

## UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES

Mayor Dennis Bardsley called the regular meeting to order on October 14, 2025, at 6 p.m.

Roll Call: In attendance: JW Tiarks, Jim Pingel, Kelle Erwin, Jodi Bose, and Josh Madsen. Also present: Keith Rodenburg, Dave Powell, Cindy Sorlien.

Pledge of Allegiance recited.

Approval of Agenda: No council member stated a conflict of interest with any agenda items. Pingel moved, Bose seconded to approve agenda. Motion carried 5-0.

Tiarks moved, Madsen seconded to approve September 9, 2025, regular meeting minutes. Motion Carried 5-0.

Public Forum: There was nothing brought up during public forum.

Discussion of sealed bid of \$2,000 on sale of retired ambulance. Bidder unable to make meeting due to emergency. Madsen moved, Bose seconded to counteroffer at \$7,000.00. Motion carried 4-0. Abstain- Erwin.

Madsen moved, Pingel seconded to approve Resolution 25-10-01 approving contract for the electric line crossing under railroad project to K and W Electric, Inc. for \$249,900.00. Roll Call Vote: Yes, Erwin – Yes, Madsen – Yes, Pingel – Yes, Tiarks – Yes. Resolution adopted 5-0.

Madsen moved, Bose seconded to approve partial pay application #4 for wastewater treatment plant upgrade to McCarthy Trenching for \$279,062.50. Motion carried 4-1. Erwin- Nay.

Tiarks moved, Pingel seconded to approve change order #1 for wastewater treatment improvements project to McCarthy Trenching for \$29,318.48. Motion carried 4-1. Erwin-Nay.

Bose moved, Madsen seconded to approve city's participation and contribution of \$300.00 for trunk and treat candy for the public purpose of intergenerational community support on 10/26/25. Motion carried 5-0.

Madsen moved, Erwin seconded to formally approve streets committee recommendation/approval of the road closures (North Street from 260<sup>th</sup> St to Sunset Drive – Sunset Drive from North Street to 3<sup>rd</sup> Street and 3<sup>rd</sup> Street from Sunset Drive to 260<sup>th</sup> Street) that was received after the September regular meeting, for the Underwood High School Homecoming Parade on October 10<sup>th</sup>. Motion carried 5-0.

Pingel moved, Tiarks seconded to keep Halloween trick or treating on Friday 10/31. Motion carried 3-2. Bose- Nay, Erwin Nay.

Discussion and reviewed bids. Bose moved to pave road 3<sup>rd</sup> Ave from north of 3<sup>rd</sup> St to alley by 06/30/2026. Madsen seconded to approve contract with Zimmerman Sales and Service for \$33,446.50 to be completed by May 31, 2026. Motion carried 4-0. Abstain- Erwin.

Madsen moved, Erwin seconded to approve city staff putting up Christmas decorations for Friends of Underwood group. Motion carried 5-0.

Discuss and approval of Friends of Underwood final light order and volunteer installer. Bose moved, Erwin seconded. Motion carried 5-0.

Pingel moved, Tiarks seconded to approve Resolution 25-10-02 Annual Street Finance Report FYE 30JUN2025. Roll Call Vote: Bose- Yes, Erwin- Yes, Madsen- Yes, Pingel- Yes, Tiarks- Yes. Resolution adopted 5-0.

Discussion on 3<sup>rd</sup> Ave and 4<sup>th</sup> Street intersection. Madsen moved, Erwin seconded to move forward with adding stop sign on 3<sup>rd</sup> Ave and 4<sup>th</sup> Street on the north-south sides. Motion carried 5-0.

Discussion on intersection of 2<sup>nd</sup> Ave and 4<sup>th</sup> St. Bose moved, Erwin seconded to move forward with adding stop signs on 2<sup>nd</sup> Ave and 4<sup>th</sup> Street intersection on the north-south sides. Motion carried 5-0.

No action taken on Chapter 66 – Load and Weight Restrictions.

Pingel moved, Madsen seconded to approve Resolution 25-10-03 to set public hearing & 1<sup>st</sup> reading on November 12 at 6 p.m. to add stop signs at the intersection of 4<sup>th</sup> St/3<sup>rd</sup> Ave – on the north/south sides. Roll Call Vote: Bose- Yes, Erwin- Yes, Madsen-Yes, Pingel- Yes, Tiarks- Yes. Resolution adopted 5-0.

Pingel moved, Madsen seconded to approve Resolution 25-10-04 to set public hearing & 1<sup>st</sup> reading on November 12 at 6 p.m. to add stop signs at the intersection of 4<sup>th</sup> St/2<sup>nd</sup> Ave – on the north/south sides. Roll Call Vote: Bose- Yes, Erwin- Yes, Madsen- Yes, Pingel-Yes, Tiarks- Yes. Resolution adopted 5-0.

No action taken on Load Limits for First Avenue, Fourth Avenue, Fourth Street.

Keith Rodenburg read a letter from him and his mother, Joyce Rodenburg. Keith stated they believe the construction of the trail has altered the natural flow of water on and around their property. There have been no damages to their property at this time. Keith stated that if there are damages in the future, they believe the city is responsible for financial responsibility and corrective action. Keith stated there no damages have occurred. Discussion of construction and that the drainage path was not altered. Phase 1 of the recreation trail was completed February 2024. Tiarks stated to get information from Engineer if there was a change in the drainage. No action taken.

Discussion/Possible Action Comprehensive and Strategic Plan or plan another Workshop: Directed city staff with updates to be made.

Resolution 25-10-06 Approve Strategic/Comprehensive/Infrastructure Plan for City of Underwood: No action taken.

Discuss/Possible Action Sewer Delinquent Accounts: No action taken.

Pingel moved, Madsen seconded to approve the consent agenda and claims. Motion carried 5-0. Eftps - \$32.65, IA DNR - \$30.00, United Healthcare - \$4274.41, Principal - \$240.01, Treasurer State of IA - \$719.57, State Withholding - \$1570.55, Iowa Workforce - \$29.02, Ipers - \$3417.70, Eftps-\$2689.43, MidAmerican Energy - \$2666.14, Wellmark - \$81.30

Agriland	Fuel Fire/City	\$786.10
Broeckelman	Final pmt Audit FY2024	\$8,004.78
Cindy Sorlien	Mileage	\$184.80
Column Software PBC	Legal publish Sep reg mins	\$216.42
Computer Systems	Comp Svcs	\$1,283.00
David Powell	Mileage + reissue old chk	\$251.48
Dennis Bardsley	Mileage	\$49.00
General Fire/Safety Equip	Annual Insp Fire Exting.	\$167.99
Grainger	Rpr lagoon Elec Panel	\$137.24

Ideal Pure Water	Water/Cooler-Sep	\$28.10
IMWCA	work comp #4 install	\$619.00
Iowa One Call	locates Jul/Aug 25	\$27.90
Jennie Edmundson Pharm	Pharm Sup Jul-Aug 2025	\$43.46
JDW Midwest	Bldg permit Sep 25	\$388.24
Life Assist	Amb Supplies	\$344.96
Marne Elkhorn	Phone/Internet Fdept/Chall	\$345.60
Max I Walker	Rugs Sep25	\$57.62
Menards	supplies	\$139.92
M & K Tree Svc - MTS	Trash Sep 25 +xcans	\$3,879.76
Midwest Labs	Wastewater labs Sep25	\$833.25
Myrtue Medical	Fdept Init Phs Exam	\$168.00
Quick Med Claims	Amb bill percent	\$425.50
Regional Water	Water Sep 25	\$417.48
Schildberg Construction	9 loads	\$1,462.52
Snyder & Associates	WWTP const obs	\$14,100.30
Steve Fansl	reissue old check	\$18.47
Underwood VFR	Forestry Equip for Grant	\$1,511.25
US Bank VISA	Sup/Conf/Hotel/Stamps	\$3,613.51
Verizon	public works/fire ipad	\$70.59
Wells Fargo	Copier	\$229.54
	Scheduled Claims List	\$39,805.78
Payroll Sept	Staff	\$21,727.35
	Total	\$61,533.13

**Committee Reports:**

Fire/Rescue Department: 227 runs, good turnout supper fundraiser.

Mayor: None

City Administrator/Clerk: Set aside grant with MAPA opens October 10 that is a possibility for the city's recreation trail phase 2. Report.

Maintenance: Closing Parks Bathroom. Cemetery OK. Thurs or Fri start on street repairs. Pouring foundation for building at lagoon on Thursday.

Council Committees:

Economic Development: None

Finance Committee met on 10/13/25 to discuss annual exam progress.

Personnel: None

Streets Committee met on September 23 regarding the High School Homecoming Parade. Directed to place on the next regular council meeting agenda for formal city council approval, since the request came after the September regular meeting.

The Sewer Committee met for a monthly progress meeting with the contractor and engineer on 9-23-25.

Cemetery/Parks: None

Trails: None

Code Compliance: None

Pingel moved, Madsen seconded to adjourn. Motion carried 5-0. Mayor Bardsley adjourned the meeting at 7:49 p.m.

*These minutes are as reported by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

Mayor Dennis Bardsley

Attest: Cindy Sorlien, City Administrator/Clerk

	Sep-25	Expenses	Revenue
General		36,605.32	32,695.11
Garbage		3,615.28	4,824.60
Fire		10,196.05	1,739.88
Ambulance		2,096.44	4,342.31
Road Use Tax		4,143.09	14,680.36
Employee Benefits		4,700.34	1,401.03
Local Opt Sales Tax		0	16,540.04
Tax Incr Finance		0	5,818.13
Debt Service		0	3,442.80
Sewer		24,502.94	42,245.16
Sewer Sinking		0	8,457.24
Sewer Capital Proj		252,375.76	252,375.76
Total		338,235.22	388,562.42