

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - Monday, July 13, 2026

Mayor Josh Madsen called the Underwood City Council regular meeting to order on July 13, 2026, at 6 p.m.

Roll Call: Kelle Erwin, Jim Pingel, Jodi Bose, David Mace, Keith Rodenburg. Also in attendance: Jim Doty-Pottawattamie County Sheriff, Alex Schiphoff, Cindy Sorlien, Dave Powell.

Pledge of Allegiance recited by all.

No council member stated a conflict of interest. Erwin moved, Rodenburg seconded to approve the agenda. Motion carried 5-0.

Pingel moved, Rodenburg seconded to add the word audit for the Request for Proposal in the 6/10/26 minutes and also approve the 6/10/26 regular minutes. Motion carried 5-0.

Nothing provided at Public Forum.

Discussion with Sheriff Jim Doty regarding eScooters and eBikes on roadways. Iowa law treats them as bicycles. Doty stated that in the past there were annual bicycle rodeos with the elementary and middle school. The Underwood Optimist Club continues to have an annual bike and helmet event every spring. City administrator reached out to the Underwood Community Schools Superintendent, Andy Irwin, who is interested in collaborating with the sheriff department and the city on public education that could be provided to students. Further discussions and committee meetings will be set up. Doty left.

Discussion on Alex Schiphoff request to review 1030 Clark Circle/North Street. Erwin moved, Rodenburg seconded for the streets committee to review in more depth and bring review results to city council. Motion carried 5-0. Schiphoff left.

Discussion on the City of Underwood hosting the Harvest Party scheduled for Saturday, 8/22/26. Mayor Madsen stated that the Belldings Band will play at the Harvest Party. This event is sponsored in part by the Iowa West Foundation Belonging Grant. Pingel moved, Erwin seconded to approve the 5-day alcoholic beverage license for Friends Hideaway in front of their building on 3rd Street for the Harvest party, pending dramshop review and final IA Alcoholic Beverage Division approval. Motion carried 5-0.

Rodenburg moved, Bose seconded to approve the Wastewater Treatment Plant Partial Pay App #13 for \$219,450.00 to McCarthy Trenching. Motion carried 5-0.

Discussion on the intersection of Railroad Highway and 3rd Street corners on the East side of RR Highway. Bose moved, Erwin seconded to direct public works staff to look at the right of way and bring back information to city council for the best solution to move forward with the property owner. Motion carried 5-0.

Bose moved, Erwin seconded to approve an annual audit for FY26 with BerganKDV. Motion carried 5-0.

Bose moved, Rodenburg seconded to approve the renewal with IMWCA workers compensation. Motion carried 5-0.

Erwin moved, Rodenburg seconded to approve donation to UMBA for \$3350 for fireworks for the public purpose of intergenerational community involvement. Motion carried 5-0.

Pingel moved, Rodenburg seconded to approve Resolution 26-07-01 closing out the 1-day GO Bond loan note 2026A.

Roll Call Vote: Bose – Yes, Erwin – Yes, Mace – Yes, Pingel – Yes, Rodenburg – Yes. Resolution adopted 5-0.

Erwin moved, Rodenburg seconded to approve Resolution 26-07-02 transferring LOST Taxes (\$29,410.36) for May and June 2026 to Roads (\$22,057.78) and Sewer (\$7,352.58). Roll Call Vote: Bose – Yes, Erwin – Yes, Mace – Yes, Pingel – Yes, Rodenburg – Yes. Resolution adopted 5-0.

Bose moved, Erwin seconded not to renew memberships with SWIPCO. Motion carried 5-0.

Pingel moved, Rodenburg seconded to approve renewal of United Healthcare and Principal insurance. Motion carried 5-0.

Discussion on residential and commercial buildings without identifiable numbers on exterior of buildings. City Administrator had Public Works identify those East of Railroad Highway. Council directed Public Works to identify those residential and commercial buildings west of Railroad Highway as well. Rodenburg moved, Bose seconded to draft letters to send out to all not in compliance signed by the Mayor. Motion carried 5-0.

Did not go into closed session. Mayor Madsen stated that all evaluations are complete.

Rodenburg moved, Bose seconded to approve personnel committee recommendations for part time employees #139 - 3%, #146 - 4%, and for full-time employees no raise and pay the additional 15% of health insurance. Motion carried 5-0.

Rodenburg moved, Mace seconded to retro the personnel committee recommendations to 7/1/26. Motion carried 5-0.

Erwin moved, Rodenburg seconded to set a public hearing for budget amendment FY27 for 8/11/26 at 6 p.m. Motion carried 5-0.

Pingel moved, Erwin seconded to approve the consent agenda and claims. Motion carried 5-0.

Agriland	Fuel Fire/City June	\$1,036.59
Cindy Sorlien	Mileage	\$274.05
Column Software	Legal Publish Mins June	\$193.79
Computer Systems	Fortinet Equipment	\$1,432.50
Council Bluffs Fire Dept	ALS Tier June 26	\$150.00
Digitech-Quick Med Claims	EMS billing	\$498.87

Dorsey & Whitney	Bond attor fees-2 GO bonds	\$20,500.00
First Wireless	chargers - fdpt	\$812.20
Ideal Water	Round Clr	\$9.00
Iowa One Call	April/May alerts	\$20.70
JDW Midwest	June building off fees	\$11,820.02
Jennie Ed Hospital	May-Jun pharm supp	\$46.11
Marne Elkhorn	Phone-Inter Cty/Fire	\$360.36
Max I Walker	Rug change out-2 times	\$58.22
McCarthy Trenching	WWTP part pay app #13	\$219,450.00
Menards	Misc supp/veh rpr supp	\$214.91
Midwest Lab	Wastewater labs June	\$642.95
M & K Mills	Trash June 26	\$4,174.00
Storey Kenworthy	checks+freight	\$405.07
Powerline industries	HotJetter	\$44,475.00
Regional Water	Water June 26	\$823.98
Schildberg Construction	Road Rock	\$523.44
Simering Codification	Down pmt Code update	\$1,000.00
Snyder & Assoc	Eng/Des WWTP	\$4,146.03
Spectrum Pait	Road paint	\$1,289.85
UMB Bank	Municipal Advisor fees	\$19,700.00
Underwood Farm Supply	Chemicals	\$145.90
US Bank Visa	Conf, park faucets, key	\$581.82
Wells Fargo	Copier lease + overage	\$264.62
	Sub-Total	\$335,049.98
Payroll June	Staff & elected officials	\$22,679.64
	Total	\$357,729.62

Reports:

Fire/Rescue Department: 193 calls for the year. Pig Bingo went well. Made \$2,000.00. The winner took the donated pig from T & K Flatwork.

Mayor: Harvest Party will be helped by the Fire Department.

Maintenance: Powell stated working on roads and lift stations. Cemetery and parks are looking good. Flags are a constant issue with the wind and replacements. Conference the end of the month on the new jetter which will be delivered next week.

City Administrator/Clerk: Veteran's Office will be in Underwood Tuesdays in August with their mobile van, conference next week, year end FY2026 is over, will be migrating to the upgraded financial software within the next 30 days.

Council Committees:

Economic Development: None, Finance: None, Personnel: None. Streets: None, Cemetery: None, Water: None, Code Compliance: None.

Sewer Committee met on 6/23/26 – posted as a workshop only, with the contractor and engineer for status update on wastewater treatment project.

Adjournment: Erwin moved, Pingel seconded to adjourn. Motion carried 5-0. Mayor Madsen adjourned the meeting at 7:13 p.m.

These minutes are as report by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Josh Madsen

Attest: Cindy Sorlien, City Administrator/Clerk

General	29,857.53	21,761.91
Garbage	4,165.33	5,182.75

Fire	947.86	22,027.42
Ambulance	66.18	2,549.28
Road Use Tax	19,503.55	35,374.65
Emp Benefits	-1,845.66	42.88
Local Opt Sales Tax	29,410.36	13,622.78
Tax Incr Fin	0	1,466.72
Debt Svc	0	989.36
Sewer	43,664.32	46,242.24
Sewer Sinking	0	13,381.14
Sewer Capital	137,472.99	137,472.99
Total	263,242.46	300,114.12