



This issue is packed with information!

- Spring Clean Up Day - Friday 4/10
- put items out Thursday evening 4/9
- Changes with fees for Front Desk
- Time to review the requirements for yard waste guidelines & building permits
- Golf cart licensing due
- Many upcoming community activities

Mayor

Josh Madsen

Council Members

Jim Pingel

Kelle Erwin

Jodi Bose

Keith Rodenburg

David Mace

Dog Licenses are Past Due!

Come to City Hall or complete online dog license application with a copy of signed rabies vaccination. All past due licenses have a \$10 per dog additional fee started March 1, 2026.

CITY OF UNDERWOOD, IOWA
FRONT DESK CHANGES IN PAYING ONLINE
EFFECTIVE MARCH 30, 2026

Credit Card Third-Party Payment Processing Fee

- **Fee:** 4% of the payment amount, or \$3 minimum
- **Who pays it:** The resident making the payment
- **What it means:**
 - If a resident pays a smaller bill (say \$40), they'll pay the \$3 minimum.
 - If they pay a larger bill (say \$200), they'll pay 4% (\$8).

ACH Fees (i.e. eCheck)

- **Fee:** A flat dollar amount based on the size of the transaction
- **Who pays it:** The resident making the payment
- **What it means:**
 - Payments up to \$500 → **\$3 fee**
 - Payments \$500.01–\$1,000 → **\$4 fee**
 - Payments \$1,000.01–\$5,000 → **\$5 fee**
 - Payments over \$5,000.01 → **\$10 fee**

If the following list occurs with a resident and their payment, the company will charge the city, who will charge the associated fee back to the specific resident on their sewer and/or garbage bill.

- **ACH Fail Fee: \$25**
 - When an ACH payment cannot be completed (e.g., insufficient funds).
- **Chargeback: \$25**
 - When a resident disputes a transaction with their bank.
- **eCheck Return: \$10**
 - When an electronic check is returned unpaid.
- **eCheck Refund: \$1**
 - When an electronic check payment is refunded.
- **Arbitration: \$15**
 - When a disputed transaction requires arbitration.
- **Retrieval Request: \$25**
 - When documentation of a transaction is requested by a card issuer.

Yard Waste Program Guidelines

Curbside Yard Waste Service Dates: April 1 - October 31, 2026

Yard Waste will be picked up weekly with garbage.

Yard Waste Tags

- Yard waste must be placed securely inside biodegradable yard waste bags. Yard waste in plastic bags will not be accepted.
- Garbage Company is no longer selling bags, only TAGS.
- Bags must not weigh more than 40 pounds.
- Branches and brush must be placed in yard waste bags that you purchase on your own.
- Branches must be 2 inches in diameter or less. Bundles must not be more than 4 feet long and must not weigh more than 40 lbs pounds.

Unacceptable Material

- Litter, Trash, Garbage, Street Sweepings, Sand, Kitty Litter, Pet Manure.
- Any of the above items co-mingled with yard waste.
- Un-bagged or unbundled items-Bags/Bundles in excess of 40 pounds.
- Bundles over 4 feet in length/branches over 2 inches in diameter.

Yard Waste is:

Grass, Leaves, Garden Waste, Twigs, Brush, and Branches (2 inches or smaller in diameter)



What To Use

- The garbage company no longer sells the biodegradable bags.
- Please purchase biodegradable yard bag of your choice, at a store.
- You need to purchase **any IWS TAG** to place on your biodegradable bags.
- Tags may be purchased for \$8.75 per bundle of 5 at CITY HALL.

BUILDING PERMITS

There are multiple ways to submit a building permit. 1) In person 2) Online 3) Email.

Located at underwoodia.com, click on Forms/Permits. You can either a) arrive at city hall to get a paper permit application to complete; b) download a pdf, print it out and complete; or c) on a computer you can access a fillable permit application, save to your computer and submit via email or via Front Desk.

**You can also submit via Front Desk and pay online: complete the permit application for your project, sign into Front Desk (if you have an account or create one). Select Forms on the left, select building permit, complete brief questions, upload your completed permit application. Upload drawings and additional information. Press submit. Please include your parcel number on the permit application. Once it is approved, an invoice will be submitted via Front Desk so you can pay online. (Service fees apply.)

WHAT REQUIRES A PERMIT?

Residential Permits

- One & Two Family Dwelling (Including Multi Family Dwelling)
- New structure
- Addition
- Decks (30 or more inches above grade)
- Accessory Structure over 120 square feet
- Interior Work
- Finishing uncompleted existing areas
- some remodels: call for information

Commercial Permits

- New Structure
- Addition
- Remodel
- Accessory Structure
- Tenant Improvement

Sump Pumps

It is prohibited to connect a roof downspout, sump pump, exterior foundation drain, areaway drain, or other source of surface run-off or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.

This is called infiltration into our sewer system, which we must lower.

Exterior Renovation Permit: Re-roofing, re-siding, window replacement if changing size of window.

Electrical Permit: Residential and Commercial

Mechanical Permit: Residential and Commercial

Plumbing Permit: Residential and Commercial

Swimming Pool & Spa Permit

Demolition Permit

Retaining Wall Permit

Accessory Structure Permit: fencing (6 ft & taller), Garage, Shed (200 sq ft & larger)

Please obtain a permit before building, remodeling, or replacing an item. The building department will determine if a permit is needed for your project. It takes 5-7 business days for review.

Swimming Pools

Permit required for swimming pools.

Enclosure required: Pools must be completely surrounded by a fence or wall not less than 54 inches in height and at least four feet from each side of the pool.

This is applicable to all types of swimming pools, whether permanent, temporary, or moveable in nature, provided said pool is more than twenty-four inches in depth.

Grass Clippings DO NOT Belong on the Streets

Ordinance 135.03 Placing Debris on.

It is unlawful for any person to throw or deposit on any street or alley any glass, glass bottle, nails, tacks, wire, cans, trash, garbage, rubbish, litter, offal, **leaves, grass** or any other debris likely to be washed into the storm sewer and clog the storm sewer, or any substance likely to injure any person, animal or vehicle. (Code of Iowa, Sec. 321.369)

The City does NOT have a dump. Please do not dump at: North Street Ditch, nor North Street to Milwaukee, nor Charles Drive. This CLOGS the storm sewers. Thank you for your support!

GOLF CARTS

Golf Carts Licensing and inspections now due. Register and get your golf cart inspected with the city. Fee is \$25.00 for 2026.

GARBAGE PICK UP INFORMATION

- Garbage pickup is every Wednesday by 4 am unless a holiday falls on that Wednesday.
- Please set your garbage out Tuesday night.
- All garbage must be bagged and placed in a city distributed garbage can.
- Please do not park in front of the cans or too close to them. The garbage truck needs space to retrieve the can.
- Please make sure your can is facing the street with the push bar towards the house.

Spring Clean-up Day
Friday, April 10, 2026

***Must have items out Thursday,
April 9th by 9 pm for pickup!***

A promotional poster for a pancake breakfast. The top half features a photograph of a firefighter in full gear standing in a field with an American flag flying in the background. The bottom half is a black rectangle with white and red text.

UNDERWOOD FIRE & RESCUE

**PANCAKE
BREAKFAST**

SUNDAY, APRIL 26
8:00 AM - NOON
Underwood Fire Station

FREE WILL DONATION
Serving Underwood Since 1917

Mark your Calendars!
City Wide Garage Sale
Saturday, June 6, 2026

More Information Coming Soon!

**GARAGE
SALE**

**GARAGE
SALE**

Chicken Dinner



Sunday

April 12

U.M.B.A. Hall
Underwood, IA

**Dinner Served
11:00–1:00 pm**

Menu includes:

2 pieces of Fried Chicken
Cheesy Hashbrowns
Green Beans – Ice Cream – Drink

\$15 / Dinner

\$8 / ages 5 – 10

4 & under Free

Take Outs Welcome!

Live Auction

12:00 Live Auction begins
Scholarship Winners following

50/50 Raffle

Silent Auction

12:45 Silent Auction Closes

*Proceeds to help fund college
scholarships to Underwood
students.*

Fundraiser by:



Underwood

**Dollars for
Scholars.**

Donations to: Underwood Dollars for Scholars, PO Box 113, Underwood, IA 51576.

Or Venmo@UnderwoodDollarsforScholars, note "Chicken Dinner".

Auction Donations: contact Sandy Redshaw 712-310-2151

Volunteers: contact Heather Davis 402-659-6848

Questions: contact Event Chairs Dale or Barb Robertson 402-650-2422

Underwood Avenue of Flags 2026

Dear Underwood Neighbor:

The High School Junior Optimist International (JOI) Club and the Underwood Optimist Club are proud to again offer an annual subscription to celebrate **six national holidays** to line the streets in Underwood with American Flags for **\$40 per year** in front of your home or business. We will place a 3'x5' American Flag on a pole on these national holidays: **Memorial Day, Flag Day, Independence Day, Labor Day, Patriot Day, and Veteran's Day.** *Please note, in case of severe weather (snow, ice, violent storms, or heavy rain), for the safety of our volunteers, we may not put out flags. **Subscription service is limited to within the Underwood City limits.** This is will be our 18th year!

Club volunteers will generally install the flags the night before and retrieve them after the holiday. We may leave flags up for more than the one day or between holidays. A receptacle that remains will be installed in front of your home or business if you have not previously subscribed. The receptacle will be flush with ground level with a red/colored cap on top so as not to interfere with normal mowing but is visible to us. **If you can help us remove vegetation and debris around the cap it will help us greatly to find them.** We will contact Iowa One-Call, so utilities are not disturbed before placing new receptacles. We need approximately 2 weeks' notice to get the receptacle placed. **Example: all subscriptions must be received by May 15 for Memorial Day.** Please make sure there are "house numbers" visible.

Please consider buying a subscription to Avenue of Flags. If you would like to have more than one flag (add another subscription) at your home or business, you may do so. You may also want to donate a subscription to someone else's home or business (use a separate form for each address location).

All proceeds support the JOI High School and Underwood Optimist Clubs' activities and projects. In recent years JOI has been able to perform many community service projects, both groups provide graduating seniors with scholarships and allow many of our members to be able to attend International and State Optimist Conventions.

TWO WAYS TO SUBSCRIBE:

1. Fill out the form below and email it to jooitomk@aol.com OR mail it to Underwood JOI Club; PO Box 75; Underwood, IA 51576. **Mail a check for \$40 per flag, made payable to Underwood JOI Club or pay via Venmo@Underwood-Optimists.** Phone code if needed 5723. Venmo transactions MUST include your name, address, email, phone number and a note whether the subscription form has been emailed or mailed.
2. Register Online from the Optimist Club's sports registration page (scroll to the bottom of the Registration Info section): <https://clubs.bluesombrero.com/Default.aspx?tabid=1289578> This option does charge an additional online service charge for the subscription.

Any questions, please contact Barb Robertson 402-670-8029 (text or call) or email: jooitomk@aol.com
Or Dale Robertson 402-650-2422 or email: agidale@aol.com

Thank You for your support!!!



Please fill out the subscription form below.

The form may also be found on the Underwood City website.
Retain the top portion for your information if you wish.

Please place a flag at the property listed below. I/we would like to show our patriotism, support our community, Underwood High School JOI Club, and the Underwood Optimist Club by subscribing to the 2026 "Underwood Avenue of Flags".

At flag location: I am a "NEW" Subscriber or I am a "PREVIOUS" subscriber

Billing Information:

Name: _____

Address: _____

Phone: _____

E-mail Address: _____

Special Notes: _____

Flag Location Information, if different than billing:

Name: _____

Address: _____

Phone: _____

E-mail Address: _____

Number of Flags: _____ @ \$40 = \$ _____ Total

If New:

Do you have an underground sprinkler system within 10 feet of the street, curb or sidewalk? Yes No

Do you have an underground invisible pet fence within 10 feet of the street, curb or sidewalk? Yes No

Volunteer for The Wall That Heals in Pottawattamie County

Calling for community volunteers over Memorial Day weekend.



The Wall That Heals is a traveling, three-quarter-scale replica of the Vietnam Veterans Memorial in Washington, D.C., honoring the more than 58,000 service members who made the ultimate sacrifice during the Vietnam War. This exhibit brings healing, education, and remembrance to communities across the country.

Over Memorial Day weekend, Pottawattamie County will host The Wall That Heals and welcome visitors from across the region. Community volunteers play a vital role in ensuring a respectful, accessible, and meaningful experience for all. It will be open 24 hours a day and free to the public.

Volunteer Opportunities

- Welcoming and assisting visitors
- Supporting ceremonies and special events
- Helping maintain a respectful environment
- Assisting with exhibit operations, set-up, or tear-down
- Motorcade escort welcoming The Wall That Heals to our community

Volunteer Information

- Open to individuals, families, and community groups (no military experience required)
- Veterans and veteran supporters are encouraged to participate
- Shifts available throughout the weekend
- Training will be provided
- Advance registration is required

Interested in Volunteering for The Wall That Heals?

Scan the QR code to learn more and sign up. Your service helps ensure we can honor Vietnam service members and veterans and create a meaningful Memorial Day experience for our community.



JUNKWOOD

UNDERWOOD, IA

June 13
2026



FREE ADMISSION - RAIN OR SHINE!

*ANTIQUES, UPCYCLED, VINTAGE,
COLLECTIBLES, PRIMITIVES
DIRECT SALE FOOD VENDORS*

VENDORS NEEDED

*CONTACT MACKENZIE SHELTON
AT JUNKWOODIOWA@GMAIL.COM*

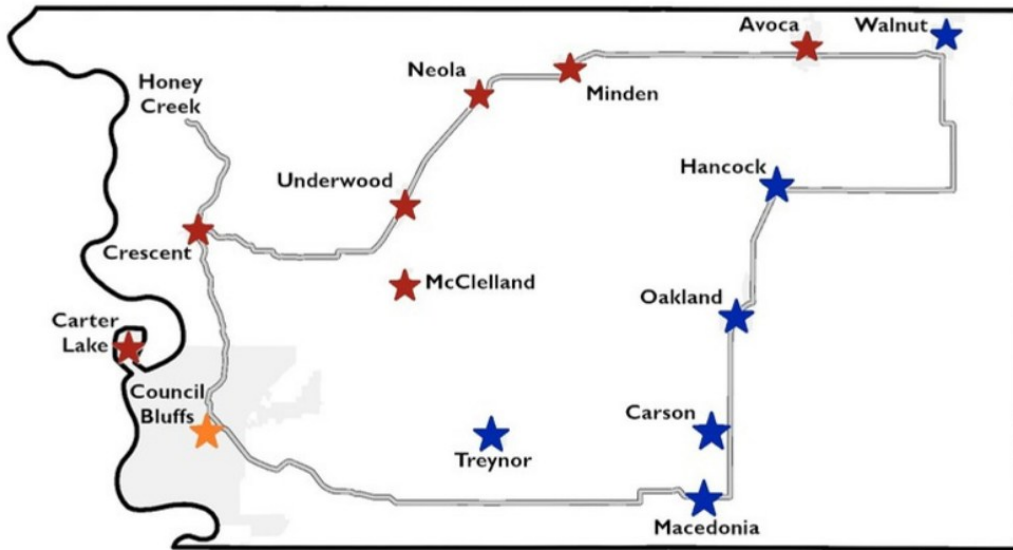


Mobile Service Office

**Pottawattamie
County**

**Veterans
Service Office**

Beginning in April 2026, our caseworkers will be traveling to communities across Pottawattamie County to offer services to veterans and their families.



- Avoca**-May 2026: Tuesdays
October 2026: Thursdays
- Carson**-June 2026: Thursdays
January 2027: Tuesdays
- Carter Lake**- monthly 2nd & 4th Wed
- Crescent**-October 2026: Tuesdays
March 2027: Thursdays
- Hancock**-August 2026: Thursdays
March 2027: Tuesdays
- Macedonia**-May 2026: Thursdays
December 2026: Tuesdays
- McClelland**-September 2026: Tuesdays
February 2027: Thursdays
- Minden**-June 2026: Tuesdays
November 2026: Thursdays
- Neola**-July 2026: Tuesdays
December 2026: Thursdays
- Oakland**-July 2026: Thursdays
February 2027: Tuesdays
- Treynor**-April 2026: Thursdays
November 2026: Tuesdays
- Underwood**-August 2026: Tuesdays
January 2027: Thursdays
- Walnut**-April 2026: Tuesdays
September 2026: Thursdays

For more information on van scheduling and exact locations, visit www.pottia.gov/veterans or scan the qr code:



Mobile Office hours will be 9:00am-3:00pm.

Support our Underwood Can Kennel



THANKS for supporting the **Underwood Can Kennel**.

Donate your Iowa 5 cent containers, help the environment, and support the Underwood High School JOI (Junior Optimist Club) youth projects, scholarships, and conferences.

Location: On Railroad Highway, across the street west of the Underwood Fire Dept.



Notes:

- Iowa's 5 cent bottle deposit law covers all carbonated and alcoholic beverages.
- 5 cent cans and plastic bottles should be thrown into the kennel in plastic bags.
- No crushed or flattened containers.
- 5 cent Glass Bottles: Place behind kennel. Prefer glass bottles returned in original boxes (beer in beer boxes). Other sturdy, stackable boxes may be used.
- There is no need to sort by vendor. All brands can go together.
- Absolutely no trash.
- An empty beverage container shall be dry and free of foreign materials per Iowa code.

JOI Club is sponsored by the Underwood Optimist Club. Barb Robertson is Advisor. Any questions please contact Dale Robertson 402-650-2422.