel moved, Madsen seconded to approve the agenda with moving Housing Rehab to after ambulance. Motion carried 5-0. Josh Madsen stated he has a conflict of interest with the ABD license for Friends Hideaway and will abstain from voting on that agenda item.

Tiarks moved, Erwin seconded to approve the May 13, 2025, Regular Meeting minutes. Motion carried 5-0.

Nothing brought up during public forum.

Madsen moved, Bose seconded to approve Fire Chief, Todd Erwin, and the Underwood Volunteer Fire Department request to close 2nd street between Railroad & 2nd Ave on Sunday 9/14/25 from 8 a.m. to 3 p.m. for a Car Show for an Underwood Fire Dept. Fundraiser. Motion carried 5-0.

Madsen moved, Bose seconded to approve putting the 2009 ambulance out for sealed bid with a minimum bid of \$20K due Discuss/Approve 2009 Ambulance out for Sealed Bid due July 7 at 1 p.m. Motion carried 5-0.

Kim Smith from Habitat for Humanity-Council Bluffs came as a follow up. Madsen moved, Bose seconded to approve contract with Habitat for Humanity-Council Bluffs to oversee the city housing rehabilitation program. Motion carried 5-0. Kim Smith left at 6:17 p.m.

Pingel moved, Tiarks seconded to adjust for two homes for the sod watering Alan Hedegaard requested to 3,000 gallons sewer usage for each house for May 2025 only. Motion carried 5-0. Alan Hedegaard and Todd Erwin left at 6:23 p.m.

Discussion on Garbage Contract and Matt Mills requesting new contract with increased prices. Tiarks moved, Madsen seconded to set a public hearing on July 8, 2025, at 6 p.m. to amend the ordinance for garbage rates without recycling and the first reading of the ordinance. Motion carried 5-0. Matt Mills left at 6:48 p.m.

Pingel moved, Tiarks seconded to approve the 3rd Reading for the proposed Ordinance change for cemetery spaces/lot cost increase. Motion carried 5-0.

Pingel moved, Tiarks seconded to approve Resolution 25-06-01: Approve Ordinance Change for Cemetery Spaces/Lot Cost Increase effective 7/1/25. Roll Call Vote: Tiarks – Yes, Pingel – Yes, Erwin – Yes, Bose – Yes, Madsen – Yes. Resolution adopted 5-0.

Pingel moved, Tiarks seconded to approve the 2nd Reading of Increase in Sewer Rates Ordinance and Waive the 3rd reading. Motion carried 5-0.

Tiarks moved, Madsen seconded to approve Resolution 25-06-02 Approving Ordinance Change for Increase in Sewer Rates. Roll Call Vote: Bose – Yes, Erwin – Yes, Madsen – Yes, Tiarks – Yes, Pingel – Yes. Resolution adopted 5-0.

Madsen moved, Bose seconded to approve KC Mart Tobacco Permit Annual Renewal 7/1/25-6/30/26. Motion carried 5-0.

Erwin moved, Bose seconded to approve an Alcohol License with outdoor service for Friend's Hideaway pending dram shop approval and final State of IA ABD approval. Motion carried 4-0. Madsen abstained.

Madsen moved, Erwin seconded to move forward with public works supervisor project for the slopes of inlet pipes near Highway Ave. Motion carried 5-0.

Tiffany Lafrentz notified staging not available at the old Middle school for the parade. Madsen moved for UMBA and the parade organizer to notify the city of the staging areas and parade route 2 weeks before the

4th, approved the road closures once notified, or the Parade Committee will have to pay for a special meeting prior to the 4th of July, Erwin seconded. Motion carried 5-0.

Tiffany Lafrentz requested on UMBA's behalf donation for fireworks. Madsen moved, Erwin seconded to approve \$3350.00 for donation for the public purpose of intergenerational community involvement. Motion carried 5-0. Tiffany LaFrentz left at 7:19 p.m.

No action taken. City Council directed city administrator/clerk to be the city representative for WIDA.

Pingel moved, Madsen seconded to approve Resolution 25-06-03 Accepting the work for Highway Avenue Road Reconstruction. Roll Call Vote: Erwin – Yes, Tiarks – Yes, Pingel – Yes, Bose – Yes, Madsen – Yes. Resolution adopted 5-0.

Erwin moved, Madsen seconded to approve the Final Pay App #6 for Hwy Ave Road Reconstruction to Carley Construction \$10,667.75. Motion carried 5-0.

No action taken but Community Assessment Questionnaire intends to go live June 12 with the Outreach Questionnaire. Community volunteers will post within their groups, paper copies will be at city hall, QR code for easy access for many. Results will be presented at the July regular council meeting.

Madsen moved, Erwin seconded to approve Wellmark Dental Insurance Renewal effective 9/1/2025. Motion carried 5-0.

No action taken on health care insurance as renewal not received.

Pingel moved, Tiarks seconded to approve TIF Payments to Alan Hedegaard, developer and Jack Links, commercial business. Motion carried 5-0.

Madsen moved, Bose seconded to table the topic of recordings of Council Meetings until the September regular meeting. Motion carried 5-0.

Discuss to provide VIBE and Simmering Cory with potential projects for possible grants and city administrator to look and write grants as well. No action taken.

Tiarks moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0.

MidAmerican Energy-utilities May-\$2,321.07, MidAmerican Energy-transfer box-\$12,082.56, EFTPS-\$2388.17, Ipers-\$4858.49, IA Dept of Revenue-\$491.48, US Bank VISA-childbirth infant manikin trainer-\$703.00

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|---------------------------|-------------------|------------|
| Agriland | Fuel Fire/City | \$420.45 |
| Cardio Partners Inc | training manikin | \$2,304.76 |
| Cindy Sorlien | mileage | \$359.80 |
| Column Software PBC | Legal publish | \$339.48 |
| Computer Systems | Comp Svcs | \$1,133.00 |
| Diamond Vogel | Road paint | \$965.00 |
| FLSCO | Boom Lift Rental | \$450.00 |
| Heiman | Fire Helmet | \$510.01 |
| Ideal Pure Water | Water/Cooler-May | \$26.10 |
| Iowa League of Cities | Subscr | \$100.00 |
| IMWCA-work comp | premium 25-26 | \$1,450.00 |
| Iowa One Call | May notifications | \$19.90 |
| Iowa Prison Industries | speed signs, tags | \$258.06 |
| JDW Midwest | Bldg Dpt Services | \$831.65 |
| Marne Elkhorn | Phone & Internet | \$349.91 |

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| Matheson | Oxygen for Fire Dept | \$74.73 |
| Max I Walker | Change out of rugs | \$28.81 |
| Menards | supplies | \$237.61 |
| M & K Tree Svc - MTS | Trash May 25 | \$3,550.00 |
| Midwest Labs | labs | \$666.60 |
| Pott Co Sheriff | 1st Qtr FY2026 | \$4,257.25 |
| Quick Med Claims | billing amb | \$250.77 |
| Regional Water | Water- May Reads | \$327.49 |
| Safeguard | Deposit Slips | \$162.04 |
| Snyder & Associates | Engineer Services | \$23,139.90 |
| T & K Flatworks | Cement curb/gutter | \$7,200.00 |
| US Bank VISA | Waste Water | \$60.00 |
| United Healthcare | Health Ins June 25 | \$4,959.91 |
| Verizon | Phone & FDept ipad | \$83.71 |
| Wellmark | June ins | \$108.40 |
| Wells Fargo | Copier | \$244.89 |
| WIDA | dues | \$2,397.50 |
| | | \$57,267.73 |
| May 25 Payroll | Staff | \$30,886.88 |
| | Total | \$88,154.61 |

Did not go into Closed Session

Madsen moved, Pingel seconded to approve 4% for FT and 2% for PT effective 7/1/25 for now. Motion carried 5-0.

Committee Reports:

Fire/Rescue Department: None

Mayor: None

Clerk: None

Maintenance: 4th Avenue spraying, put up silt fence at the lagoon and equipment from contractor moving to lagoon area, getting ready for Junkwood

Council Committees:

Economic Development: Did not meet

Finance: Did not meet

Personnel: Did not meet

Streets: Did not meet

Sewer/Water: Met with engineer to discuss that equipment from contractor will be moved to the lagoon and they will start with dirt work first.

Cemetery/Parks: Neither met.

Trails: Did not meet.

Code Compliance: Did not meet.

Erwin moved, Madsen seconded to adjourn the meeting. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 8:46 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

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| Underwood 5/25 | Expense | Revenue |
| General | 21158.8 | 56433.95 |
| Garbage | 3624.64 | 5001.25 |
| Fire | 853.87 | 16461.05 |
| Ambulance | 375.67 | 1068.44 |
| Road Use Tax | 4461.15 | 10741.27 |
| Emp Ben | 8852.67 | 0 |
| Local Opt Sales | 0 | 15990.17 |
| Tax Incr | 0 | 119501.15 |
| Debt Service | 228707.61 | 33561.88 |
| Hwy Ave Road | 7453.84 | 0 |
| Sewer | 33289.88 | 29126.28 |
| Sewer Sinking | 0 | 4070 |
| | <hr/> 308778.13 | <hr/> 291955.44 |