

## **UNDERWOOD CITY COUNCIL-REGULAR MEETING MINUTES – July 8, 2025**

Call to Order: Mayor Dennis Bardsley called the regular meeting to order on July 8, 2025, at 6 p.m.

Roll Call: In attendance: Josh Madsen, Kelle Erwin, Jim Pingel. Also in attendance: Keith Rodenburg, Grant Anderson, Darin Whatcot, Tony Fiala, Dave Powell, and Cindy Sorlien. Absent: JW Tiarks and Jodi Bose.

Pledge of Allegiance recited.

Madsen moved, Erwin seconded to approve the agenda. Motion carried 3-0. No council member stated a conflict of interest with any agenda items.

Pingel moved, Erwin seconded to approve June 10, 2025, regular meeting minutes. Motion carried 3-0.

During Public Form: Keith Rodenburg spoke to part of the 4<sup>th</sup> of July parade where there was difficulty with people getting out of town afterwards and stated he didn't see security at the beer garden. Council member stated that they did see security at UMBA's beer garden.

Discussion of Planning and Zoning Committee's recommendations for Downtown Commercial with Darin Whatcot, Building Official. No action taken.

No action taken for Planning and Zoning Committee to review additional zoning ordinances. Whatcot left 6:42 p.m.

Pingel moved, Erwin seconded to open the public hearing on proposed ordinance rate increase for garbage pickup and that it would not include recycling by the garbage contractor. Motion carried 3-0. Mayor Bardsley opened the public hearing at 6:42 p.m. Public Hearing discussion regarding garbage rate increase and other options for recycling which will no longer part of the garbage pickup contract for the City of Underwood. Tony Fiala, Underwood resident, who works as Superintendent of Solid Waste Management for the City of Council Bluffs, spoke on the different garbage rates within Pottawattamie County and said Underwood was on the lower end. Discussion that the garbage rates haven't increased in over ten years. Further discussion that Pottawattamie County will provide a recycling container that they will order and it will arrive in 2-3 months with a tentative location near the city shop on 3<sup>rd</sup> street and tentative date 10/1/25. Madsen moved, Pingel seconded to close the public hearing. Motion carried 3-0. Mayor Bardsley closed the public hearing at 6:48 p.m.

Pingel moved, Erwin seconded the approval of the 1<sup>st</sup> reading of ordinance for garbage rate increases without recycling. Motion carried 3-0.

Grant Anderson (MAPA) brought the community assessment questionnaire results. Discussion that a town hall meeting will be held on Monday, August 11, from 6-7 p.m. at the Underwood Monday Market at the UBMA pavilion to discuss results with citizens. No action taken. Grant Anderson and Tony Fiala left at 7:12 p.m.

Discussion that no sealed bids were received for the 2009 ambulance that was taken out of service upon arrival of new ambulance. City council directed city staff to create a flyer for the 2009 ambulance for sale with pictures suggesting \$20K or best offer-contacts to be Todd or Taylor. No action taken.

Madsen moved, Erwin seconded to approve United Health Care insurance renewal effective 9/1/25. Motion carried 3-0.

Discussion on setting up workshop with Bond Attorney for questions regarding Fire Station Expansion with possible dates of 7/30, 7/31, 8/1 from 9-10am. Directed City Administrator to finalize a date and post the workshop. No action taken.

Pingel moved, Erwin seconded to approve engineering agreement Addendum #1 with Snyder and Associates for 3<sup>rd</sup> Street Road Reconstruction aka Main Street to finalize design. Motion carried 3-0.

Madsen moved, Pingel seconded to approve Resolution 25-07-01 to approve local option sales tax to roads and sewer funds for all months of FY2024. Roll Call Vote: Pingel - Yes, Madsen - Yes, Erwin - Yes. Resolution adopted 3-0.

Madsen moved, Pingel seconded to approve Resolution 25-07-02 to approve local option sales tax to roads and sewer funds for all months of FY2025. Roll Call Vote: Pingel - Yes, Madsen - Yes, Erwin - Yes. Resolution adopted 3-0.

Madsen moved, Pingel seconded to approve Resolution 25-07-03 to approve local option sales tax to roads and sewer funds for all months of FY2026. Roll Call Vote: Pingel - Yes, Madsen - Yes, Erwin - Yes. Resolution adopted 3-0.

Madsen moved, Pingel seconded to approve Resolution 25-07-04 to transfer sewer funds to sewer sinking funds for all months of FY2026. Roll Call Vote: Pingel - Yes, Madsen - Yes, Erwin - Yes. Resolution adopted 3-0.

Todd Erwin arrived at 7:59 p.m.

Pingel moved, Madsen seconded to approve Resolution 25-07-05 to authorize and approve a loan and disbursement agreement and providing for the issuance of securing the payment of Sewer Revenue Bonds, Series 2025. Roll Call Vote: Madsen – Yes, Erwin – Yes, Pingel – Yes. Resolution adopted 3-0.

Discussion with Madsen moved, Pingel seconded to approve partial pay application #1 for McCarthy Trenching for Wastewater Treatment Improvements Project for the amount of \$235,343.06, to be paid after loan closing. Motion carried 3-0.

Discussion regarding the firm price propane agreement for lift station #3, which is the only one with a propane tank that needs filled annually for the emergency generator. Erwin moved, Madsen seconded to select the prepay propane with Agriland FS. Motion carried 3-0.

Discussion on Southern Route of Phase 2 of Recreational Trail. City Council directed City Administrator to have the engineer continue to design with the easements the city currently has. No action taken.

Madsen moved, Erwin seconded to approve consent agenda and claims. Motion carried 3-0. EFTPS-\$2707.80, Pottawattamie County Treasurer – animal control svcs-\$1604.75, Eftps-\$2568.62, Senior Citizens-\$650.00, State Withholding-\$1797.13, Iowa Workforce-\$67.12, Ipers-\$3467.86, Office of Auditor IA-\$250.00, Wellmark-\$108.40, Principal-\$240.01.

Agriland	Fuel Fire/City	\$662.95
Agrivision Equipment	Mower BL-Belt	\$256.62
Column Software PBC	Legal publish	\$259.57
Computer Systems	Comp Svcs	\$1,033.00
Dave Lyon Towing	return of Duece	\$2,780.85
ECHO Group	Fuse	\$183.60
Hitouch Business Serv	Office Supp	\$202.66
Ideal Pure Water	Water/Cooler-June	\$14.10
Iowa League of Cities	Membership Dues	\$972.00
IMWCA	work comp #1 install	\$619.00
Iron Mountain	Shred Svc June 25	\$284.20
JDW Midwest	Bldg June 25	\$1,616.80
Marne Elkhorn	Phone/Internet	\$361.55
Max I Walker	Rugs change	\$57.62
Menards	supplies	\$131.28
M & K Tree Svc - MTS	Trash June 25	\$3,550.00
MidAmerican Energy	Electricity	\$2,715.88
Midwest Labs	wstewab	\$833.25
Nonpareil-Lee advert	advertise	\$28.00
Quick Med Claims	billing amb	\$98.58
Regional Water	Water- June	\$394.90
Snyder & Associates	Engineer Services	\$5,799.00
SWIPCO	Membership Dues	\$620.00
US Bank VISA	Supplies	\$2,454.09
United Healthcare	Health Ins June 25	\$4,959.91
Verizon	public works/fire ipad	\$83.71
Wells Fargo	Copier	\$266.81
		\$31,239.93
June pyrl/boards/council	Staff, boards, council	\$22,976.13
	Total	\$54,216.06

#### Reports:

Fire/Rescue Department: 145 calls. Deuce Truck returned to IA DNR through Federal program as done with usage.

City Administrator/Clerk: Working on street lighting grant due 8/1, Iron Mountain Shredding Service don't necessarily need any longer as the city has devices in-house, IA West grant monies for the WWTP will be received before the end of the week, received audit, working with attorney on new garbage contract without recycling included, removed Sam's Club account, closing on the SRF loan Friday 7/18, will put something in the newsletter for garbage/recycling. (City Council requested to place the options for recycling for September in the newsletter, the old ambulance for sale, Monday Markets too and the Town Hall. Still possibly a switch in September with gWorks financial software upgrade-haven't heard confirmation yet, Maintenance: There was a slight issue on North Street and spoke with other county staff on buckling of the road, Sunset Drive has also buckled in one area and public works will address both of the areas while getting the handicap sidewalk entries completed. Trailhead Park was vandalized and broke the lock of men's restroom. A new lock was ordered and will be installed upon arrival. Working with code compliance and nuisances - grass/weed heights. Council Committees: The following committees did not meet since the last meeting. Economic Development, Finance, Personnel. Streets, Sewer/Water, Cemetery/Parks, Trails, nor Code Compliance.

Erwin moved, Madsen seconded to adjourn meeting Motion carried 3-0. Mayor Bardsley adjourned at 8:31 p.m.

*These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*  
 Mayor Dennis Bardsley Attest: Cindy Sorlien, City Administrator/Clerk

	Jun-25	Expenses	Revenue
General		27,260.75	11,561.71
Garbage		3,596.65	4,288.75
Fire		948.99	40,336.93
Ambulance		1,402.92	623.32
Road Use Tax		11,013.37	150,226.44
Employee Benefits		-73.16	0
Local Option Sales Tax		180,408.92	12,130.27
Tax Incr Finance		233,013.38	7.00
Debt Service		0	1,118.80
Highway Ave 24/25		15,007.65	0
Sewer		12,877.76	77,659.09
Sewer Sinking		44,920.00	4,070.00
Sewer Capital		11,000.00	11,000.00
Total		541,377.23	313,022.31