

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - September 9, 2025

Call to Order: Mayor Dennis Bardsley called the regular meeting to order at 6:00 p.m. on September 9, 2025.

Roll Call: In attendance: JW Tiarks, Jim Pingel, Kelle Erwin, Jodi Bose, and Josh Madsen. Also in attendance: Keith Rodenburg, Todd Erwin, Jeff Godwin, Brooklyn Carson, Jadie Dea, Samantha Nye, Rilea Childers, Abby Britten, Ainsley Roberts, Ryleigh Jenson, Kristen Bladt, and Cindy Sorlien.

Pledge of Allegiance recited.

Approval of Agenda: Madsen moved, Erwin seconded to approve the agenda moving multiple road areas and strategic plan items to after the wastewater treatment agenda items. Motion carried 5-0. No council member stated a conflict of interest with any agenda items.

Pingel moved, Bose seconded to approve the August 12, 2025, regular meeting minutes. Motion carried 5-0.

Public Forum: There was nothing brought up during public forum.

Fire Department Request to Close additional block on Sunday, 9/14, for car show on 2nd Street from 2nd Ave to 1st Ave due to overwhelming response: Pingel moved, Erwin seconded to approve the additional block closure on Second Street from 2nd Avenue to 1st Avenue on 9/14/25 for the car show. Motion carried 5-0.

Action/Approval Closure of Streets for Trunk or Treat October 26 on 3rd Street beginning 4 p.m. to 7:30 p.m. (3rd Street from 3rd Avenue to 1st Ave and 2nd Avenue from 3rd St to 4th St: Madsen moved, Bose seconded to approve the road closures related to UMBA's request for Trunk or Treat on October 26. Motion carried 5-0.

Discuss/Possible Action Friends of Underwood Request on Lighting/Seating by FD Mural (Kristen Bladt): Kristen Bladt, Friends of Underwood member, discussed the request to put a solar light on the mural and a bench. Erwin will reach out to an electrician about solar lighting. Friends of Underwood will narrow down the lights on whether they would want one on each side of the mural to Erwin. The next step would be for Friends of Underwood to get on the city council agenda when they have that determined and to bring a sketch of the bench placement. No action taken.

Public hearing on proposed plans, specifications, form of contract and estimate of cost for the proposed Electric Line Crossing Under Railroad Project:

Pingel moved, Madsen seconded to open the public hearing. Motion carried 5-0. Mayor Bardsley opened the public hearing at 6:13 p.m. There were no persons that appeared, and no objections filed regarding the plans, specifications, form of contract and estimate of cost for the proposed electric line crossing under railroad project. Tiarks moved, Pingel seconded to close the public hearing. Motion carried 5-0. Mayor Bardsley closed the public hearing at 6:18 p.m.

Resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the Electric Line Crossing Under Railroad Project: Pingel moved, Tiarks second to approve Resolution 25-09-01 approving and confirming plans, specifications, form of contract and estimate of cost for the electric line crossing under railroad project. Roll Call Vote: Bose – Yes, Erwin – Yes, Madsen – Yes, Pingel – Yes, Tiarks – Yes. Resolution adopted 5-0.

Discussion and Consideration of two bids received for the Electric Line Crossing Under Railroad Project.

Resolution awarding contract for the Electric Line Crossing Under Railroad Project: Erwin moved, Tiarks seconded to approve Resolution 25-09-02 awarding the contract for the electric line crossing under railroad project to K and W Electric from Emmetsburg. Roll Call Vote: Bose – Yes, Erwin – Yes, Madsen – Yes, Pingel – Yes, Tiarks – Yes. Resolution adopted 5-0.

No action taken on Resolution rejecting bids as awarded above - Electric Line Crossing Under Railroad Project.

Discuss/Action Partial Pay App #3 for Wastewater Treatment Improvement to McCarthy Trenching: Madsen McCarthy Trenching for \$232,753.76. Motion carried 5-0.

Discuss/Action Change Order #1 for Wastewater Treatment Improvement Project: Discussion with Jeff Godwin, Engineer, and council requesting additional information from the engineer on the change order. Erwin moved to

table the change order #1 for wastewater treatment improvement project, Bose seconded. Motion carried 4-1, Tiarks – Nay.

Discussion/Action Bids to Repair Multiple Road Areas within City Limits: Discussion and bids provided to city. Madsen moved, Erwin seconded to approve contract with Feedlot Services Company for \$8,710.00. Motion carried 5-0.

Discussion/Possible Action Approve Comprehensive and Strategic Plan or plan another Workshop: Council directed City Administrator to update the plan based on input from the workshop for review by council prior to the next regular council meeting. No action taken.

Discuss/Possible Action Recordings of Council Meetings -Tabled June 10-2025 : No motion or second. No action taken.

Pingel moved, Tiarks seconded to approve the consent agenda and claims. Motion carried 5-0. Snyder Engineering-\$16154.50, UMB Financial-\$35752.00, FNIC-\$823.00, Eftps-\$5126.52, MidAmerican Energy-\$2529.33, IA DNR-Powell Wastewater Lic-\$80.00, Eftps-\$2535.34

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|---------------------------|---------------------------|-------------|
| Agriland | Fuel Fire/City | \$764.95 |
| Bomgaars | supplies | \$260.37 |
| Column Software PBC | Legal publish | \$227.03 |
| Council Bluffs Fire Dept | ALS Tier 8/22/25 | \$150.00 |
| Computer Systems | Comp Svcs | \$1,305.50 |
| Danko | Repair 2461 wiring | \$3,577.19 |
| Electric Pump | Annual Insp 6 pumps | \$825.00 |
| General Fire/Safety Equip | Annual Insp Fire Exting. | \$223.51 |
| Ideal Pure Water | Water/Cooler-Jul | \$9.00 |
| IMWCA | work comp #2 install | \$619.00 |
| Jennie Edmundson Pharm | Pharm Supplies May 2025 | \$520.20 |
| JDW Midwest | Bldg AUG 25 | \$17,823.65 |
| Keast Auto Center | Repair 2003 Ford F-550 | \$5,860.64 |
| Life Assist | Ambulance Supplies | \$430.00 |
| Marne Elkhorn | Phone/Internet | \$358.37 |
| Matheson Tri-Gas | Medical Supplies | \$127.66 |
| Max I Walker | Rugs change | \$57.62 |
| Menards | supplies | \$254.69 |
| M & K Tree Svc - MTS | Trash AUG 25 | \$3,550.00 |
| Midwest Labs | waste water labs | \$1,062.20 |
| Myrtue Medical | Initial Prev Med | \$73.00 |
| Owens Outdoors | repair claim | \$182.97 |
| Pott Co Sheriff | 2nd Qtr 2025 Sheriff SVCS | \$4,257.25 |
| Quick Med Claims | billing amb | \$600.15 |
| Regional Water | Water- June | \$394.90 |
| Salvo Contracting LCC | Lagoon Elec Panel | \$150.00 |
| Schildberg Construction | 2 Loads | \$620.78 |
| Snyder & Associates | Engineer Services | \$19,622.00 |
| Staples | office supplies | \$148.48 |
| Unity Point Clinic | Occ Med Aug | \$42.00 |
| US Bank VISA | Supplies | \$369.84 |

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|-------------------|------------------------|-------------|
| United Healthcare | Health Ins-Aug 25 | \$5,487.35 |
| Verizon | public works/fire ipad | \$70.57 |
| Wellmark | Dental Ins. Sept | \$54.20 |
| Zoll | Medical supplies | \$242.00 |
| Wells Fargo | Copier | \$350.02 |
| | Scheduled Claims List | \$70,672.09 |
| Payroll Aug | Staff | \$21,556.10 |
| | Total | \$92,228.19 |

Committee Reports:

Fire/Rescue Department: 197 calls to date. October 5 is the fire supper at UMBA from 5-7:30 p.m.

Mayor: None

City Administrator/Clerk: Discussed status on grant applications – one for Fire Dept Station Expansion we are not far enough along in the process and would be denied per that foundation, the one foundation for 3rd Street (aka) Main Street stated that we are asking too far in advance and not invited to apply. Conveyed that regarding the council direction last month, I had emailed council the update on the water issue for the resident and have not received a request for any further assistance from them. The damage done by the contractor on the handicapped entrances has been fixed for the homeowner, it is on the consent agenda list.

Maintenance: Mowing is slowing down. Will finish the ditch eastern area the move to the Highway ditch. Will have road striping done by the end of month. Everything else is going well.

Council Committees:

Economic Development: None

Finance: None

Personnel: None

Streets: The city does not have a dump for trees, branches, etc.

Sewer/Water: The Sewer committee met for a monthly progress meeting with the contractor and engineer on 8/26/25.

Cemetery/Parks: None. Did not meet.

Trails: None

Code Compliance: None

Pingel moved, Erwin seconded to adjourn. Motion carried 5-0. Mayor Bardsley closed the meeting at 7:18 p.m.

These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Dennis Bardsley Attest: Cindy Sorlien, City Administrator/Clerk

| Underwood Aug 25 | Expenses | Revenue |
|------------------------|------------|------------|
| General | 23,947.07 | 6,180.01 |
| Garbage | 3,611.65 | 4,429.90 |
| Fire | 1,385.00 | 254.65 |
| Ambulance | 12,840.96 | 5,566.23 |
| Road Use Tax | 41,656.26 | 10,909.90 |
| Employee Ben | 4,327.44 | 0 |
| Local Option Sales Tax | 0 | 12,628.40 |
| Tax Incr Finance | 0 | 7.72 |
| Sewer | 35,332.87 | 44,071.04 |
| Sewer Sinking | 0 | 8,457.24 |
| Sewer Capital Project | 611,461.18 | 559,554.68 |
| Total | 734,562.43 | 652,059.77 |