

## UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES -Monday, February 23, 2026

Mayor Madsen called the rescheduled regular city council meeting to order on Monday, February 23, 2026, at 6 p.m.

Roll Call: Keith Rodenburg, Kelle Erwin, Jim Pingel, Jodi Bose (arrived 6:02 p.m.) Also in attendance: David Mace, Bob Walter, Barb Walter, Jeannie Wilson-DeSalvo, Dave Powell, Cindy Sorlien, Todd Erwin (arrived at 6:04 p.m.)

Pledge of Allegiance was recited.

Erwin moved, Pingel seconded to approve agenda and move items 11 & 12 after 6 to allow time for Bose to arrive for council vacancy discussion/appointment. Motion carried 3-0.

Rodenburg moved, Erwin seconded the approval the minutes of January 13, 2026, regular meeting minutes. Motion carried 3-0.

Public Forum: None

Jodi Bose arrived at 6:02pm then Todd Erwin at 6:04pm.

Pingel moved, Rodenburg seconded to approve partial pay app #8 to McCarthy Trenching LLC for the wastewater treatment project, for the amount of \$38,997.50. Motion carried 4-0.

Pingel moved, Erwin seconded to approve the third reading of the proposed revision for Chapter 65.03 Four-Way Stop Intersection at 4<sup>th</sup> Street on 2<sup>nd</sup> Avenue; AND the third reading for 4<sup>th</sup> Street on Third Avenue. Motion carried 4-0.

Discussion and Action to Appoint City Council Vacancy. Barb Walter, David Mace & Jeannie Wilson-DeSalvo introduced themselves. Bose asked if any had applied to the council before. None had applied previously. Pingel asked what each of their priorities were for city council. Each responded. Erwin moved, Bose seconded to appoint David Mace for the city council vacancy that runs through December 2027. Motion carried 4-0. Barb and Bob Walter and Jeannie Wilson-Disalvo left at 6:15 p.m.

Mayor Madsen administered the Oath of Office with David Mace, as new City Council member filling the vacancy until December 2027.

Pingel moved, Erwin seconded to appoint Dennis Bardsley to fill the Board of Adjustment committee member vacancy. Motion carried 5-0.

Erwin moved, Bose seconded to adopt Resolution 26-02-01 Approving ordinance adoption of 4-way stop intersections chapter 65.03 at two intersections - 4<sup>th</sup> Street and 2<sup>nd</sup> Avenue and 4<sup>th</sup> Street and 3<sup>rd</sup> Avenue. Roll Call Vote: Bose - Yes, Erwin - Yes, Pingel - Yes, Rodenburg - Yes, Mace - Yes. Resolution 26-02-01 adopted 5-0.

Bose moved, Rodenburg seconded, to approve the Underwood Volunteer Fire Department request for July 4, 2026, the closure of 4<sup>th</sup> St - East of 2<sup>nd</sup> Ave (across the street from the Beer Garden) for Barnyard Bingo, with the possibility of a second Barnyard Bingo: 1<sup>st</sup> after the parade and the second one late afternoon. Motion carried 5-0.

Pingel moved, Rodenburg seconded to approve the renewal of tobacco license effective for KC Mart that begins July 1 2026, through June 30, 2027. Motion carried 5-0.

Selection of City Committees completed.

Pingel moved, Erwin seconded to approve the sale of the four lagoon wastewater old aerators and dock for \$3,400.00 to WTR Solutions LLC. Motion carried 5-0.

Erwin moved, Rodenburg seconded to adopt Resolution 26-02-02 Authorizing Fund transfer from local option sales tax funds (\$114,719.41) to roads fund (\$86,039.55) and sewer fund (\$28,679.86) from July 2025 to January 31, 2026. Roll Call Vote: Bose - Yes, Erwin - Yes, Pingel - Yes, Rodenburg - Yes, Mace - Yes. Resolution 26-02-02 adopted 5-0.

Discussion on Budget FY2027 and proposed property tax levy.

Erwin moved, Rodenburg seconded to adopt Resolution 26-02-03 to set a public hearing for proposed property tax levy FY 2027 on April 7, 2026, at 5 p.m. Roll Call Vote: Bose - Yes, Erwin - Yes, Mace - Yes, Pingel - Yes, Rodenburg - Yes. Resolution 26-02-03 adopted 5-0.

Bose moved, Pingel seconded to add additional cyber security per email address. Motion carried 5-0.

Pingel moved, Erwin seconded to approve Feedlot Services Company to remove tree at lagoon for \$2600. Motion carried 5-0.

Pingel moved, Bose seconded to approve the consent agenda and claims. Motion carried 5-0. Principal - Jan 26 - \$240.01, Iowa Workforce - \$14.74, Eftps-\$2518.36, MidAmerican Energy - \$3277.55, Principal - Feb 26 - \$240.01, Eftps - \$2677.64, United Healthcare - \$4880.88, Ipers - \$3299.43, IA Dept of Revenue - \$709.31, Verizon - \$70.60, UMBA - \$250.00, Eftps-\$2480.92

AgriLand	Fuel Fire/City Jan	\$545.94
Albright's	Lagoon air compressor parts	\$79.72
Bobcat of Omaha	hose & coupler replacement	\$540.81
Bomgaars	Protective eyewear	\$59.97
Cindy Sorlien	Mileage JAN/FEB	\$179.80
Column Software	Publish Mins and Vacancy	\$371.33
Computer Systems	Svc Laptops/Mar26	\$1,108.13
Dave Lyon Towing- Repair	Trns Shift Cable Rpr F500	\$378.59
Ideal Water	5 Gal, Rnd Cooler	\$21.10
JDW Midwest	Bldg Permit Perc Jan 26	\$250.00
Jennie Edmundson Pharm	Pharm Usage-Nov/Dec 25	22.21
Life Assist	Amb Supp	\$509.31
Marne Elkhorn	Phone-Internet City/Fire	\$359.54
Max I Walker	Rug Change out 1-16 & 1-30	\$86.43
Menards	office/road supplies	\$493.84
Midwest Lab	waste water lab samples	\$666.60
M & K Mills	Trash Jan 2026	\$4,116.00
Principal	Mar 26	\$240.01
Quick Med Claims	Bill Percentage	\$298.02
Regional Water	Water Bill City/Fire Jan 2026	\$266.00
Snyder & Associates	Engineer design/const-WWTP	\$52,175.10
Staples	Office Supp	\$344.04
US Bank Visa	Website Dom/Rcrd Esmnt	\$275.00
Wellmark	March 26 dental	\$81.30
Wells Fargo	Copier lease + overage	\$300.71
	Sub-Total	\$63,769.50
Payroll Jan	Staff	\$20,975.25
	Total	\$84,744.75

#### Reports:

Fire/Rescue Department: Fire Chief Todd Erwin stated there have been 58 calls this year. He went on to say Pingel took the squad to Danko today for warranty work. The Volunteer Fire/Rescue Department Annual Pancake breakfast will be April 26.

Mayor: Meeting 2/24 by Iowa lawmakers considering a bill that would remove township authority to their respective counties.

Maintenance: Fixed potholes on North St., clearing trees out at lagoon that public works staff is able, and snow removal.

Administrator/Clerk: ICAP increase, brought up engineer request for design direction for the 3<sup>rd</sup> Street aka Main Street stop sign and streetscape, the easement has been recorded received from AgriLand and the Pottawattamie County Board of Supervisors has on their agenda Tuesday to discuss an easement with the city on Railroad Highway by Pottawattamie County Secondary Roads. Front Desk for utility billing fee increases. The increased fees will take effect March 30, 2026. We will place notice of Front Desk's increased fees in the newsletter and on the website.

#### Council Committees:

Economic Development: none Finance: none Personnel: none

Streets: met and discussed selection of street light poles-5 poles per block with outlets on each.

Sewer: meets monthly with contractor for updates

Cemetery: none Code Compliance: none Parks: none Trails: none

Bose moved, Pingel seconded to adjourn meeting. Motion carried 5-0. Mayor Madsen adjourned the meeting at 7:10 p.m.

*These minutes are as report by the City Administrator/Clerk and subject to approval at the next regular council meeting.*

Mayor Josh Madsen

Attest: Cindy Sorlien, City Administrator/Clerk

26-Jan	Expenses	Revenue
General	14,274.02	6,107.16
Garbage	4,171.34	5,158.30
Fire	2,186.97	27,581.28
Ambulance	645.1	2,840.16
Road Use Tax	26,153.89	11,984.92
Employee Benefits	3,871.86	16.45
Local Option Sales Tax	0	19,869.34
Debt Service	0	303.08
Sewer	32,132.73	37,449.83
Sewer Sinking	0	13,381.13
Sewer Capital	523,987.18	523,987.18
Total	607,423.09	648,678.83

February 10, 2026 Regular City Council Meeting – No Quorum was met