

UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES - 8/11/2026

Meeting minutes are not verbatim. Minutes record decisions, votes and clear actions taken.

Call to Order: Mayor Josh Madsen called the meeting to order on August 11, 2026, at 6 p.m.

Roll Call: Kelle Erwin, Jim Pingel, Jodi Bose, David Mace, Keith Rodenburg. Also in attendance: Jordan Lammert, Jennifer Moore, Pat Moore, Natosha Skiles, Mike Skiles, Shane Baker, Jackie Masker, Ginny Bardsley, Wes Arrick, Jodi Arrick, Nicole Carlton, Michelle Powell, Adam Schneckloth, Kimberly Schneckloth, Dan Disalvo, Erik Patomson, Todd Erwin, Cindy Sorlien, and Dave Powell.

Pledge of Allegiance: Recited by all.

Approval of Agenda: No council member stated a conflict of interest. Pingel moved, Erwin seconded to approve the agenda. Motion carried 5-0.

Approval of Minutes: Erwin moved, Bose seconded to approve the July 13, 2026, regular meeting minutes. Motion carried 5-0.

Public Forum: Natosha Skiles spoke during public forum and asked multiple questions about the sewer rates and what had been done. City council answered and explained multiple questions.

Discussion Sewer Bills: Shane Baker asked multiple questions about the sewer rate increases. City Council answered multiple questions. Discussion only.

Discussion Change Order WWTP: Shane Baker asked multiple questions about a change order for wastewater treatment plant. City Council answered multiple questions. Discussion only.

Discussion/Possible Action Request for Sewer Reduction – 2 homes: Discussion from two separate homeowners. Erwin moved, Bose seconded to adjust 111 Sunset Circle sewer bill in July 2026 to 10,000 gallons for corrective billing. Motion carried 5-0. Bose moved, Erwin seconded to adjust 211 4th Ave sewer bill in July 2026 to 4,000 gallons for corrective billing. Motion carried 5-0.

Discussion/Possible Action Streets Committee Recommendation regarding 1030 Clark Circle/North Street: Streets Committee recommendation was not to do anything. No action taken.

Discussion/Action Partner with Pottawattamie County Conservation: Pingel moved, Bose seconded to partner with Pottawattamie County Conservation on the trail. Motion carried 5-0.

Discussion/Approve Road Closure Third street for August 22 for Harvest Party: Bose moved, Rodenburg seconded to approve street closure for City of Underwood Hosted Harvest Party on August 22 on 3rd Street from 3rd ave to 2nd ave and on 3rd Street from intersection on 2nd avenue to 4th street (in front of UMBA). Motion carried 5-0..

Pingel moved, Erwin seconded to approve the annual alcohol license renewal for Friends Hideaway. Motion carried 5-0.

Pingel moved, Erwin seconded to approve the annual alcohol license renewal for Los Tiacos LLC. Motion carried 5-0.

Pingel moved, Bose seconded to approve Partial Pay App #14 to McCarthy Trenching for \$29,722.10 for WWTP construction project (SRF loan). Motion carried 5-0.

Bose moved, Mace seconded to approve Partial Pay App #1 to K & W Electric for \$220,433.25 for new electric line for WWTP under Railroad (capital project - no loan). Motion carried 5-0.

Reset Public Hearing for Budget Amendment: Bose moved, Erwin seconded to reset the public hearing on September 15 at 6 p.m. for Budget Amendment #1 for FY2027. Motion carried 5-0.

Erwin moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0. Efts-\$2708.52, MidAmerican Energy - \$1899.47, Treasurer State of IA-\$1364.53, Ipers - \$3432.46, United Healthcare - \$4880.88, Wellmark \$81.30, Principal - \$240.10, Wellmark - \$81.30

Agriland	Fuel Fire/City July	\$1,175.73
Cindy Sorlien	Mileage	\$295.80
Column Software	Legal Publish Mins July	\$203.69
Computer Systems	Fortinet Equipment	\$1,061.50
Council Bluffs Library	Library Svcs FY27	\$7,090.75
Digitech-Quick Med Claim	EMS billing	\$131.86
Ideal Water-Culligan	Round Clr + water	\$29.20
Iowa DNR	waste water permit FY27	\$210.00
Iowa One Call	April/May alerts	\$14.40

JDW Midwest	June building off fees	\$4,126.66
K & W Electric	Electric line under RR #1	\$220,433.25
Life Assist	Ambulance supplies	\$304.76
Marne Elkhorn	Phone-Inter Cty/Fire	\$358.31
Max I Walker	Rug change out-2 times	\$58.22
McCarthy Trenching	WWTP part pay app #14	\$29,722.10
Menards	Misc supp	\$19.40
Midwest Lab	Wstwtr labs July	\$666.60
M & K Mills	Trash July 26	\$4,174.00
Municipal Emerg Svcs	Flow test -FDpt	\$1,116.40
Regional Water	Water July 26	\$534.34
Snyder & Assoc	Eng/Des WWTP	\$10,772.28
Teleflex LLC	Ambulance supplies	\$555.00
Underwood Farm Supply	Chemicals	\$72.98
Verizon Wireless	Pub Wks-Ph/Amb- Ipad	\$70.60
Wells Fargo	Copier lease + overage	\$312.86
	Sub-Total	\$283,510.69
Payroll July	Staff	\$21,821.04
	Total	\$305,331.73

Reports:

Fire/Rescue Department: 218 calls – serving at the Harvest Party too

Mayor: Harvest Party – Saturday 8/22 and trail

Maintenance: Powell stated training for new machine went well. Working on how to use the accessory and can also use it for lift station cleaning as well as roads and storm water.

City Administrator/Clerk: Closing on building Thursday or Friday. Iowa West Foundation grant changed and is going through City for radios and replacement batteries with balance paid by Fire/Rescue Volunteer Dept-not township contract fees. Codification process has restarted. Spoke with Municipal Advisor prior to meeting.

Council Committees:

Economic Development: None, Finance: None, Personnel: None. Streets: Met 8/11/26 before regular meeting, Sewer: None, Cemetery: None, Water: None, Code Compliance: None.

Adjournment: Pingel moved, Bose seconded to adjourn. Motion carried 5-0. Mayor Madsen adjourned the meeting at 7:58 p.m.

These minutes are as report by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Josh Madsen

Attest: Cindy Sorlien, City Administrator/Clerk

	Jul-26	Expenses	Revenue
General		31,160.58	10,718.41
Garbage		4,219.58	5,156.75
Fire		1,546.28	7,276.91
Ambulance		785.83	848.62
Road Project		7,588.18	11,245.54
Employee Ben		4,153.61	19.44
Local Option Sales			
Tax		0	18,809.83
WWTP		0	358.14
Road Project		7,500.00	0
Project 26-27		32,700.00	550,000.00
Sewer		82,687.84	52,988.12
Sewer Sinking		0	23,772.17
Sewer Capital		223,596.03	223,596.03

Total	395,937.93	904,789.96
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