

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - June 9, 2026

Call to Order: Mayor Josh Madsen called the regular city council meeting to order on June 9, 2026, at 6:00 p.m.

Roll Call: Jim Pingel, Jodi Bose, David Mace, Keith Rodenburg. Also in attendance: Cindy Sorlien, Dave Powell. Kelle Erwin arrived at 6:11 p.m.

Pledge of Allegiance: Recited by all.

Approval of Agenda: No council member stated a conflict of interest. Pingel moved, Rodenburg seconded to approve the agenda. Motion carried 4-0.

Approval of Minutes: Bose moved, Pingel seconded to approve May 12, 2026, regular minutes. Motion carried 4-0.

Public Forum: Recognized David Mace for his 24 years of service in the military.

Discussion/Action request from UMBA for Road Closures for 2-day celebration on July 3 and July 4:

Bose moved, Rodenburg seconded to close 2nd Avenue from 3rd Street to 4th Street on Friday, July 3, 2026, for UMBA's event. Motion carried 5-0.

Pingel moved, Erwin seconded to close the following streets for the 4th of July parade that begins at 10:30 a.m. Motion carried 5-0.

The parade will stage on North (East of Railroad Highway) to the east end of North. First Avenue between North Street and 1st Street will also be closed. 4th of July Parade Route will begin on the corner of 2nd Ave and 4th Street, to 5th Street to 3rd Avenue to 3rd Street, then crossing Railroad Highway going west to 4th Avenue to 1st street going east, ending at Railroad Highway.

Discuss/Approve UMBA 5-day Alcoholic Beverage Event License for July 4 beer garden at the UMBA pavilion: Pingel moved, Erwin seconded to approve the 5-day alcoholic beverage event license for UMB for the July 4 beer garden at the pavilion. Motion carried 5-0.

Discuss/Approve Friends of Underwood Request of Bench Placement near the Fire Station Mural: No action taken.

Discussion/Action Partial Pay App #12 to McCarthy Trenching for Wastewater Treatment plant project: Pingel moved, Bose seconded to approve Partial Pay App #12 to McCarthy Trenching for the wastewater treatment plant project for \$126,755.89. Motion carried 5-0.

Resolution 26-06-01 Authorizing and approving a Loan Agreement, providing for the placement and issuance of a \$550,000 General Obligation Corporate Purpose Note, Series 2026B and providing for the levy of taxes to pay the same: Rodenburg moved, Erwin seconded to approve Resolution 26-06-01 authorizing and approving a loan agreement, providing for the placement and issue of \$550,000 General Obligation Corporate Purpose Note, Series 2026B. Roll Call Vote: Pingel – Yes, Erwin – Yes, Mace – Yes, Bose – Yes, Rodenburg – Yes. Resolution adopted 5-0.

Discussion and possible action relating to purchase of real estate for municipal fire station: Erwin moved, Rodenburg seconded to approve the real estate purchase of \$380,000 for 209 Highway Street and for the Mayor to execute any and all documents as necessary. Motion carried 4-1. Bose – Nay.

Discuss/Possible Action Approval of Purchase of Jetter Equipment: Reviewed Bid Tabulations of jetter equipment. Erwin moved, Pingel seconded to purchase from Hot Jet up to \$76,475. Motion carried 5-0.

Public Hearing Budget Amendment #2 FY26: Erwin moved, Rodenburg seconded to open the public hearing on Budget Amendment #2 FY26. Motion carried 5-0. Mayor Madsen opened the public hearing at 6:46 p.m. No written or verbal comments provided. Pingel moved, Erwin seconded to close the public hearing. Motion carried 5-0. Mayor Madsen closed the public hearing at 6:47 p.m.

Resolution 26-06-02 Approve Budget Amendment #2 FY26: Pingel moved, Bose seconded to approve Budget Amendment #2 for FY26. Roll Call Vote: Bose – Yes, Erwin – Yes, Mace – Yes, Pingel – Yes, Rodenburg – Yes. Resolution adopted 5-0.

Resolution 26-06-03 Approve Closeout of General Obligation Bond: Erwin moved, Rodenburg seconded to approve Resolution 26-06-03 Closeout of General Obligation Bond Series 2015. Roll Call Vote: Mace – Yes, Pingel – Yes, Erwin – Yes, Bose – Yes, Rodenburg – Yes. Resolution adopted 5-0.

Discuss/Approve Placement of Pottawattamie County Sheriff Department cameras on the Fire Station: Discussion that Fire Chief, Todd Erwin, had approved in advance of meeting placement on fire station. Erwin moved, Rodenburg seconded to approve placement by Pottawattamie County Sheriff owned cameras on the Fire Station. Motion carried 5-0.

Discuss/Update on Recreation Trail - Pottawattamie County Conservation, Pottawattamie County Trail Association, Iowa West Foundation, and City of Underwood: No action taken on Recreation Trail.

Resolution 26-06-04: Clarification of Responsibilities for Social and Charitable Gambling License: Mayor Madsen read the entire resolution at the meeting for clarification of responsibilities for social and charitable gambling 2-year license that was agreed and approved prior to the regular meeting by Underwood Fire Chief, Todd Erwin, on the social and charitable gambling responsibilities of the Volunteer Fire and Rescue Department to the City of Underwood, as it holds the license.. Kelle Erwin moved, Keith Rodenburg seconded to approve Resolution 26-06-04 clarification of responsibilities for social and charitable gambling license. Roll Call Vote: Bose – Yes, Erwin – Yes, Mace – Yes, Pingel – Yes, Rodenburg – Yes. Resolution adopted 5-0.

Discussion/Action RFP for Annual Exam or Audit: Erwin moved, Pingel seconded to approve using a Request for Proposal (RF) for annual exam for FY2026. Motion carried Motion carried 5-0.

Approve Renewal for Wellmark Insurance effective 01SEP2026: Rodenburg moved, Erwin seconded to approve Wellmark insurance renewal effective 01SEP2026. Motion carried 5-0.

No action needed or taken on complaint after independent review.

Discuss/Possible Action Reschedule September 2026 regular city council meeting: Erwin moved, Rodenburg seconded to reschedule the September meeting to one week later on Tuesday, September 15, 2026, at 6 p.m. Motion carried 5-0.

Bose moved, Erwin seconded to approve the consent agenda and claims. Motion carried 5-0

Consent Agenda and Claims: Eftps-\$2610.48, US Bank - \$114.52, United Healthcare - \$4880.88, Eftps - \$2485.24, Principal - \$240.01, Wellmark - \$81.30, MidAmerican Energy - \$1866.76, Ipers - \$5040.26, IA Dept of Revenue - \$778.24

Agriland	Fuel Fire/City May	\$1,285.45
Agrivision- Mo Valley	parts	\$175.66
Bobcat of Omaha	Brush-street sweeper	\$195.19
Bomgaars	Supplies	\$96.98
Column Software	Legal Publish Mins May Mtg	\$253.20
Computer Systems	Svcs	\$986.50
Daily Nonpareil Legal	NOPH-Amend Budget FY26	\$134.25
Ideal Water	Round Clr and 5-gal	\$29.10
IMWCA	Work Comp Prem 26-27	\$4,113.00
IA Dept of Revenue	Gambling License -2year	\$115.50
JDW Midwest	May fees	\$8,372.92
Marne Elkhorn	Phone-Inter Cty/Fire	\$365.87
Max I Walker	Rug 5/22	\$58.22
McCarthy Trenching	WWTP part pay app #12	\$126,755.89
Menards	Misc supp	\$121.93
Midwest Lab	Wastewater labs May	\$571.45
M & K Mills	Trash May 26	\$4,116.00
Regional Water	Water May 26	\$266.00
Safeguard	Deposit Slips	\$163.08
Snyder & Assoc	Eng/Des WWTP	\$10,717.10
US Bank Visa	Conf, Gamb Lic	\$611.88
Verizon	Pub Works-cell/FD-IPAD	\$70.59
WIDA	2026-2027	\$2,397.50
Wells Fargo	Copier lease + overage	\$198.42
	Sub-Total	\$162,171.68

Payroll May	Staff	\$32,042.36
	Total	\$194,214.04

Reports:

Fire/Rescue Department: 153 runs for the year.

Mayor: Discussion on housing.

Maintenance: Powell stated getting ready for Junkwood on 6/13, then 4th of July. No issues with the park with exception of issues on weekend with the park bathroom.

City Administrator/Clerk: IMWCA audit will be coming up 7/1 that includes the new requirements for Fire Dept Physicals, sewer committee on 6/23 at 2 p.m. – if interest by more council will post it as a workshop, conference next week, worked with UMBA president last week regarding new ABD licensing system.

Council Committees:

Economic Development: None, Finance: None, Personnel: None, Streets: None, Sewer: None, Cemetery: None, Code Compliance: None.

Adjournment: Erwin moved, Rodenburg seconded to adjourn. Motion carried 5-0. Mayor Madsen closed the meeting at 7:25 p.m.

These minutes are as report by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Josh Madsen

Attest: Cindy Sorlien, City Administrator/Clerk

May 2026	Expenses	Revenue
General	40624.06	130599.72
Garbage	4213.61	5264.75
Fire	1585.36	16706.55
Ambulance	953.55	1452.24
Road Use Tax	21020.36	44203.67
Emp Ben	5810.35	2725.02
Loc Opt Sls Tx	41996.84	15787.58
Tax Inc Fin	102455.10	44052.22
Debt Svc	335802.13	56192.62
Roads Project	6000.00	78800.00
Sewer	32488.22	60501.81
Sewer Sinking	94852.36	13381.13
Sew Cap Proj	552423.43	552423.43
Total	1240225.37	1022090.74